



# Oregon

Tina Kotek, Governor

**OREGON REAL ESTATE BOARD**  
**Regular Meeting Minutes**  
**Pendleton, OR**  
**August 4, 2025**  
**10:00 a.m.**

**Real Estate Agency**  
775 Summer St. NE, Suite 330  
Salem, Oregon 97301-1283  
Phone: (503) 378-4170  
[www.oregon.gov/rea](http://www.oregon.gov/rea)

**BOARD MEMBERS PRESENT:**

Michael Warren  
Jessenia Juarez  
Stacy Ellingson  
James Komro  
Debra Neal  
Tom Tapia  
LaTasha Beal  
Dawn Duerksen (remote)

**BOARD MEMBERS ABSENT:**

Jose Gonzalez

**OREA STAFF PRESENT:**

Steve Strode, Commissioner  
Elli Kataura, Regulation Division Manager  
Liz Hayes, Compliance Division Manager  
Michael Hanifin, Land Development Division Manager  
Reba Dunnington, Administrative Services Division Manager

**I. BOARD BUSINESS – Chair Warren**

- A. Call to Order
- B. Chair Warren comments/Roll Call
- C. Approval of the Agenda and Order of Business

**MOTION TO APPROVE 08.04.2025 REGULAR MEETING AGENDA AS MODIFIED BY STACY ELLINGSON**

**SECONDED BY TOM TAPIA**

**MOTION CARRIED BY UNANIMOUS VOTE**

- D. Approval of 06.02.25, regular meeting minutes

**MOTION TO APPROVE 06.02.25 REGULAR MEETING MINUTES AS SUBMITTED BY DEBRA NEAL**

**SECONDED BY TOM TAPIA**

**MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 10.06.25 to begin at 10am, Location: Salem

**II. PUBLIC COMMENT – Chair Warren**

- A. None

**III. REQUESTS FOR WAIVERS – Chair Warren**

- A. Lisa O'Bannon

**CHAIR WARREN CALLED FOR A VOTE**

**MOTION CARRIED BY YEAS (5), NAYS (3)**

**IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER –Chair Warren**

- A. America's Preferred Home Warranty, Inc

**MOTION TO APPROVE AMERICA'S PREFERRED HOME WARRANTY AS SUBMITTED BY STACY ELLINGSON**

**SECONDED BY TOM TAPIA**

**MOTION CARRIED BY UNANIMOUS VOTE**



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V. BOARD ADVICE/ACTION - Commissioner Strode

A. Fair Housing Course Outline - for vote approval

**MOTION TO APPROVE FAIR HOUSING COURSE OUTLINE AS SUBMITTED BY JESSENIA JUAREZ**

**SECONDED BY DEBRA NEAL**

B. LARRC – for advice

VI. NEW BUSINESS - Commissioner Strode

A. Rulemaking Timeline

B. Timeshare Sales Agency Examination & Course Outline Development Timeline

VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY – Chair Warren

VII. REPORTS – Chair Warren

A. Commissioner Strode

B. Agency division reports-Deputy Commissioner Higley

1. eLicense Project Update – Mohanaa Tamilselvan

2. Communications – Mesheal Tracy

3. Regulation Division – Elli Kataura

4. Compliance Division – Liz Hayes

5. Land Development Division – Michael Hanifin

6. Licensing Division – Anna Higley

7. Administrative Services Division – Reba Dunnington

VIII. ANNOUNCEMENTS – Chair Warren Next board meeting: 10.06.25 to begin at 10am, Salem

IX. ADJOURNMENT – Chair Warren