

**Oregon Board of Physical Therapy
Board Meeting Minutes
January 14 & 15, 2026**

Wednesday, January 14

PUBLIC (OPEN) SESSION

Chair Reynolds convened the Board into Public Session at 4:03 PM for the purpose of roll call.

Board Members Present: Susan Reynolds, PT Chair; Erin Crawford, Vice Chair; Timothy Brinker, PT; Mariah Frank, PT; Sandra Hahn; Hoku Okumura, PT; Erica Shanahan, PTA; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: None.

EXECUTIVE (CLOSED) SESSION

Following public session, the meeting entered into Executive Session at 4:06 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

Chair Reynolds adjourned Executive Session at 6:45 PM.

Thursday, January 15

Meeting Materials for additional information on agenda topics listed below.

PUBLIC (OPEN) SESSION

Chair Reynolds convened the Board into Public Session for the purpose of roll call at 8:32 AM.

Board Members Present: Susan Reynolds, PT, Chair; Erin Crawford, PT, Vice Chair; Timothy Brinker, PT; Mariah Frank, PT; Sandra Hahn; Hoku Okumura, PT; Erica Shanahan, PTA; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes

Board Motions:

Case PT 914-07/25

Motion by Member Hahn to offer a settlement agreement for violation of ORS 688.140 (2)(a)(s), OAR 848-040-0110(1)(2) and OAR 848-045-0020(2)(i) including a reprimand and requiring the completion of the Oregon Jurisprudence Assessment Module within 90 days.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 916-08/25

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 933-12/25

Motion by Member Hahn to close case.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 780-10/25

Motion by Member Hahn to delegate authority to staff the terms of the probation.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 905-05/25

Motion by Member Hahn to issue a Settlement Agreement and Final Order.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

PT 919-09/25; PT 920-09/25; PT 921-09/25; PT 922-09/25; PT 929-10/25; PT 923-09/25

Motion by Member Hahn to ratify the administrative closure of cases.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—Nov 21, 2025.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued and renewals approved, Nov 1, 2025 – Dec 31, 2025.
- 3 Executive Director’s Report for January 2026.
- 4 Financial Reports for Nov-Dec 2025

Director Sigmund-Gaines highlighted the following items:

- Community Outreach- Presentations to 3 PT schools and News Brief to licensees regarding rulemaking and 2026 renewal.
- All requirements identified on the Statewide Expectations Dashboard have been completed. The FY 23/25 Financial Audit is nearly complete. Baker Tilly (formally Moss Adams) has sent a draft report relaying no findings or suggestions for corrective action. Draft to be finalized when final review is completed.
- Discussions continue with DAS regarding a new Licensing System.
- Staff Paru noted that she has been invited back to present at the conference sponsored by the Louisiana Board of Physical Therapy.

Motion by Member Hahn to approve the consent agenda items as written.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission

Delegate Crawford noted that the PT Compact Committee held their annual meeting in December, 2025. She has completed her 2-year term for the Compliance Committee as of Jan 1, 2026.

Kansas became an active member on Dec 1, 2025. Nevada is expected to become an active member on January 2026.

Staff Casey's term serving on the Education Committee has ended, however, it may be extended if needed.

FSBPT

Staff Paru has been appointed to the Resolution Committee as of Jan 1, 2026.

Regulatory Training is scheduled for April 9-11, 2026. This will be offered both in-person and virtually.

FSBPT is hosting an NPTE item writing workshop in Bend, OR April 10-11. Staff Paru is serving as an item writer coordinator.

Strategic Plan Progress Review

Focus for 2026 is the following:

- Renewals – 1st quarter
- Rulemaking as a result of HB 3824 through Mid-2027
- Licensing System-possible replacement
- ADA/Section 508 compliance of website and materials-now through April.
- Education and Outreach

Open Roundtable/Requests for Future Agenda Items

- FSBPT materials on informed consent-what is our role in disseminating information to the licensees?
- PT/PTA Student debt trends.

- AI in regulation.
- Training by the Ethics Commission-Scheduled for May
- Impact of payer authorization and how that may direct or influence the care provided by the physical therapist.
- Topics related to HB3824 (ex-Dry Needling)
- Survey of other Board's rules on patient abandonment

Oregon Healthcare Workforce Survey Increase

OHA has moved the effective date of the workforce survey fee increase from Jan 1, 2026 to July 1, 2026.

2026 Renewals Review

Director Sigmund-Gaines reviewed the changes to the 2026 renewal process. Our database provider was able to modify the system to enable auto-approval of renewals that meet established criteria. Auto-approved renewals will be subject to weekly spot checks for Continuing Competency, with a full CC audit planned for a determined percentage of submissions. A 100% background audit is scheduled to begin in April.

The Board began using MailChimp for sending Board communications, including NewsBriefs and other announcements.

Instructions and certifying/attestation statements included in the renewal application were reviewed.

Renewals Delegation of Authority:

Current renewal delegations were reviewed. Proposed modifying: To perform random continuing competency audits and background verification audits on license renewals *[and issue advisory letters or initiate investigations consistent with Board policy.]* Also proposed removal of *up to 90 days* for continuing competency extensions requests.

Motion by Member Hahn to modify the delegated authority as discussed and adoption of the related policy as discussed.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Rulemaking: 848-005-0020(h) Compact Privilege Fee

Proposed rulemaking was noticed. No public comments received. A question clarifying what a compact privilege is, was received.

Motion by Member Hahn to adopt the proposed amendment to OAR 848-005-0020(h) as written with an effect date of 2/1/2026.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Rulemaking: 848-055-0001 Compact Commission Rules

Proposed rulemaking was noticed. No public comments received.

Motion by Member Hahn to adopt the proposed amendment to OAR 848-055-0001 as written with an effect date of 2/1/2026.

Motion seconded by Member Okumura.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

2026 Legislative Session

Director Sigmund-Gaines noted that the Legislative Short Session will begin soon and will end prior to next scheduled Board meeting. If a bill is introduced that will have a significant impact on the Board, we will recommend scheduling a special Board meeting to address.

Other Business

None

Meeting Adjourned at 10:09 AM.