



Oregon

Tina Kotek, Governor

AGENDA ITEM NO.

I.D.

Real Estate Agency
530 Center St. NE, Suite 100
Salem, Oregon 97301-2505
Phone: (503) 378-4170
www.oregon.gov/rea

OREGON REAL ESTATE BOARD
Regular Meeting Minutes
Video-Conference - Zoom
December 4, 2023
10:00 a.m.

BOARD MEMBERS PRESENT:

Jose Gonzalez
Susan Glen
Marie Due
Michael Warren
LaTasha Beal
Jessenia Juarez
Tom Tapia
Dawn Duerksen
Stacy Ellingson

BOARD MEMBERS ABSENT:

None

OREA STAFF PRESENT:

Steve Strode, Commissioner
Anna Higley, Deputy Commissioner
Madeline Alvarado, Licensing & Education Division Manager
Mesheal Tracy, Administrative Services Division Manager
Elli Kataura, Regulation Division Manager
Michael Hanifin, Land Development Manager
Liz Hayes, Compliance Division Manager

CITIZEN:

Jenny Pakula
Barbara Geyer
Desiree Clifton

I. BOARD BUSINESS - Chair Gonzalez

- A. Call to Order
- B. Chair Gonzalez comments/Roll Call
- C. Approval of the Agenda and Order of Business

**MOTION TO APPROVE 12.4.2023 REGULAR MEETING AGENDA AS SUBMITTED BY MICHAEL WARREN
SECONDED BY MARIE DUE**

MOTION CARRIED BY UNANIMOUS VOTE

- D. Approval of 10.3.23, regular meeting minutes

**MOTION TO APPROVE 10.3.2023 REGULAR MEETING MINUTES AS SUBMITTED BY LATASHA BEAL
SECONDED BY MICHAEL WARREN**

MOTION CARRIED BY UNANIMOUS VOTE

- E. Date of the Next Meeting: 2.5.24 to begin at 10am, Location: Video Conference (approved under
Agenda Item V)

II. PUBLIC COMMENT - Chair Gonzalez

- A. None

III. REQUESTS FOR WAIVERS - Chair Gonzalez

- A. None

IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER –Chair Gonzalez

- A. None



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V. BOARD ADVICE/ACTION - Commissioner Strode

A. 2024 Meeting Calendar & Locations (Proposed)

1. February 5th, Online
2. April 1st, Online
3. June 3rd, Salem
4. August 5th, Corvallis
5. October 7th, Oregon Coast-TBD
6. December 2nd, Online

2024 Meeting Calendar & Locations (Board Modified)

1. February 5th, Online
2. April 1st, Salem
3. June 3rd, Oregon Coast-TBD
4. August 5th, Corvallis
5. October 7th, Online
6. December 2nd, Online

MOTION TO APPROVE BOARD MODIFIED 2024 MEETING CALENDAR & LOCATIONS AS SUBMITTED BY MICHAEL WARREN

SECONDED BY MARIE DUE

MOTION CARRIED BY UNANIMOUS VOTE

VI. NEW BUSINESS - Commissioner Strode

A. 2024 Board Chair & Vice-Chair Nomination & Vote

MOTION TO APPROVE 2024 BOARD CHAIR & VICE-CHAIR NOMINATIONS AS SUBMITTED BY MARIE DUE

SECONDED BY JESSENIA JUAREZ

MOTION CARRIED BY UNANIMOUS VOTE

B. Board Roles and Responsibilities

VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY - Chair Gonzalez

VIII. REPORTS – Chair Gonzalez

A. Commissioner Strode

B. Agency division reports-Deputy Commissioner Higley

1. Regulation Division, Elli Kataura
2. Land Development Division, Michael Hanifin
3. Licensing and Education Division, Madeline Alvarado
4. Compliance Division, Liz Hayes

IX. ANNOUNCEMENTS – Chair Gonzalez Next board meeting: 2.5.24 to begin at 10am, Video Conference

X. ADJOURNMENT – Chair Gonzalez

Interpreter services, auxiliary aids for persons with disabilities, and access to attend remotely by videoconference are available upon advance request.