

**Oregon Board of Physical Therapy
Board Meeting Minutes
Jan 17 and Jan 19, 2024**

Wednesday, January 17

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Erin Crawford, PT; Sandra Hahn; Becca Reisch, PT; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:30 PM for the purpose of roll call. No members of the public were present.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 4:32 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 8:22 PM, Chair Shanahan adjourned Executive Session.

Friday, January 19 [Meeting Recording](#)

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 8:40 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Erin Crawford, PT; Sandra Hahn; Becca Reisch, PT; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes

Board Motions:

Case PT 775-08/22

Motion by Member Okumura to close case.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 782-08/22

Motion by Member Okumura to close case.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 7-0. Member Crawford Abstained.

Case PT 824-08/23

Motion by Member Okumura of finding of sufficient evidence of violation of ORS 688.140(2)(a)(b)(e), OAR 848-045-0020(2)(i), OAR 848-040-0145(3) and OAR 848-040-0170(#1).
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 832-10/23

Motion by Member Okumura of finding of sufficient evidence of violation of ORS 688.135(1)(a)(c), ORS 688.140(2)(a)(d)(f), OAR 848-045-0020(2)(i), OAR 848-040-0155(#1)(a)(b) and (2) and OAR 848-040-0170(#1).
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 831-10/23

Motion by Member Okumura of finding of sufficient evidence of violation of ORS 688.135(5) ORS 688.140(2)(a)(k)(A), and (m), OAR 848-045-0020(2)(i)(j)(l)(n), and (2)(p)(A).
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 835-11/23

Motion by Member Okumura to close case.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 836-12/23

Motion by Member Okumura to revoke license for violations of ORS 688.135(2) and (5), ORS 688.140(2)(a)(k)(A), (m) and (t), and OAR 848-045-0020(2)(i)(j)(l)(m) and (p)(A), and OAR 848-040-0105(6).
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 843-12/23

Motion by Member Okumura to deny application for license for violations of ORS 688.120, ORS 688.140(2)(a)(c) and OAR 848-010-0044(2)(3) and (7).

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Motion seconded by Member Reisch.

Motion passed unanimously by a vote of 8-0.

Case PT 838-12/23, PT 842-12/23, PT 837-12/23 and PT 826-09/23

Motion by Member Okumura to ratify the administrative closure of these cases pursuant to delegated authority.

Motion seconded by Member Reisch.

Motion passed unanimously by a vote of 8-0.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—Nov 15 and 17, 2023.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued Nov 1, 2023 – Dec 31, 2023.
- 3 Executive Director's Report for Jan 2024.

Member Okumura moved to approve the consent agenda items as written.

Member Reisch seconded the motion.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission and FSBPT Delegate Update:

PTCC:

31 Jurisdictions currently issuing Compact Privileges. Alabama is expected to start Mid-2024. Staff Casey has been appointed to the Education and Outreach Committee.

FSBPT:

Staff Paru has been appointed Chair of Sexual Misconduct & Boundaries Committee.

The Regulatory Workshop is scheduled for May 16-18 and will be held both in-person and virtual.

Our Delegate and Alternate Delegate will need to be selected at the March Meeting.

Strategic Plan Progress Review:

We will begin the planning process for the next forecast at our March meeting with the purpose of creating the updated plan. We will be transitioning the current strategic planning materials into the statewide formats.

Update from Rule Advisory Committee on OAR 848 Division 40

The recent meeting was to identify issues and gather info. Next meeting will take place in April-May to begin the process of addressing issues and gather recommendations to present to the Board.

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Open Roundtable:

Review of the Jan 2024 Clear Symposium attended by Staff Paru and Director Sigmund-Gaines.

Board General Discussion & Action Items

2024 Legislative Session:

Current known legislative concepts being introduced by other parties were reviewed. These included LC 98, LC 146, LC 219 Sec 40, and LC 256. Legislative concepts may or may not be introduced as bills in this session.

2024 Renewals

Migration to system upgrade was postponed due to the timing of renewals. Changes specific to renewals have been completed. We started with a soft launch of renewals. Board agreed to having staff send a postcard reminder.

