

Oregon Board of Physical Therapy
Board Meeting Minutes
May 16, 2025

Friday, May 16, 2025

PUBLIC (OPEN) SESSION

Meeting Materials

Chair Shanahan convened the Board into Public Session at 8:41 AM.

Board Members Present: Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice-Chair; Tim Brinker, PT; Erin Crawford, PT; Mariah Frank, PT; Sandra Hahn; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—March 19 & 21, 2025
- 2 Ratification of PT/PTA Licenses & Temp Permits issued, and renewals approved Mar 1st, 2025-Apr 30th, 2025.
- 3 Executive Director's Report for May 2025.

Director Sigmund-Gaines reviewed items from the Executive Director's report. Items highlighted included: forecasted license counts, compact privilege data/trends, submitted applications data, community outreach, agency expectation dashboard status, licensing system migration update and financial reports.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Public Comments

Yes.

Board Member/Committee/Delegate Reports

New Board Member Introduction-Mariah Frank, PT

Recognition of Board Service- the Board presented Michael Rennick, PT with a certificate of appreciation for his time served on the Board and as a FSBPT Delegate.

PT Compact Commission Delegate Update:

Vermont and Alaska are the newest members of the PT Compact.

Member Crawford, our PTCC Delegate, provided an update on other states currently in the process of joining the PT Compact. Staff Casey, chair of the education and outreach committee, provided an update on committee efforts.

FSBPT :

Member Crawford attended the Regulatory Workshop and shared her experience.

Director Sigmund-Gaines noted upcoming Webinar/Trainings.

Strategic Plan Progress Review

Director Sigmund-Gaines provided update on the strategic plan progress. HB3824, if passed, will have a substantial impact on the scope and priorities of our strategic planning in the next 2 years.

Open Roundtable and Future Agenda Items:

Reviewed current topics listed and the items that have been completed.

Proposed: Public Meetings Process & Delegated Authority Review (July)

Board General Discussion & Action Items

2025-2027 Biennium Budget Administrative Rulemaking

Proposed rule to amend 848-005-0010 to establish budget for 25-27 biennium was noticed per prior board direction.

No Public Comment received.

Motion by Member Reynolds to adopt the proposed amendment relating to 848-005-0010 as written to be effective July 1, 2025.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Pre-Determination OARs and Process Draft

Director Sigmund-Gaines reviewed the draft rule and procedural considerations for SB1552 which goes into effect July 2025. This bill allows an individual to petition Boards for a determination of whether any criminal convictions they have would prevent them from being licensed prior to beginning the education and/or training program required for that licensure.

Motion by Member Reynolds to initiate the public administrative rulemaking process pertaining to SB1552 predetermination requests.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

SCRA OARS and Process Draft

Director Sigmund-Gaines reviewed the Federal Servicemembers Civil Relief Act (SCRA) and provided an overview of the draft rule and procedural recommendations.

Motion by Member Reynolds to initiate the public administrative rulemaking process pertaining to the implementation of the Federal Servicemembers Civil Relief Act.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

2025 Legislative Session

Director Sigmund-Gaines reviewed reminders and resources regarding the legislative session. The OPBT has no agency legislative concepts, however, the agency supports the Governor's legislative priorities and recommended budget. The Board takes no position on any bill. Board members and/or staff who wish to take a position on a bill can do so but must make it clear they are not representing the Board and are asked to notify the Governor's office.

Bills reviewed included: HB 3824, SB 835, HB 3043 and HB 3242.

2025 Rulemaking Forecast

Timeline provided for active and proposed rulemaking.

Strategic Planning Work Session

Director Sigmund-Gaines reviewed the overall strategic planning process and identified framework for developing action plans. Board discussed a variety of topics and trends that will move forward with the strategic plan.

Public Session Adjourned at 12:00 PM.

EXECUTIVE (CLOSED) SESSION

The meeting entered into Executive Session at 12:00 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L). This was immediately followed by a recess for lunch. Executive session resumed at 1:08 PM.

At 4:11 PM, Chair Shanahan adjourned Executive Session.

PUBLIC (OPEN) SESSION RESUMED

Chair Shanahan convened the Board into Second Public Session at 4:11 PM.

Board Members and Staff Attendance was the same.

Members of the Public Present: Yes

Board Motions:

Case PT 886-12/24 and PT 887-12/24

Motion by Member Reynolds to find violations of ORS 688.140(2)(a), OAR 848-040-0105(5), OAR 848-040-0170(1) and OAR 848-045-0020(2)(i)(l)(p)(A) and to offer a settlement agreement with a 4000.00 civil penalty, with 3000.00 stayed for 1 year pending successful completion of a Board approved boundaries course and a Board approved documentation course, and to modify their practice with the following: (1) offer chaperone and if requested, only provide services when chaperone is present, and (2) offer a physical barrier when skin to skin contact is required.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 839-12/23

Motion by Member Reynolds to offer a settlement agreement of 6 months of probation and a 5000.00 civil penalty with 2500.00 stayed pending successful completion of a professional boundaries course. During the probationary period the licensee must provide any employer with a copy of the stipulated

agreement, with evidence of this provided to the Board, and is restricted to working with another licensed healthcare provider present in the building when providing PT services.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Case PT 885-01/25

Motion by Member Reynolds to accept the settlement offer proposed by the applicant.

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Motion by Member Reynolds to ratify the administrative closure of cases **PT 896-03/25, PT 900-03/25 and PT 901-04/25.**

Member Terry seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Shanahan, Terry.

Motion passed unanimously by a vote of 8-0.

Other Business: None

Second Public Session Adjourned at 4:16 PM.