



Oregon

Kate Brown, Governor

**AGENDA ITEM NO.
I. D.**

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Regular Meeting Minutes

OREGON REAL ESTATE BOARD

Monday, June 1, 2015

BOARD MEMBERS: Byron Hendricks, Chair
Bob LeFeber, Vice-Chair
Warren (Lee) Dunn
James (Jef) Farley
Chris Hermanski
Coni Rathbone
Marcia Edwards

ABSENT: Pat Ihnat

OREA STAFF: Gene Bentley, Commissioner
Dean Owens, Deputy Commissioner
Selina Barnes, Regulations Division Manager
Michael Hanifin, Land Development Division Manager
Erica Kleiner, Business and Licensing Services Division Manager
Mesheal Heyman, Communications Coordinator
Leandra Hagedorn, Board Liaison

I. BOARD BUSINESS – Chair Hendricks

- A. Call to Order. Chair Hendricks called the board meeting to order at 10am and asked the board liaison to conduct roll call.
- B. Roll Call/Chair Hendricks comments. Chair Hendricks explained the role of the board members and OREA staff. He also suggested that board elections take place at the 8.3.15 board meeting.
- C. Approval of the Agenda and Order of Business. The Agenda and Order of Business was approved as submitted.
- D. Approval of 4.6.15, regular meeting minutes. The 4.6.15 regular board meeting minutes were approved as submitted.

MOTION TO APPROVE 4.6.15 FINAL MEETING MINUTES AS SUBMITTED BY

MARCIA EDWARDS

SECOND BY JOANN HANSEN

MOTION CARRIED BY UNANIMOUS VOTE

- E. Date of the Next Meeting: August 3, 2015 to begin at 10am Klamath Falls, location to be determined.

II. PUBLIC COMMENT

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.

- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

III. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER– Approval of petition log.

A. Charles J. Hunt Jr., will appear by phone. Mr. Hunt appeared by phone and explained he had the material and ability to provide continuing education for the real estate industry members. Coni Rathbone asked Mr. Hunt if he had an active license to practice law. Mr. Hunt responded that he is licensed to practice law in California. Ms. Rathbone responded that from her perspective Mr. Hunt qualified to become a certified continuing education provider. Chair Hendricks asked Mr. Hunt if he was familiar with the recordkeeping requirements and Mr. Hunt indicated that he was familiar and capable of meeting the recordkeeping requirements.

MOTION TO APPROVE CHARLES J. HUNT JR’S PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER BY CONI RATHBONE

SECOND BY WARREN (LEE) DUNN

MOTION BY UNANIMOUS VOTE

B. Mitchell (Mitch) C. Wilcox, will appear by phone. Mr. Wilcox appeared by phone and summarized his qualifications provided in his petition. He also explained that he developed a course with information regarding short sales and in addition he offers classes covering the following topics: Contracts, ethics, RESPA, and buyer/seller forms, which are considered acceptable course topics.

MOTION TO APPROVE MITCHELL C. WILCOX’S PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER BY JAMES (JEF) FARLEY

SECOND BY CONI RATHBONE

MOTION CARRIED BY UNANIMOUS VOTE

C. Simplify LLC, John Mandeville will appear by phone. Mr. Mandeville appeared by phone and explained he would rely on the information provided in his petition. Simplify LLC offers courses covering the following topics: 2014-2015 LARRC, contracts, listing agreements, fair housing, short sales, common mistakes, valuation, finance, risk management, and ethics, which are considered acceptable course topics. Ms. Rathbone asked Mr. Mandeville how many states he planned reaching out to and Mr. Mandeville responded that Oregon is the first and over the next 6 months he intends to expand to other states as well.

MOTION TO APPROVE SIMPLIFY LLC’S PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER BY ROBERT LEFEBER

SECOND BY JOANN HANSEN

MOTION CARRIED BY UNANIMOUS VOTE

IV. COMMUNICATIONS – Administrative Actions Summary

V. REPORTS

A. Commissioner Gene Bentley.

- SB 5537 REA Budget Bill has been signed by the Governor
- OREA is in the process of relocating to the Equitable Center, 530 Center St. NE, Salem, Oregon
- Chair Byron Hendricks, Vice Chair Robert LeFerber and Warren (Lee) Dunn’s terms will all expire this year

- Summary of licensee counts

B. Agency division reports-Deputy Commissioner Dean Owens

1. Regulation Division – Selina Barnes.

- Terry Shockley's revocation is complete
- Paper reduction/electronic filing in progress in preparation of the upcoming relocation
- Summarized of the record retention schedule
- Staff working from home and will be expanding this out
- Christy Davis resigned her position as Admin. Specialist and this vacancy will be filled in the new future

2. Education Division – Stacey Harrison.

- Summarized of the statistics provided in the handout included in the board packet
- Education Forum will be held this summer in July
- OREA has come to an agreement with Washington counterparts for dual licensees to use CE credits obtained in Oregon toward Washington requirements.

3. Land Development Division – Michael Hanifin.

- Summarized the statistics provided in handout included in the board packet
- Files prepared and moved to archive record center in preparation for the relocation
- Filing fee increase to be implemented

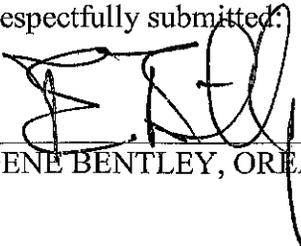
4. Business and Licensing Services Division – Erica Kleiner.

- Summarized the statistics provided in the handout included in the board packet
- Proposed rules to be submitted to board by July 22, 2015 with responses due by 8.3.15 board meeting
- Budget update

VI. ANNOUNCEMENTS – Next board meeting 8.3.15 to begin at 10 a.m. in Klamath Falls, location to be determined.

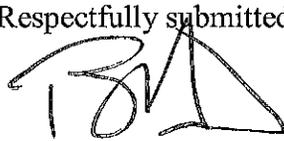
VII. ADJOURNMENT.

Respectfully submitted:



GENE BENTLEY, OREA COMMISSIONER

Respectfully submitted:



BYRON HENDRICKS, BOARD CHAIR