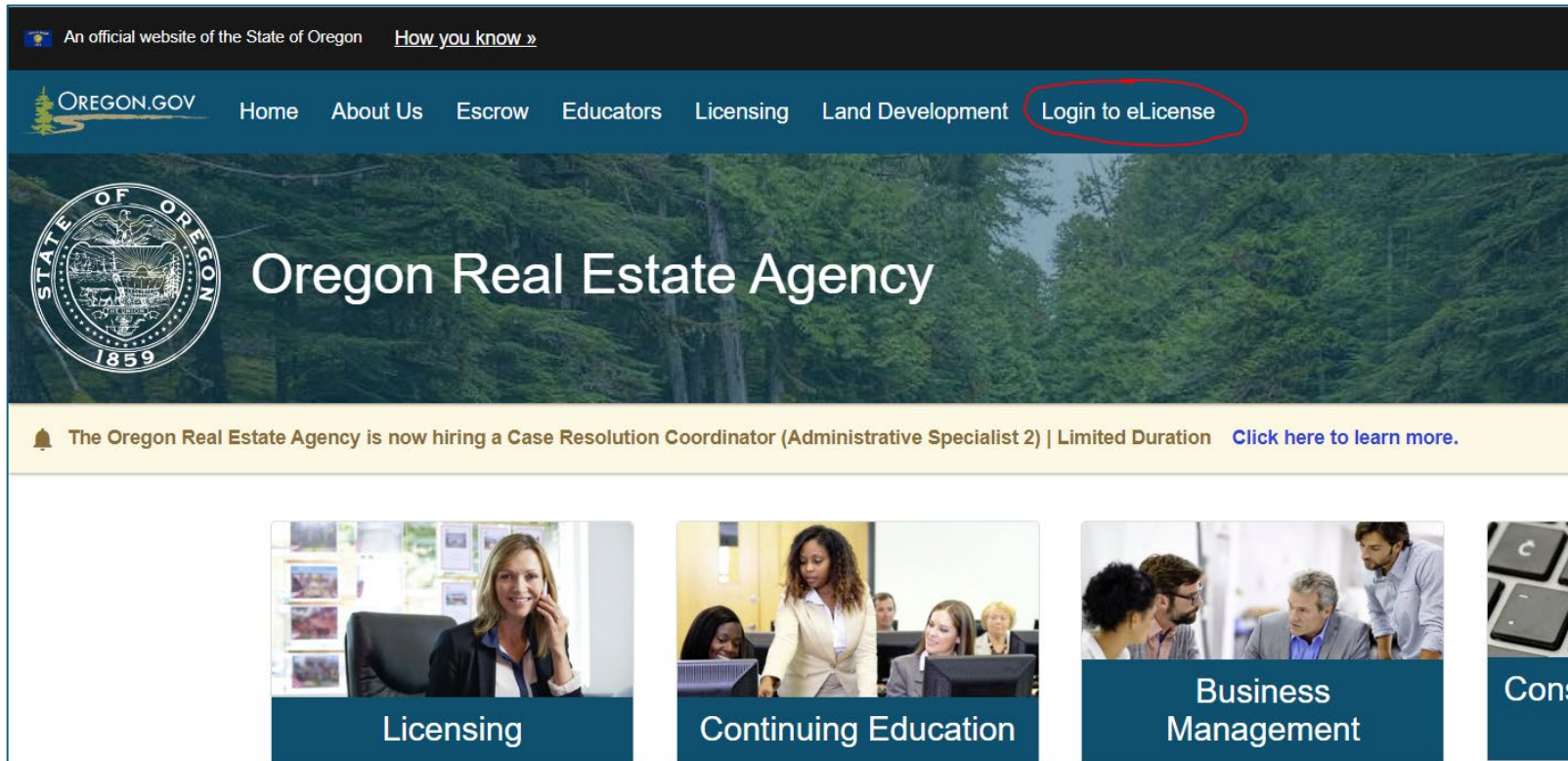


Inactivating License in Renewal


Go to: www.oregon.gov/rea


1. Click: Login to eLicense





An official website of the State of Oregon [How you know »](#)


OREGON.GOV Home About Us Escrow Educators Licensing Land Development **Login to eLicense**


 Oregon Real Estate Agency

 The Oregon Real Estate Agency is now hiring a Case Resolution Coordinator (Administrative Specialist 2) | Limited Duration [Click here to learn more.](#)