OHA Workforce Data Survey:

Completion of the survey is required for all health professionals at renewal. OHA proposed adding questions addressing burnout/mental health. Concerns from Boards regarding types of questions asked being inappropriate for a mandatory survey and without any follow-up for those that may be in crisis. OHA is reconsidering. OHA intends to add SOGI Demographics to the survey in 2025. We are working to develop a partnership with OHA to improve the timing of data collection and analysis.

Other Business

Member Reynolds inquired about the Certified PT Aide program being offered at a Community College. Board Staff will plan to bring additional information to a future meeting.

Member Michael Rennick announced he has volunteered to participate on the FSBPT workforce committee.

Meeting Adjourned at 9:50 AM.

**Oregon Board of Physical Therapy
Special Board Meeting Minutes
January 29, 2024 (DRAFT)**

Board Members Present: Erica Shanahan, PTA, Chair; Erin Crawford, PT; Sandra Hahn; Becca Reisch, PT; Michael Rennick, PT; Dwight Terry.

Board Members Absent: Hoku Okumura, PT, Vice Chair; Susan Reynolds, (excused) .

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: Gayla Goodwin, Licensing Coordinator.

Legal Counsel: Joanna Tucker-Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:04 PM for the purpose of roll call. No members of the public were present.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 4:05 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 4:21 PM, Chair Shanahan adjourned Executive Session.

PUBLIC (OPEN) SESSION

Chair Shanahan reconvened the Board into Public Session at 4:21 PM. All members and staff previously noted, still present.

Board Motions:

Case PT 845-01/24

Motion by Member Reisch to issue license and close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 6-0.

Other Business

None

Meeting Adjourned at 4:22 PM.

**Oregon Board of Physical Therapy
Special Board Meeting Minutes
February 27, 2024 (DRAFT)**

Board Members Present: Erica Shanahan, PTA, Chair; Erin Crawford, PT; Sandra Hahn; Becca Reisch, PT; Michael Rennick, PT; Dwight Terry; Hoku Okumura, PT, Vice Chair; Susan Reynolds, PT.

Board Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Staff Absent: Gayla Goodwin, Licensing Coordinator; Sarah Casey, Operations and Policy Analyst.

Legal Counsel: Joanna Tucker-Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 5:05 PM for the purpose of roll call. Members of the public were in attendance.

EXECUTIVE (CLOSED) SESSION

After roll call, Chair Shanahan announced the Board was convening into Executive Session at 5:07 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L). Members of the public were placed in the virtual waiting room.

At 5:34 PM, Chair Shanahan adjourned Executive Session. Members of the public were brought back into the meeting from the virtual waiting room.

PUBLIC (OPEN) SESSION

Chair Shanahan reconvened the Board into Public Session at 5:34 PM. All members and staff previously noted, still present.

Board Motions:

Case PT 846-02/24

Motion by Member Reynolds to issue license and issue reprimand and civil penalty of \$75 for finding of violation of ORS 688.020(2)(a)(b) and ORS 688.140(2)(a).

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Announcements:

- Board Member Reisch is moving out of state and, per statute, will need to resign from the Board. Chair Shanahan and other members and staff thanked her for her service and contributions to the Board and the State of Oregon.
- The Board will need to reschedule the May 2024 in-person meeting. The new date will be established at the March meeting of the Board.

Other Business:

None.

Meeting Adjourned at 5:41 PM.

**Oregon Board of Physical Therapy
Board Meeting Minutes
March 13 and March 15, 2024**

Wednesday, March 13

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None-one vacancy.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:04 PM for the purpose of roll call. No members of the public were present.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 4:06 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 6:14 PM, Chair Shanahan adjourned Executive Session.

Friday, March 15

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 8:39 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None-one vacancy.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes

Board Motions:

Case PT 836-12/23

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Motion by Member Hahn to offer settlement for 2-year suspension with conditions for reinstatement.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 815-06/23

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 816-06/23

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 823-08/23

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 828-9/23

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 840-12/23

Motion by Member Hahn of finding of violation of ORS 688.140(2)(a), OAR 848-045-0020(2)(i) and (2)(l) and offer settlement agreement requiring completion of board approved courses.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 848-2/24

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Case PT 849-2/24

Motion by Member Hahn to ratify the administrative closure of this case pursuant to delegated authority.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

1 Board Meeting Minutes, Draft—Jan 17 & 19, 2024; Jan 29, 2024; Feb 27, 2024.

2 Ratification of PT/PTA Licenses & Temp Permits issued, and renewals approved,
Jan 1, 2024 – Feb 29, 2024.

3 Executive Director's Report for March 2024.

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It was noted that the ratification report reflected the addition of renewals. As a result of the current renewal period, we are starting to see a positive net income. Typically, we see a 13-17% drop each renewal which is offset by new licenses issued throughout the next 2- year cycle.

