



CONTINUING EDUCATION INSTRUCTOR QUALIFICATIONS FORM

Rev. 8/2025

Oregon Real Estate Agency
775 Center St NE Ste 330
Salem OR 97301
(503) 378-4170
www.oregon.gov/rea

INSTRUCTIONS

Before offering a real estate continuing education course that is eligible for credit required under [ORS 696.174](#), the Certified Continuing Education Provider must ensure that the instructor who teaches a continuing education course offered for credit meets the instructor requirements contained in ORS 696.186.

The Certified Continuing Education Provider must ensure that the instructor completes and signs this form and must maintain the form as part of their recordkeeping per OAR [863-020-0050](#) and [863-020-0060](#).

The Oregon Real Estate Agency does not certify instructors. ***DO NOT*** send this form to the Agency unless requested by the Agency.

CERTIFIED CONTINUING EDUCATION PROVIDER

Name of Provider _____ Provider No. _____

INSTRUCTOR INFORMATION

Name of Instructor _____ Title _____

Address _____ Phone Number _____

City _____ State _____ Zip Code _____

E-mail _____

INSTRUCTOR QUALIFICATIONS

Check the box(es) below that describes your qualifications for teaching a real estate continuing education course. ORS 696.186

- ☐ A bachelor's degree and two years of experience working in a field related to the topic of the course.
- ☐ Six years of experience working in a field related to the topic of the course
- ☐ A total of six years of any combination of college-level coursework and experience working in a field related to the topic of the course
- ☐ A designation by a professional real estate organization, as defined in OAR 863-020-0060(4), and two years of college level coursework
- ☐ A designation as a Distinguished Real Estate Instructor by the Real Estate Educators' Association
- ☐ Certification or approval in good standing as a real estate instructor for the same or a similar course topic in any other state or jurisdiction

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INSTRUCTOR QUALIFICATIONS- continued

REQUIRED: Describe below in sufficient detail how you have met the above qualifications. You may attach additional pages if needed.

INSTRUCTOR ATTESTATION

I hereby attest and affirm that the above information is true and accurate, and that:

- I have not had a professional or occupational license related to the topic of the course revoked for disciplinary reasons;
- I do not have a professional or occupational license related to the topic of the course that is currently suspended for disciplinary reasons; and
- I have not been determined by a state court, an administrative law judge, or a final agency order to have violated any statute, rule, regulation, or order pertaining to real estate activity in this or any other state in the preceding five years.

Printed Name of Instructor _____

Date _____

Signature of Instructor _____

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