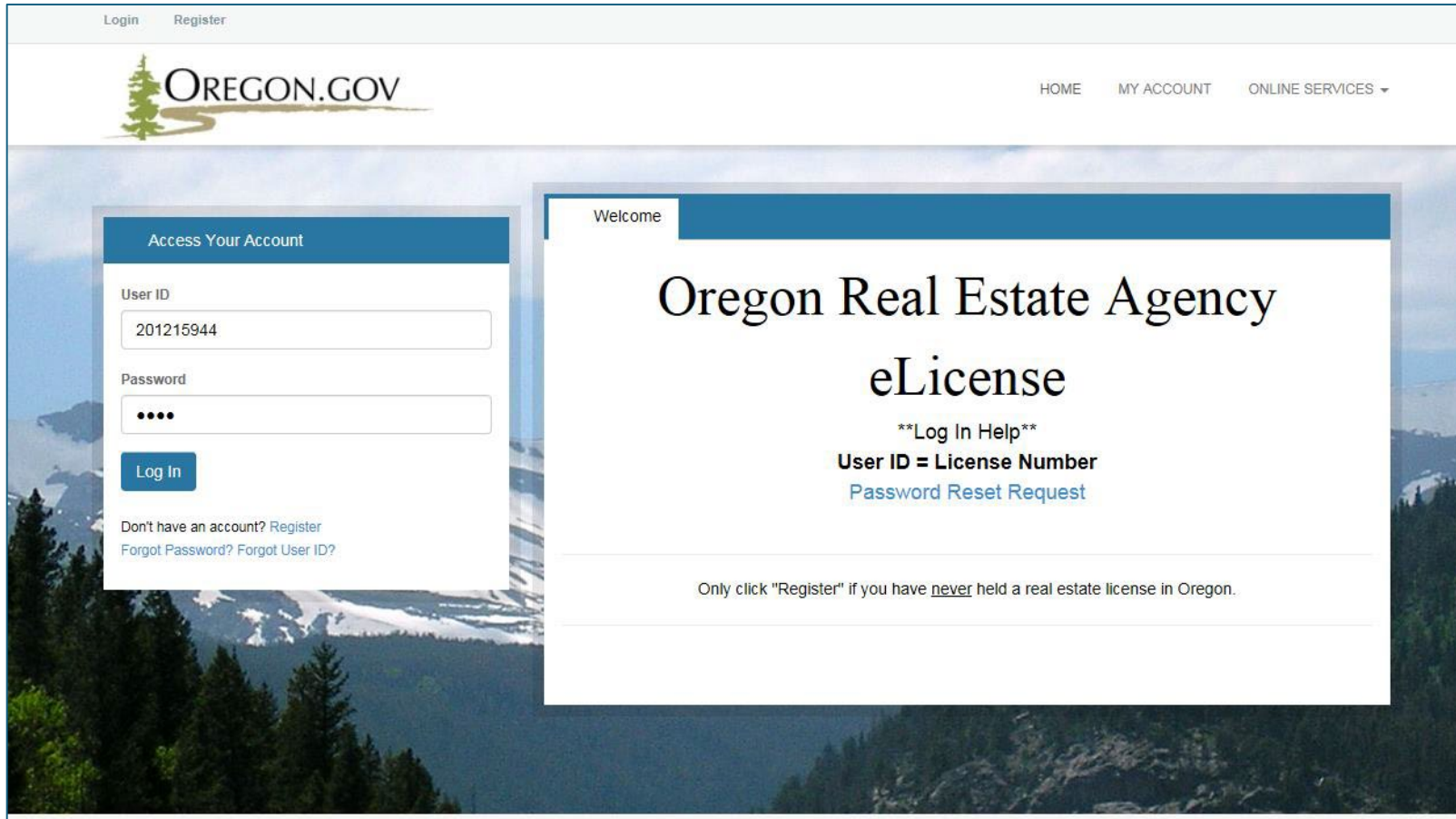
 Licensing

 Continuing Education

 Business Management

 Cons &

2. Enter: Username (license number) and Password



Login Register

OREGON.GOV

HOME MY ACCOUNT ONLINE SERVICES ▾

Welcome

Oregon Real Estate Agency eLicense

****Log In Help****
User ID = License Number
[Password Reset Request](#)

Only click "Register" if you have never held a real estate license in Oregon.