Motion by Member Hahn to approve the consent agenda items as written.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 7-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission and FSBPT Delegate Update:

PTCC:

No new states have been added to the PT Compact since the last meeting. Jeff Rosa with the PT Compact Commission has recently reached out to the Oregon Medicaid Director asking that they recognize PT and PTA compact privilege holders as being fully authorized under the Oregon PT Practice Act to practice and be recognized as qualified providers for Medicaid consistent with direction from CMS.

FSBPT:

The FSBPT Regulatory Training is scheduled for May 16-18, 2024 and Members Terry and Hahn will be attending. No other updates.

Election of PTCC and FSBPT Delegates:

Director Sigmund-Gaines reviewed the roles of each position. After discussion, a motion was made by Member Hahn to elect Erin Crawford as PTCC delegate, Micheal Rennick as FSBPT delegate, and Erin Crawford as FSBPT alternate delegate.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 7-0.

Strategic Plan Progress Review:

Board staff is transferring the Board's current strategic plan into the standard format released by the Governor's office for all State agencies for submittal. The Board also anticipates next steps in strategic planning work at our next meeting in June.

Open Roundtable:

None.

Board General Discussion & Action Items

Rulemaking relating to Compact Rule Changes:

Item has been moved to a future meeting.

Rulemaking relating to OAR 848-010-0015 and OAR 848-010-0022.

Director Sigmund-Gaines provided an overview of the temporary rule based on input from the Rules Advisory Committee. The direction was to simultaneously initiate the permanent rulemaking process. The permanent rulemaking notice was published and there were no additional public comments.

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Motion by Member Hahn to adopt the proposed amendments to OAR 848-010-0015 and OAR 848-010-0022 as written.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 7-0.

2024 Legislative Session:

Brief overview/update on items presented at previous meeting. These included HB 4071 and bill introduced by Senator Dembrow regarding future applicants having the opportunity to request a Board evaluation of previous criminal history to determine eligibility for licensure prior to starting the required education. There was also some clarification on public meetings law and significant changes made during the last session. The Oregon Ethics Commission is in the process of rulemaking and building out training in regards to the public meeting law. Staff and Board members will complete the training when available.

2024 Renewals

Discussion about the renewal process. A paper postcard notice was mailed Feb 26 to all active licenses who had not yet renewed. The planned migration to new version of operating system will streamline renewals for next period (2026).

PT Aide Certification Programs

Discussion regarding PT Aide Certification. Director Sigmund-Gaines presented information about programs offered by Rogue Community College, the NCCB-Physical Therapy Aide Specialist Certification, and the AMCA Physical Therapy Aide/Technician. The certification requires no specific education degree requirements. Various companies offer prep programs varying from 100s to 1,000s of dollars. Many partner with Community Colleges for non-degree offerings.

The Board expressed concern since the position of a PT Aide does not require a any degree or specific certification; only 40 hours of on the job training even if individual holds a certification. It was suggested to post additional information on our website regarding the roles and requirements for PT, PTA and PT Aide positions to made clear that certification is optional and not required in the state of Oregon.

Board Meeting Calendar-Change of date.

Motion by Member Hahn to reschedule the May 17, 2024 meeting to June 5, 2024.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 7-0.

Other Business

None.

Meeting Adjourned at 10:09 AM.

**Oregon Board of Physical Therapy
Board Meeting Minutes**

Wednesday, June 5

Meeting Materials

PUBLIC (OPEN) SESSION

Acting Chair Crawford convened the Board into Public Session at 8:37 AM.

Board Members Present: Erin Crawford, PT, Acting Chair; Tim Brinker, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT.

