



# Oregon

Tina Kotek, Governor

**AGENDA ITEM NO.**

**I.D.**

**Real Estate Agency**  
530 Center St. NE, Suite 100  
Salem, Oregon 97301-2505  
Phone: (503) 378-4170  
[www.oregon.gov/rea](http://www.oregon.gov/rea)

**OREGON REAL ESTATE BOARD**  
**Regular Meeting Minutes**  
**Riverhouse on the Deschutes, 3075 N Business 97, Bend**  
**October 2, 2023**  
**10:00 a.m.**

**BOARD MEMBERS PRESENT:**

Jose Gonzalez  
Susan Glen (remote)  
Marie Due (remote)  
Michael Warren  
LaTasha Beal  
Kim Hedding (remote)  
Jessenia Juarez  
Alex MacLean  
Lawnae Hunter

**BOARD MEMBERS ABSENT:**

None

**OREA STAFF PRESENT:**

Steve Strobe, Commissioner  
Anna Higley, Deputy Commissioner  
Madeline Alvarado, Licensing & Education Division Manager  
Elli Kataura, Regulation Division Manager (remote)  
Michael Hanifin, Land Development Manager (remote)  
Liz Hayes, Compliance Division Manager

**CITIZEN:**

Alex MacLean IV

**I. BOARD BUSINESS - Chair Gonzalez**

- A. Call to Order
- B. Chair Gonzalez comments/Roll Call
- C. Approval of the Agenda and Order of Business

**MOTION TO APPROVE 10.2.2023 REGULAR MEETING AGENDA AS SUBMITTED BY MICHAEL WARREN**

**SECONDED BY ALEX MACLEAN**

**MOTION CARRIED BY UNANIMOUS VOTE**

- D. Approval of 8.7.23, regular meeting minutes

**MOTION TO APPROVE 8.7.2023 REGULAR MEETING MINUTES AS SUBMITTED BY LAWNAE HUNTER**

**SECONDED BY MICHAEL WARREN**

**MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 12.4.23 to begin at 10am, Location: Video Conference

**II. PUBLIC COMMENT - Chair Gonzalez**

- A. None

**III. REQUESTS FOR WAIVERS - Chair Gonzalez**

- A. None

**IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER –Chair Gonzalez**

- A. Annamarie Kooning

**MOTION TO APPROVE ANNAMARIE KOONING FOR CONTINUING EDUCATION PROVIDER BY LAWNAE HUNTER**

**SECONDED BY MICHAEL WARREN**

**MOTION CARRIED BY UNANIMOUS VOTE**

- B. Cetan Funds, LLC

**MOTION TO APPROVE CETAN FUNDS, LLC FOR CONTINUING EDUCATION PROVIDER BY ALEX MACLEAN**

**SECONDED BY MARIE DUE**

**MOTION CARRIED BY UNANIMOUS VOTE**



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- V. BOARD ADVICE/ACTION - Commissioner Strode**
  - A. Rule Writing – Military Service Member Oregon Rule Alignment with SCRA Federal Regulations
- VI. NEW BUSINESS - Commissioner Strode**
  - A. None
- VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY - Chair Gonzalez**
- VIII. REPORTS – Chair Gonzalez**
  - A. Commissioner Strode
  - B. Agency division reports-Deputy Commissioner Higley
    - 1. Regulation Division, Elli Kataura
    - 2. Land Development Division, Michael Hanifin
    - 3. Licensing and Education Division, Madeline Alvarado
    - 4. Compliance Division, Liz Hayes
- IX. ANNOUNCEMENTS – Chair Gonzalez** Next board meeting: 10.02.23 to begin at 10am, Video Conference
- X. ADJOURNMENT – Chair Gonzalez**

**Interpreter services, auxiliary aids for persons with disabilities, and access to attend remotely by videoconference are available upon advance request.**