



Oregon

Kate Brown, Governor

Public Utility Commission

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March 31, 2021



Stakeholder Training: Agenda for Stakeholder Training on Public Utility Commission Rulemaking Process.

The Administrative Hearings Division (AHD) will hold a stakeholder training as follows:

DATE: April 29, 2021

TIME: 1:00 p.m. – 3:30 p.m.

BY ZOOM: [Zoom Link](#)
Meeting ID: 896 6250 3779
Passcode: W0QY!qkv8B

BY PHONE: One tap mobile
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This training is intended to provide relevant information regarding the Commission's rulemaking process, how stakeholders can participate in rulemakings at all stages, and the legal and procedural standards used by the Commission in conducting these proceedings.

This training will review how the Commission makes rules in various stages, why the Commission uses the procedures it does, and how stakeholders may most effectively participate throughout the process.

We expect and encourage questions throughout the training. The training will be recorded, and will be available on the PUC's website for future reference. Below is a draft agenda for the event; if you have suggestions for topics and issues that should be addressed, please let us know.

- 1) Introductions and review of agenda
- 2) What is a rulemaking?
 - a. Legal force of rules
 - b. Rules vs. Guidelines or Commission decisions
- 3) Legal requirements in the rulemaking process
 - a. Public meeting, legislative process
 - b. Open meeting decision
 - c. Differences from contested case process
- 4) Origin of a rulemaking
 - a. Legislation
 - b. Staff request or Commission directive
 - c. Request from stakeholders
- 5) Informal phase
 - a. Opening of the rulemaking
 - b. Management of the docket in the informal phase
 - c. Informal phase goals and objectives
- 6) Formal phase
 - a. Commission opening of the formal phase
 - b. Management of the docket in the formal phase
 - c. Rulemaking hearing
 - d. Comment period
 - e. Secretary of State filing requirements
- 7) Deliberation and decision
 - a. Recommended rules
 - b. Commission decision at public meeting
 - c. Filings with secretary of state
- 8) Recommendations for participation
 - a. Pre-rulemaking
 - b. Informal phase
 - c. Formal phase

9) Review of rules

For questions or suggestions, please contact the Administrative Hearings Division by e-mail (puc.hearings@puc.oregon.gov). You may also contact me directly at 503-689-3622.

Nolan Moser

Chief Administrative Law Judge

**IF YOU HAVE A DISABILITY AND NEED ACCOMMODATION TO
PARTICIPATE IN THIS EVENT, PLEASE LET US KNOW
(503) 378-6678, Oregon Relay Service: 7-1-1, or e-mail
puc.hearings@puc.oregon.gov**