Board Members Absent: Erica Shanahan, PTA, Chair, excused; Hoku Okumura, PT, Vice-Chair, excused; Dwight Terry, excused.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: None.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—March 13 & 15, 2024.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued, and Renewals approved, Mar 1, 2024 – April 30, 2024.
- 3 Executive Director's Report for June 2024.

It was noted that the ratification report reflected the addition of March renewals. We are approaching the end of the first fiscal year in the biennium. With the end of the renewal period, when the Board has the highest revenue, we will begin to see the shift back to where expenses outside of renewals will exceed income. This is expected due to the fixed date for renewals. Education and Outreach included staff presentations to graduating students providing information about the NPTE and licensure. Staff Paru has completed outside presentations with various groups. Staff expects to open the 2026 plan year for licensees to begin entering their continuing competency late-July or August after the system migration. The state has formed DEI cohort groups for different types of agencies. More information will be presented at the July Meeting.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Hahn seconded the motion.

Motion passed unanimously by a vote of 5-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission Delegate Update:

The PT Compact Commission is currently in open rulemaking for their organization. Staff Paru, along with Member Crawford, serve on the PT Compact Compliance Committee. Paru reported that the committee plans to take a stronger approach with those states not in compliance with certain requirements as a member state. Staff Casey, who serves on the Education and Outreach Committee provided an update on efforts to raise awareness on the PT Compact among licensees as well as Board members.

FSBPT Delegate Update:

Member Hahn, Staff Casey, and Director Sigmund-Gaines provided a brief review of the Annual FSBPT Regulatory Training Meeting they had all attended. Director Sigmund-Gaines, as Board liaison to the Continuing Competence Committee for the FSBPT noted that they are further developing the self-assessment tool for healthy practice. Completion is targeted for October-November. They plan to create a way to record hours and provide certificates of completion offering jurisdictions the option of granting CC credit. Member Rennick, as a member of the Workforce Committee, shared that the committee has met on a few occasions and hopes to have a report sometime this summer. Staff Paru, Chair of the Sexual Boundaries Committee, shared that this year's focus is creating content for educators and students. Other items to note:

- The FSBPT has improved the eligibility processing for the NPTE resulting in faster scheduling times.
- The FSBPT does not plan to increase the NPTE fee until after 2027.
- Prometric is planning a \$10.00 to \$12.00 fee increase for 2025.

Staff Paru is the recipient of the 2024 Richard McDougall Long-Term Service Award. She will be presented with the award at the FSBPT's annual meeting in October.

New Board Member Appointment:

Tim Brinker, PT has been appointed as our new Board Member.

Open Roundtable:

Strategic Planning has been deferred to the next meeting.

Board General Discussion & Action Items

Rulemaking Relating to Federal Military Licensure Portability

Director Sigmund-Gaines reviewed the SCRA Federal Licensure Portability information and the fact sheet provided by the US Department of Justice. We will be considering how this works with the PT Compact and design a pathway that best suits the needs of the eligible applicant. We will also need to determine how to integrate this into our system upgrade. Once completed, our website will be updated to reflect the added option.

Rulemaking Relating to Board Compensation OAR 848-005-0015

Director Sigmund-Gaines reviewed the changes made to ORS 292.495 relating to Board Member Compensation and outlined the key conflicts with our current rule and clarification on what defines a qualified versus non-qualified member. The proposed changes to current rule 848-005-0015 were reviewed.

Motion by Member Reynolds to adopt the proposed temporary amendments to OAR 848-005-0015 as written and direct staff to initiate the permanent rulemaking process for same.

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Member Brinker seconded the motion.
Motion passed unanimously by a vote of 5-0.

Review of proposed PTCC Rule Changes

Director Sigmund-Gaines reviewed the proposed PTCC Rule Changes they have published for public comment. Changes include clarification of the privilege expiration date and what constitutes “significant investigatory information”. Also proposed is to extend the deadline for notifying the PTCC of a change of address from the current 30 days to 60 days. Members of the Board noted concerns and provided feedback for staff to relay to the PTCC.

Data Presentation: 2024 Renewals

Staff Casey presented a report relating to the 2024 renewal process and results.

