



ESCROW ANNUAL RECEIPTS & DISBURSEMENTS (FORM A)

ORS.696.534(1) through (3)
Rev 2/2022

Real Estate Agency
Phone: (503) 378-4170
www.oregon.gov/rea

INSTRUCTIONS

Take the following steps to complete and submit this form:

1. Complete ELECTRONICALLY (contains calculations).
2. Complete one form for EACH account held.
3. Copy totals from ANNUAL RECEIPT TOTAL, ANNUAL DISBURSEMENT TOTAL and MONTHLY ACCOUNT BALANCE AVERAGE to Escrow Account Summary Receipts and Disbursements (Form B).
4. Upload all completed forms to the Annual Report application in eLicense.

Company Name: _____ License Number: _____

Bank Name: _____

Account Number: _____

ACCOUNT TYPE

☐ Closing ☐ Collection ☐ Interest Bearing Account

Accounts # _____ of _____ Total Accounts Held

RECORD OF RECEIPTS AND DISBURSEMENTS BY MONTH

BEGINNING BALANCE

RECEIPTS

DISBURSEMENTS

ACCOUNT BALANCE

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEPT

OCT

NOV

DEC

ENDING
BALANCE

ANNUAL RECEIPT
TOTAL

ANNUAL DISBURSEMENT
TOTAL

MONTHLY ACCOUNT
BALANCE AVERAGE

TOTALS

Copy numbers from "ANNUAL RECEIPTS TOTALS", "ANNUAL DISBURSEMENTS TOTALS" and "MONTHLY ACCOUNT BALANCE AVERAGE" to Escrow Account Summary Receipts & Disbursements (Form B).

The named bank is authorized to furnish information requested by the Real Estate Commissioner and/or authorized representative concerning the client trust account(s).

Authorized Escrow Organization Representative Name

Date