



# Oregon

Kate Brown, Governor

AGENDA ITEM NO.

I.D.

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## OREGON REAL ESTATE BOARD

Regular Meeting Minutes  
Red Lion Hotel  
304 SE Nye Ave.  
Pendleton, OR 97801

Monday, August 6, 2018

### BOARD MEMBERS PRESENT:

Jef Farley, Chair  
Debra Gisriel  
Dave Hamilton  
Dave Koch  
Alex MacLean

### BOARD MEMBERS ABSENT:

Lawnae Hunter, Vice Chair, excused  
Coni Rathbone, excused  
Jose Gonzalez, excused  
Pat Ihnat, excused

### OREA STAFF PRESENT:

Dean Owens, Acting Commissioner  
Selina Barnes, Regulations Division Manager  
Michael Hanifin, Land Development Division Manager

### GUESTS PRESENT:

Kerry Baird, Turn Here Realty and Travel  
Jerry Baker, Coldwell Banker Whitney & Assoc.  
Dawn Blalack, Coldwell Banker Whitney & Assoc.  
Candace Bowman, United Country Oregon Trail  
Michael Boylan, American West Prop.  
Andrew Bryan, Baker City Realty, Inc.  
Ann Burnside, Clark and Jennings & Assoc. OR  
Vicki Dick, Coldwell Banker Whitney & Assoc.  
Mary Louise Earley, Whitney Land Co.  
Thomas Ellertson, John L. Scott Bend  
Nathan Good, Coldwell Banker Whitney & Assoc.  
Kevin Hale, Coldwell Banker Whitney & Assoc.  
Haley Hines, RE/MAX Real Estate Team  
John Howard, John J. Howard & Associates  
Tracy Hunter, Universal Realty  
Gary Jellum, Whitney Land Co.  
Russell Lester, John J. Howard & Associates  
Ned Londo, Clark and Jennings & Assoc. OR  
Mark McLaughlin, Clark and Jennings & Assoc. OR  
Milne McLaughlin, Clark and Jennings & Assoc. OR  
Marsha Morgan, Coldwell Banker Whitney & Assoc. OR  
Linda Seavert, Universal Realty  
Linda Smith, Tatone Smith RE Group LLC  
Heidi Torkko, Pink Dot Properties LLC  
Natallee Turner, Universal Realty  
Teresa Uriarte, Uriarte Realty  
Jason VanNice, Cold Banker Whitney & Assoc.  
Molly Webb, Coldwell Banker & Whitney & Assoc.  
Nancy Walekli  
Kim Life

Cari Volger  
Marilyn Dale, Maridale Real Estate  
Dalia Villegas  
David Lyon

**I. BOARD BUSINESS – Chair Farley**

- A. Call to Order. Chair Farley called the meeting to order at 10am.
- B. Chair Farley comments/Roll Call. Chair Farley asked the board liaison to take roll call, board members to introduce themselves, and explained the role/function of the board.
- C. Approval of the Agenda and Order of Business.

**MOTION TO APPROVE AGENDA AND ORDER OF BUSINESS AS SUBMITTED BY DAVE HAMILTON  
SECOND BY ALEX MACLEAN  
MOTION CARRIED BY UNANIMOUS VOTE**

- D. Approval of 6.4.18 regular meeting minutes.

**MOTION TO APPROVE 6.4.18 REGULAR MEETING MINUTES AS SUBMITTED BY DAVE KOCH  
SECOND BY DEBRA GISRIEL  
MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 10.8.18 at the Rogue Regency Inn & Suite, 2300 Biddle Rd., Medford, OR 97501, to begin at 10am.

**II. PUBLIC COMMENT – Chair Farley. None.**

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.
- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

**III. REQUESTS FOR WAIVERS – Chair Farley. None**

**IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER– Chair Farley. None.**

**V. NEW BUSINESS – Chair Farley.** Chair Farley and Acting Commissioner Owens gave an overview of a typical meeting agenda which included requests for waivers and petitions to qualify as a continuing education provider.

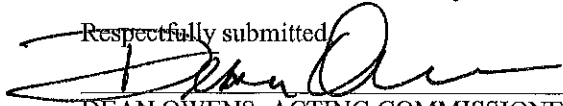
**VI. COMMUNICATIONS – Administrative Actions Summary – Chair Farley.** Mr. Owens summarized the administrative actions process included in the board meeting packets.

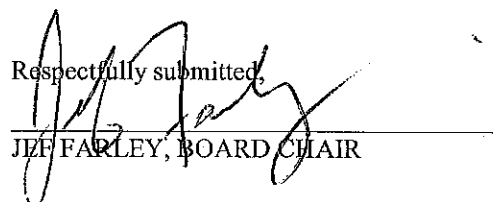
**VII. REPORTS – Chair Farley**

- A. Acting Commissioner Dean Owens
- B. Agency division reports – Acting Commissioner Dean Owens
  1. Regulation Division – Selina Barnes. Ms. Barnes reviewed the statistics and information provided in the written report and also explained the complaint process. She
  2. Land Development Division – Michael Hanifin. Mr. Hanifin summarized the statistics and information provided in the written report, explained the various processes within his division, provided an update on current legislation, and the rulemaking/legislation process.
  3. Education, Licensing, and Administrative Services Division – Anna Higley and Maddy Alvarado. Mr. Owens provided the report in the absence of Ms. Higley and Ms. Alvarado. He summarized the statistics and information provided in the written report and a budget update. Mr. Owens also announced the recruitment for filling the vacant Commissioner position has been posted.

**VIII. ANNOUNCEMENTS – Chair Farley.** Next board meeting: 10.8.18 at the Rogue Regency Inn & Suites, 2300 Biddle Rd., Medford, OR 97504.

**IX. ADJOURNMENT – Chair Farley.**

Respectfully submitted,  
  
DEAN OWENS, ACTING COMMISSIONER

Respectfully submitted,  
  
JEFF FARLEY, BOARD CHAIR