Other Business

Director Sigmund-Gaines noted we would explore the potential to hold the public session scheduled in July as an in-person meeting. Staff will be reaching out for Member availability, and would make public announcement should that change be made.

Public Session Adjourned at 11:06 AM.

EXECUTIVE (CLOSED) SESSION

The meeting entered into Executive Session at 11:07 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 12:49 PM, Chair Crawford adjourned Executive Session.

PUBLIC (OPEN) SESSION

Chair Crawford convened the Board into Public Session at 12:59 PM.
Attendance was the same and no members of the public were present.

Board Motions:

Case PT 834-11/23

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 851-03/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 854-04/21.

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a) and OAR 848-045-0020(2)(i)(s) and move to issue reprimand and civil penalty of \$100.00 and offer settlement offer allowing waiver of civil penalty with completion of OR-JAM.
Motion seconded by Member Reynolds.
Motion passed unanimously by a vote of 5-0.

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Case PT 865-04/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 841-12/23

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 856-04/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 857-04/24

Motion by Member Reynolds to issue license and close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 864-05/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Public Session Adjourned at 1:09 PM.

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Oregon Board of Physical Therapy Board Meeting Minutes July 17 & July 19, 2024

Wednesday, July 17

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:18 PM for the purpose of roll call.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Tim Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: No

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 4:19 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

Chair Shanahan adjourned Executive Session at 8:30 PM.

Friday, July 19

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session for the purpose of roll call at 8:04 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Tim Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: No

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EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 8:07 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

Chair Shanahan adjourned Executive Session at 11:45 AM.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into 2nd Public Session at 11:53 AM. All Members and Staff were present and no members of the public were present.

Board Motions:

Case PT 740-3/24

Motion by Member Reynolds of finding of violations of ORS 688.140(2)(a)(h), and (k)(A) and OAR848-045-0020(2)(e)(i)(m) and (n)(A) and move to offer settlement agreement to include probationary terms for disclosure, monthly reporting, and license restriction requiring supervision for 1000 hours of active practice, and employer acknowledgement of supervisory requirements.

Motion seconded by Member Okumura.

Motion passed by a vote of 7-1. Member Hahn voted no.

Case PT 854-04/24

Motion by Member Reynolds to rescind prior motion and close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 8-0.

Case PT 807-05/23

Motion by Member Reynolds to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 8-0.

Case PT 853-04/24

Motion by Member Reynolds of finding of violation of ORS 688.140(2)(a)(c) and OAR 848-045-0020(2)(a)(i) and (v)(A)(E) and move to issue reprimand and civil penalty of \$1,000 with probation until payment of civil penalty.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 8-0.

Case PT 870-07/24

Motion by Member Reynolds of finding of violation of ORS 688.140(2)(a), ORS 688.020(1)(a) and OAR 848-045-0020(2)(i) and move to issue reprimand and civil penalty of \$100.00.

Motion seconded by Member Okumura.

Motion passed by a vote of 5-2. Members Hahn and Okumura voted no. Member Brinker recused.

Case PT 871-07/24

Motion by Member Reynolds to close case.

Motion seconded by Member Okumura.

Motion passed unanimously by a vote of 7-0. Member Brinker recused.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

1 Board Meeting Minutes, Draft—June 5, 2024.

2 Ratification of PT/PTA Licenses & Temp Permits issued May 1, 2024 – June 30, 2024.

3 Executive Director's Report for July 2024.

It was noted that this is the first fiscal year within the Biennium. Additional details regarding variances for the 1st fiscal year, and projections for the 2nd fiscal year will be provided at the next regularly scheduled meeting. Also discussed was the new dashboard display for the Governor's Statewide Agency Expectations. This will also be reviewed in greater detail at the next regular meeting.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

Election of Officers

The current slate of candidates was presented. No other members expressed interest.

Motion by Member Reynolds to re-elect Erica Shanahan as Chair and Hoku Okumura as Vice Chair.

Member Okumura seconded the motion.

Motion passed unanimously by a vote of 8-0.

In the interest of time, highlights for the delegate reports along with other items will carry forward to the next regular scheduled Board meeting agenda.

Meeting Adjourned at 12:06 PM.

