



POST-LICENSE INSTRUCTOR QUALIFICATIONS FORM

Rev. 5/2016

Real Estate Agency
530 Center St NE Ste 100
Salem OR 97301
Phone: 503-378-4170
www.oregon.gov/rea

INSTRUCTIONS

Before offering a Brokerage Administration and Sales Supervision course (BASS), Broker Advanced Practice (BAP) course, or Property Manager Advanced Practices course (PMAP), a Certified Continuing Education Provider must ensure that the instructor completes and signs this form, submit a copy to the Agency, and maintain the original form as part the required record-keeping.

CERTIFIED CONTINUING EDUCATION PROVIDER

Name of Provider _____ Provider No. _____
Authorized Contact _____
Person _____
Printed Name _____ Signature _____

INSTRUCTOR INFORMATION

Name of Instructor _____ Title _____
Address _____ Phone Number _____
City _____ State _____ Zip Code _____
E-mail _____

INSTRUCTOR QUALIFICATIONS

To teach the BASS course, you must meet the following qualification:

- Hold, or have held, a principal real estate broker license with at least two years of active license experience as a principal broker, including responsibility for managing a brokerage.

To teach BAP, PMAP, or any other continuing education course, you must meet one of the following qualification:

- A bachelor's degree and two years of experience working in a field related to the topic of the course.
- Six years of experience working in a field related to the topic of the course.
- A total of six years of any combination of college-level coursework and experience working in a field related to the topic of the course
- A designation by a professional real estate organization, as defined in OAR 863-020-0060(5), and two years of college level coursework .
- A designation as a Distinguished Real Estate Instructor by the Real Estate Educators' Association.
- Successful completion of an instructor training course approved by the Board and two years of working experience in a field related to the topic of the course.
- Certification or approval in good standing as a real estate instructor for the same or a similar course topic in any other state or jurisdiction.

POST-LICENSE INSTRUCTOR QUALIFICATIONS FORM - continued

INSTRUCTOR QUALIFICATIONS

REQUIRED: Describe below in sufficient detail how you have met the above qualifications. You may attach additional pages if needed.

INSTRUCTOR ATTESTATION

I hereby attest and affirm that the above information is true and accurate, and that:

- I have not had a professional or occupational license related to the topic of the course revoked for disciplinary reasons;
- I have not had a real estate license or property manager license suspended or revoked; and
- I have not been determined by a state court, an administrative law judge, or a final agency order to have violated any statute, rule, regulation, or order pertaining to real estate activity in this or any other state in the preceding five years.

Printed Name of Instructor _____

Date _____

Signature of Instructor _____

Certified Continuing Education Providers: Submit a copy of this form with your completed "Brokerage Administration and Sales Supervision, and Advanced Practices Courses Application, Renewal and Change Form," or prior to any instructor teaching an Agency-approved BASS, BAP or PMAP course.