Chapter 462
Division 10
Administration

462-010-0000
Duties

(1) Commissioners:

(a) Chair:

(A) Chair at all Commission meetings.

(B) Confer with the Executive Director of the Commission on matters that come up between meeting dates, and matters that need to be placed on the agenda for Commission meetings.

(C) Executes all Commission orders.

(D) Coordinates and conducts the evaluation of the Executive Director.

(b) Secretary: Call the roll for meetings and declare the presence of a quorum. In the absence of the Secretary, the President shall appoint a Secretary Pro Term. In the absence of the President and President Elect, the Secretary shall perform all duties of the President.

(2) Commissioners: In addition to the duties required under ORS 462.210 through ORS 462.277 the following describe the duties of all Commissioners:

(a) Participation in the evaluation of the Executive Director.

(b) Participate on committees as requested by the Commission

(c) Participate in the approval of the Agency Budget.

Reason for rule:

1. Clarification needed on duties.

Reference material:
ORS 462.270 Duties of the Commission