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Oregon Board of Physical Therapy Special Board Meeting Minutes August 28, 2024

Board Members Present: Erica Shanahan, PTA, Chair; Tim Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: Hoku Okumura, PT, Vice Chair (excused).

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator; Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker-Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:02 PM for the purpose of roll call. No members of the public were present.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 4:05 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 6:55 PM, Chair Shanahan adjourned Executive Session.

PUBLIC (OPEN) SESSION

Chair Shanahan reconvened the Board into Public Session at 6:57 PM. All members and staff previously noted, still present.

Board Motions:

Case PT 869-06/27

Motion by Member Hahn to close case.
Motion seconded by Member Crawford.
Motion passed unanimously by a vote of 7-0.

Case PT 862-05/24

Motion by Member Hahn to close case.
Motion seconded by Member Crawford.
Motion passed unanimously by a vote of 7-0.

Additional Statements

For the record the Board reviewed **Case PT 870-07/24** and takes no new action.

Other Business

None

Meeting Adjourned at 7:00 PM.

**Oregon Board of Physical Therapy
Board Meeting Minutes
September 20, 2024**

Friday, September 20, 2024

PUBLIC (OPEN) SESSION

Meeting Materials

Chair Shanahan convened the Board into Public Session at 8:33 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice-Chair; Tim Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—July 17 & 19, 2024 and Aug 28, 2024.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued July 1, 2024 – August 30, 2024.
- 3 Executive Director's Report for September 2024.

Director Sigmund-Gaines noted items from the Executive Director's report and discussed the PSOB Restack project.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Hahn seconded the motion.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission Delegate Update:

Member Crawford, our PTCC Delegate, provided an update on the ongoing work of the Compact Compliance Committee.

FSBPT Delegate Update:

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Staff Paru, Chair of the Sexual Boundaries Committee, shared that they are now working on modules for educators and will be presenting a webinar created for students 11/7/2024. They will also be presenting at the next annual meeting. It was noted that sections of the annual meeting will be broadcast live for those wanting to attend virtually.

FSBPT LIF & CLEAR:

Director Sigmund -Gaines and Staff Paru attended and presented at the LIF meeting and CLEAR Conference. Highlights and common themes included:

- Sexual Misconduct
- Compassionate/Trauma Informed care
- Workforce Capacity
- Healthy Practice and Wellness
- DE&I
- Artificial Intelligence
- Entry to Practice
- Regulatory/Legal Trends in regards to licensee mobility.
- Informed Consent

Director Sigmund-Gaines shared that the Continuing Competence Committee had provided a demo on the healthy self-assessment tool. Member Rennick, our FSBPT Delegate, noted that the Ethics and Legislation Committee has published their understanding of Standard Care. The FSBPT publishes an exam and licensure disciplinary database consumer protection rating and shared that our Board is in good standing for all measured elements. The FSBPT and APTA are still in the legal process of the use of the term DPT by Lifetime Fitness. Other topics of interest included workforce data and reducing bias during investigations.

Division 40 RAC Update:

Next meeting of the rules advisory committee is scheduled for 10/1/2024. Results of the committee meeting will be presented at the November Board meeting.

Open Roundtable and Future Agenda Items:

Continue discussions and identify specific actions and processes that could further prevent potential bias in regulation.

Board General Discussion & Action Items

Rulemaking Relating to Federal Military Licensure Portability

Director Sigmund-Gaines reviewed the SCRA Federal Licensure Portability information. This rule requires that the individual use the PT Compact, if eligible, as their first option for licensure. We are seeking some clarification and don't yet have a final draft for the rule. However, if an applicant does qualify for the reciprocity, and is not licensed in a Compact member state, we can manually process their request.

Rulemaking Related to New PTCC Rule Changes

Director Sigmund-Gaines reviewed the proposed amendment to the PT Compact Commission rules. It was noted that the Oregon Physical Therapy Licensing Board will be updated to the Oregon Board of Physical Therapy in 848-055-0001(1)(c).

Motion by Member Reynolds to direct staff to initiate the permanent rulemaking process related to the most recent rules as adopted by the physical therapy compact commission as amended.

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Motion passed unanimously 8-0.

