



Oregon

Kate Brown, Governor

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OREGON REAL ESTATE BOARD
Regular Meeting Minutes – via Zoom

Oregon Real Estate Agency
Salem, OR 97301

Monday, December 6, 2021

BOARD MEMBERS PRESENT: Marie Due
Debra Gisriel
Susan Glen
Jose Gonzalez
Dave Hamilton
Kim Hedding
Lawnae Hunter
Pat Ihnat, Vice Chair

BOARD MEMBERS ABSENT: Alex MacLean, Chair

OREA STAFF PRESENT: Steve Strode, Commissioner
Leandra Borstelman, Board Liaison

GUESTS PRESENT: Barbara Geyer, Barbara Geyer Real Estate

I. BOARD BUSINESS – Vice Chair Ihnat

- A. Call to Order. Vice Chair Ihnat called the meeting to order at 10am.
- B. Chair Ihnat comments/Roll Call. Vice Chair Ihnat explains the role/function of the board and asked board liaison to conduct roll call and board.
- C. Approval of the Agenda and Order of Business.

**MOTION TO APPROVE THE 12.06.21 AGENDA AND ORDER OF BUSINESS BY MARIE DUE
SECOND BY DEBRA GISRIEL
MOTION CARRIED BY UNANIMOUS VOTE**

- D. Approval of 10.04.21 regular meeting minutes.

**MOTION TO APPROVE 10.04.21 REGULAR MEETING MINUTES BY DAVE HAMILTON
SECOND BY LAWNAE HUNTER
MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 02.07.21, to begin at 10am and will be held at the Oregon Real Estate Agency, 530 Center St. NE, Suite 100, Salem, OR 97301.

II. PUBLIC COMMENT – Vice Chair Ihnat. None. Robert Butler addressed the board regarding ORS 696.425 – Powers and duties of board; expenses and Commissioner Strode responded that the Agency would provide a statutory interpretation of ORS 696.425 at the 12.6.21 board meeting.

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.
- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

III. REQUEST FOR WAIVERS – Vice Chair Ihnat. Log. None.

IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER - Vice Chair Ihnat. Approval of petition log.

- A. Northwest School of Real Estate, Paul Frink to appear. Mr. Frink explained his background/experience and basis for his petition. He also stated that he was familiar with the record keeping requirements for CEPs and offers the following course topics: Forms, DISC, Comparative Market Analysis, Agency, Best Practices, New Agent Introduction. Mr. Frink understood that some of the classes did not qualify for Continuing Education Credits under OAR 863-020-0035, however, upon approval, additional acceptable content would be included.

**MOTION TO APPROVE NORTHWEST SCHOOL OF REAL ESTATE’S PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER BY
LAWNAE HUNTER
SECOND BY KIM HEDDINGER
MOTION CARRIED BY UNANIMOUS VOTE**

- B. Rogue Inspection Services, Sara Derek to appear. Sara Derek and Brandi Verkempinck explained their background/experience and basis for their petition. Discussion: Marie Due suggested that Rogue Inspection Services reappear at the 2.7.22 board meeting to provide updated information regarding acceptable course topics.

**MOTION TO DENY ROGUE INSPECTION SERVICE'S PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER BY MARIE DUE
SECOND BY DAVE HAMILTON
MOTION CARRIED BY UNANIMOUS VOTE**

- V. BOARD ADVICE/ACTION – Commissioner Strode.**
A. 2022 Board Chair and Vice Chair elections.

**MOTION TO APPROVE NOMINATION OF DEBRA GISRIEL AS 2022 VICE CHAIR BY MARIE DUE
SECOND BY DAVE HAMILTON
MOTION CARRIED BY UNANIMOUS VOTE**

**MOTION TO APPROVE NOMINATION OF PAT IHNAT AS 2022 CHAIR BY MARIE DUE
SECOND BY LAWNAE HUNTER
MOTION CARRIED BY UNANIMOUS VOTE**

- B. 2022 Board meeting schedule:
- February 7, Salem
 - April 4, TBD
 - June 6, TBD
 - August 1, TBD
 - October 3, TBD
 - December 5, TBD

**MOTION TO APPROVE PROPOSED 2022 BOARD MEETING SCHEDULE BY PAT IHNAT
SECOND BY DAVE HAMILTON
MOTION CARRIED BY UNANIMOUS VOTE**

- C. Agency's statutory interpretation of ORS 696.425 Powers and duties of board; expenses (carried over from 10.4.21 board meeting)

VI. NEW BUSINESS - Commissioner Strode. None.

VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY - Vice Chair Ihnat

VIII. REPORTS – Vice Chair Ihnat. None.

- A. Agency Division Reports - Refer to written division reports included in board packet as follows:
1. Regulations, (page 55) Elli Kataura
 2. Land Development Division, (page 56) Michael Hanifin.
 3. Administrative Services Division, (page 57 & 58) Mesheal Heyman
 4. Education and Licensing, (page 59-66) Maddy Alvarado

IX. ANNOUNCEMENTS – Vice Chair Ihnat. Next board meeting: 02.07.22 to begin at 10am at Oregon Real Estate Agency, 530 Center St. NE, Suite 100, Salem, OR 97301.

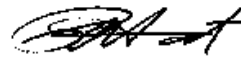
X. ADJOURNMENT – Vice Chair Ihnat

Respectfully submitted,



STEVE STRODE, COMMISSIONER

Respectfully submitted,



PAT IHNAT, BOARD VICE CHAIR