

**Oregon Board of Physical Therapy
Board Meeting Minutes
March 19 & March 21, 2025**

Wednesday, March 19

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session at 4:01 PM for the purpose of roll call.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Timothy Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: No

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting entered into Executive Session at 4:03 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

Chair Shanahan adjourned Executive Session at 7:57 PM.

Friday, March 21

[Meeting Materials](#) for additional information on agenda topics listed below.

PUBLIC (OPEN) SESSION

Chair Shanahan convened the Board into Public Session for the purpose of roll call at 8:35 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice Chair; Timothy Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—Jan 15 & 17 2025.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued and renewals approved, Jan 1, 2025 – Feb 28, 2025.
- 3 Executive Director’s Report for March 2025.

Director Sigmund-Gaines noted that the date on the Jan 15 and 17 minutes draft was corrected and changed from 2024 to 2025. Highlighted on the Director’s report were the additions of a forecast for Licensee counts and new compact privilege data. An IT strategic plan requirement was added to the Statewide Agency Expectations Dashboard. All tasks due have been successfully completed. Another new Governor expectation is a Statewide Rulemaking Policy with implementation due May 1, 2025. Motion by Member Okumura to approve the consent agenda items as amended.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission

Member Crawford, PTCC Delegate attended the first PT Compact Commission meeting for 2025. A topic of further discussion among the committee is the process of flagging individuals under investigation. Vermont is now a member state and Alaska should be joining soon. Staff Casey has been appointed as Chair of the Compact Education and Outreach Committee.

FSBPT

Delegate Michael Rennick is a member of the Animal PT Task Force. They are in the initial stage of developing a regulations model. Director Sigmund-Gaines noted an upcoming webinar scheduled for 4/16/2025 and the FSBPT regulatory workshop open to Board members and staff scheduled for April 24-26, 2025. This is offered both in-person and virtual.

Strategic Plan Progress

Director Sigmund-Gaines provided a brief overview of HB3824 introduced by the APTA and the impact this may have on our strategic planning. If the bill passes, this will drive rule and policy making. Strategic plan development will continue at the May meeting.

Open Roundtable/Requests for Future Agenda Items

Completed topics:

- ✓ Implicit Bias training provided to staff and members.
- ✓ Data Equity Summit review presented by staff.

New topics of interest as of 3/21/2025

- Explore topics related to HB 3824-example Dry Needling, Imaging etc.
- Possibility of Hosting a Conference similar to one held by state of LA.

Previous topics:

- FSBPT materials on informed consent-what is our role in disseminating information to the licensees?
- PT/PTA Student debt trends.
- AI in regulation.
- Training by the Ethics Commission-Scheduled for May
- Impact of payer authorization and how that may direct or influence the care provided by the physical therapist.

PTA RE-Entry to Practice Policy

The Board reviewed the current policy for determining competency for PTAs seeking to re-enter the practice after more than 5 years per ORS 688.100(3) and OAR 848-010-0035(2) and agreed to clarify the requirement to be successful completion of the Board approved PTA refresher course, currently identified as the Lake Superior College PTA refresher course.

Motion by Member Rennick to adopt policy language change.

Motion seconded by Member Brinker.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

EXECUTIVE CLOSED SESSION

Chair Shanahan adjourned public session and entered executive session at 9:30 AM. Members of the public were placed in the waiting room.

Chair Shanahan adjourned executive session at 9:41 AM. Members of the public were admitted back to the meeting. Chair Shanahan resumed public session at 9:42 AM.

Board Motions:

Case PT 833-11/23, PT 847-02/24 and PT 858-05/24

Motion by Member Okumura to reject settlement offer.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 825-09/23

Motion by Member Okumura to close case.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 839-12/23

Motion by Member Okumura to offer settlement of a 6-month suspension and civil penalty of 5000.00 with 2500.00 stayed upon completion of a Board approved boundaries course for violation of ORS 688.135(2), ORS 688-140(2)(a)(k)(A)(t), OAR 848-040-0105(5) and OAR 848-045-0020(2)(i)(m)(n)(p)(A).

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 888-12/24

Motion by Member Okumura to close case.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 890-02/25

Motion by Member Okumura to close case.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed Unanimously by a vote of 8-0.

Case PT 891-02/25

Motion by Member Okumura to offer a settlement of 1-year suspension and a civil penalty of 3000.00 stayed with proof of successful completion of Board approved boundaries course for violations of ORS 688-140(2)(a)(e)(k)(A)(m)(o), ORS 688-020(1)(a), OAR 848-015-0020(1)(2)(3)(5), OAR 848-040-0105(5), OAR 848-040-0145(5), OAR 848-045-0020(2)(i)(j)(m)(n)(p)(A)(r)(C).

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed Unanimously by a vote of 8-0.

Case PT 885-01/25

Motion by Member Okumura to offer a settlement agreement for a reprimand and Civil Penalty of 500.00 for violation of ORS 688.140(2)(a), OAR 848-045-0020(2)(a)(i)(j)(v)(A).

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed Unanimously by a vote of 8-0.

Cases PT 897-03/25, PT 898-03/25 and PT 899-03/25

Motion by Member Okumura to ratify the administrative closure of these cases.

Motion seconded by Member Hahn.

Yes: Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Abstained: Brinker

Motion passed by a vote of 7-0. Member Brinker abstained.

Oregon Data Equity Summit Highlights

Staff Casey provided an overview of the 2-day virtual Data Equity Summit for state employees she attended. All sessions are available [here](#)

PT Compact Presentation

Staff Casey reviewed the PT Compact Trends in license and compact privilege crossover and the impact on revenue. Director Sigmund-Gaines provided additional information regarding compact revenue and current compact privilege fees compared to current application fees. Administrative workload has exceeded what was originally anticipated and therefore increasing compact privilege fees may need to be considered.

2025-2027 Biennium Budget

Director Sigmund-Gaines provided a detailed review of the 2025-2027 Biennium Budget.

Motion by Member Okumura to initiate the public administrative rulemaking process pertaining to the 2025-2027 Biennium Budget.

Motion seconded by Member Hahn.

Yes: Brinker, Crawford, Hahn, Okumura, Rennick, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

2025 Legislative Session

Director Sigmund-Gaines reviewed the legislative session timeline and identified bills that may be of interest to the Board including HB3824 introduced by the APTA-OR. Additional bills that could impact the Board will be discussed at an upcoming meeting as the legislative session continues.

Review of HB 3824

HB3824 implements the FSBPT Model Practice Act. It also would authorize physical therapists to:

- prescribe durable medical equipment
- administer vaccines to specified individuals and
- sign and date a certificate for a disabled person parking permit application.

In addition, a physical therapist would be exempt from the requirement to obtain a license to use sonographic equipment if the equipment is used for physical therapy purposes. The requirements for OBPT Board Members would also change. Board staff was asked by the APTA-OR to review the bill and offer feedback. Director Sigmund-Gaines submitted a written testimony at the request of the APTA-OR; the testimony was neutral on the sections of the bill implementing the model practice act (MPA), noting adoption of the MPA was discussed by the Board as a strategic objective. The Board has no opinion on sections of the bill outside the Board's direct regulatory authority.

2025 Rulemaking Forecast

Director Sigmund-Gaines provided an updated calendar of anticipated rulemaking. It was noted that the additional work with the RAC to address Division 40 regarding discharge has been deferred due to the impact HB 3824 may have on statutory changes.

Other Business

None

Meeting Adjourned at 11:44 AM.