Review of Statewide Agency Expectations & OBPT Status

Director Sigmund-Gaines reviewed the accountability measures relating to the Governor's expectations set for all state agencies and the employee satisfaction survey results. Our agency has met all expectations and is expected to meet all deadlines. Employee satisfaction rates are very high.

Public Meetings Law Training & OGECC Oversight:

The Oregon Government Ethics Commission will be overseeing the enforcement of compliance with the public meetings law by government agencies. They have developed training modules inclusive of the most recent rule changes for agency staff and Board members. Members were offered the option of individual online training or in-person training as a group during a scheduled Board Meeting. Members prefer to schedule an in-person training during a Board Meeting in 2025.

Strategic Planning Discussion:

All agencies are asked to use a standard template for their strategic planning.

Items reviewed:

OBPT Purpose v1.

Statutory Purpose (Mission)

Vision-Positive Patient Outcomes

State of Oregon Values-Accountability, Equity, Integrity, and Excellence.

Reviewed the Criteria for Agency Strategic Plans checklist

PESTLE analysis-Political, Economic, Social, Technological Legal and Environmental factors.

Discussion among staff and Board members reviewing each category above including a SWOT - strength, weaknesses, opportunities and threats review. The discussion will inform the development of written materials to be developed in 2025.

Public Session Adjourned at 11:55 AM.

EXECUTIVE (CLOSED) SESSION

The meeting entered into Executive Session at 12:47 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 4:24 PM, Chair Shanahan adjourned Executive Session.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Second Public Session at 4:41 PM.

Attendance was the same and no members of the public were present.

Board Motions:

Combined Motion: Case PT 833-11/23, Case PT 847-02/24 & Case PT 858-05/24

Motion by Member Reynolds in Case PT 833-11/23 of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(m), OAR 848-040-0105(5), OAR 848-045-0020(2)(i)(j)(v)(B) and (D) and in Case PT 847-02/24 motion of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(k)(A)(m), OAR 840-040-0105(5), OAR 848-045-0020(2)(i)(j)(l)(m)(v)(B) and (D) and in Case PT 858-05/24 motion of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(d)(s)(u) OAR 848-040-0105(1)(4), OAR 848-

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040-0117(1)(b) OAR848-045-0020 (2)(i)(j)(s)(v)(B)(D). The Board offers a settlement agreement for these violations of a 90-Day suspension, \$10,000 civil penalty with half waived upon completion of a live Board approved patient communication class.

Motions seconded by Member Hahn.

Motions passed unanimously by a vote of 8-0.

Case PT 850-02/24

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Case PT 868-04/24

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a)(d) and (u) OAR 848-040-0105(1)(4) and OAR 848-045-0020(2)(i).

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Case PT 872-08/24

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Case PT 780-10/22

Motion by Member Reynolds to issue a notice of proposed disciplinary action for revocation of license for violation of ORS 688.140(2)(a)(k)(A) and OAR 848-045-0020(2)(i)(m)(n)(A) and to allow disciplinary surrender in lieu of revocation.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Case PT 844-01/24

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a)(d)(u), OAR 848-040-0105(1)(4) and OAR 848-045-0020(2)(i).

Motion seconded by Member Hahn.

Motion passed by a vote of 7-1. Chair Shanahan voting No.

Case PT 873-08/24

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Case PT 875-08/24

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

Second Public Session Adjourned at 4:50 PM.

**Oregon Board of Physical Therapy
Board Meeting Minutes
November 20 & November 22, 2024**

Wednesday, November 20

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:02 PM for the purpose of roll call.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Timothy Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: No

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 4:04 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

Chair Shanahan adjourned Executive Session at 7.52 PM.

Friday, November 22

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session for the purpose of roll call at 8:33 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Timothy Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes

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Board Motions:

Case PT 844-01/24

Motion by Member Hahn to issue settlement agreement.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 868-04/24

Motion by Member Hahn to offer settlement agreement to include civil penalty of \$5000.00 to be stayed upon completion of Board specified courses within six months, and no further violations for two years.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 780-10/22

Motion by Member Hahn to reject settlement offer.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 780-10/22

Motion by Member Hahn to offer settlement to include minimum 3-year suspension and completion of Board approved boundaries courses followed by 3-year probation period requiring Board-approved supervision.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan.

No: Terry.

Motion passed by a vote of 7-1.

Case PT 801-03/23

The Board considered licensee's request to vacate stipulated final order.

Motion by Member Hahn to take no action in regards to the stipulated final order.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 853-04/24

Motion by Member Hahn to offer settlement agreement for surrender of license.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 880-11/24

Motion by Member Hahn to close case and issue license.

Motion seconded by Member Okumura.

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Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 874-08/24

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Yes: Brinker, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Recused: Crawford

Motion passed by a vote of 7-0 with 1 recusal.

Case PT 860-05/24

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 859-05/24

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 876-09/24, PT 878-09/24, PT 879-10/24

Motion by Member Hahn to ratify the administrative closure of these cases.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

1 Board Meeting Minutes, Draft—Sept 20, 2024.

2 Ratification of PT/PTA Licenses & Temp Permits issued and renewals approved,
Sept 1, 2024 – Oct 31, 2024.

3 Executive Director's Report for November 2024.

It was noted that we are seeing a decrease in the number of submitted endorsement applications compared to the usual trend for October. We will continue to monitor to determine if this is an overall trend or if it can be contributed to an increase in Oregon Compact Privileges.

Also reviewed was the Dashboard of the Statewide Agency Expectations. All items due to date have been completed. The OBPT scored the highest employee satisfaction rating in the state for all agencies. Congratulations to Sherri Paru for receiving the 2024 McDougall Long-Term Service Award at the FSBPT annual meeting.

Motion by Member Hahn to approve the consent agenda items as written.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission

Member Crawford, PTCC Delegate, provided an update on the Compact Compliance Committee work. Their next meeting is Dec 16, 2024.

FSBPT

Staff Paru shared that the Sexual Boundaries and Misconduct Committee presented a webinar they designed specifically for students. The webinar was very well attended. This is intended to be a recorded webinar that will be available to schools in the future.

Member Rennick, FSBPT Delegate and Member Crawford, Alternate Delegate, provided highlights of the Annual FSBPT Conference.

Strategic Plan Progress

Topics discussed at the September meeting will continue with another strategic planning session scheduled for the January meeting.

Open Roundtable/Requests for Future Agenda Items

Topics Requested:

Member Hahn proposed future discussion on the topic of Implicit Bias.

Staff review of other Board's rules on abandonment.

Sarah-Data Equity Summit review.

Michael: FSBPT -informed consent-what is our role in disseminating information to the licensees
Student debt trends.

AI in regulation.

Training by the Ethics Commission

Board General Discussion & Action Items

Division 40 Rule Advisory Committee Report & Recommendation

Director Sigmund-Gaines presented each of the section 40 rules and reviewed the Rules Advisory Committee's recommendations. Board discussed and made changes to the proposed script for 848-040-0155(4) regarding Standards for Reexamination. It was decided to move forward with the language as edited for public review. Board asked to hold section 848-040-0165 for RAC to review part F and bring back with 848-040-0170 and address concept of abandonment.

Motion by Member Hahn to direct staff to initiate the administrative rulemaking process related to OAR 848 division 40 as amended.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Possible Rulemaking: Amending OAR 848-055-0001: Physical Therapy Compact Commission Rules

Director Sigmund-Gaines reviewed the proposed amendment that had been published for public

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comment. No public comment was received.

Motion by Member Hahn to adopt the proposed rule amending OAR 848-055-0001 as written to be effective on filing.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Possible Rulemaking: Amending OAR 848-005-0015 Board Member Compensation

Director Sigmund-Gaines reviewed the proposed amendment which had been implemented previously as a temporary rule and followed up with the rulemaking process for a permanent change. No public comment was received.

Motion by Member Hahn to adopt the proposed rule amending OAR 848-005-0015 as written to be effective on filing.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Reynolds, Shanahan, Terry.

Abstained: Rennick

Motion passed by a vote of 7-0. Member Rennick abstained.

2025 Proposed Board Meeting Calendar

Director Sigmund-Gaines reviewed the proposed Meeting Schedule for 2025.

Motion by Member Hahn to adopt the proposed 2025 Board Meeting Schedule as written.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Other Business

None

Meeting Adjourned at 10:53 AM.