Access Your Account

User ID

Password

[Log In](#)

Don't have an account? [Register](#)
[Forgot Password?](#) [Forgot User ID?](#)

3. Select: "Online Services" menu

4. Click: "Renewal" under License Actions

The screenshot shows the 'ONLINE SERVICES' dropdown menu on the Oregon.gov website. The menu is organized into three columns:


- Account**
 - [My Account](#)
 - [Change Address/Phone](#)
 - [Name Change/Alternative Name Registration](#)
- Online Complaint**
 - [File a Complaint](#)
- License Applications**
 - [Membership Camping Contract - Salesperson](#)
 - [Property Manager Application](#)
 - [Principal Broker Application](#)
- Payments**
 - [Pay Invoice](#)
- License Actions**
 - [Print License](#)
 - [Renewal](#)
- License Lookup & Download Lists**
 - [Oregon Certified License History](#)
 - [License Lookup](#)
 - [Generate List\(s\)](#)
 - [Download List\(s\)](#)
- Continuing Education**
 - [Add Continuing Education](#)
 - [Continuing Education Record](#)

5. Click "Start" to access the renewal

The screenshot shows the 'Renewal' page with the following content:

Select "Start" to begin the renewal process.

You may exit the renewal process at any point. Your information will be saved and you may return later to complete the process. Remember, you must complete the process and pay any applicable fee on or before the expiration date to avoid being late.

[Renewal](#) 

Completed	License	Note
Start		

6. Update your contact information. Once completed click the “Next” button.

License For 201256060

Renewal Applicant Information

1. Current mailing address:

Mail Address	530 Center St NE Ste 100
City	Salem
State	Oregon
Zip Code	97301-3740
County	Marion

2. Current physical address:

Street Address	530 Center St NE Ste 100
City	Salem
State	Oregon
Zip Code	97301-3740
County	Marion

3. Individual's Phone Number
(You must input an email address in the text box for #11, or a phone number for #12, to proceed with the complaint.)

7. Update your email address. Click “Next” when completed.

Renewal Applicant Information Continued

Renewal Applicant Information Continued

Fields marked with an asterisk * are required.

4. Individual's Email Address:
(You must input an email address in the text box for #11, or a phone number for #12, to proceed with the complaint.)

*

5. The *Oregon Real Estate News-Journal* is the official publication of the Oregon Real Estate Agency. It is sent by e-mail only to those who subscribe. The *News-Journal* is the best way to keep up with real estate license law changes, Agency news, and recent administrative actions.

Do you want to subscribe to the *Oregon Real Estate News-Journal*?

Yes

8. Answer a series of background questions required for renewal. Once completed click "Next".

Renewal Applicant Information

Renewal Applicant Information Continued

Background - Renewal

Comments:

16. At any time during the past 24 months, while holding an inactive or expired real estate license, have you conducted professional real estate activity?

If yes, provide the following information in the comment box below including: a detailed written explanation of professional real estate activity as defined in ORS 696.010(17) conducted during the period your license was expired and/or not active. Include the dates that the professional real estate activity occurred.

* Yes No

Comments:

17. By typing my full name in the box below, I attest that the information I have provided is true and correct to the best of my knowledge.

*

Previous Next Save and Close

9. You then have the option of renewing ACTIVE or INACTIVE. Select INACTIVE to renew your license in this status. Click “Next” when completed.

The screenshot shows a web form titled "Renewal Status". On the left is a vertical navigation menu with four items: "Renewal Applicant Information", "Renewal Applicant Information Continued", "Background - Renewal", and "Renewal Status". The "Renewal Status" item is highlighted. The main content area has a blue header with the title "Renewal Status". Below the header, it says "Fields marked with an asterisk * are required." The form contains the following text: "Current License Status" followed by "ACTIVE". Below that is question 18: "18. I would like to renew my license in the following status:". There are two radio button options: "ACTIVE" (unselected) and "INACTIVE" (selected). A red asterisk is placed to the left of the "INACTIVE" option. At the bottom of the form, there are three buttons: "Previous", "Next", and "Save and Close".

10. Read through the ramifications of renewing INACTIVE and self-attest. Click “Next” when ready to proceed.

The screenshot shows a web form titled "Inactivation in Renewal". On the left is a vertical navigation menu with five items: "Renewal Applicant Information", "Renewal Applicant Information Continued", "Background - Renewal", "Renewal Status", and "Inactivation in Renewal". The "Inactivation in Renewal" item is highlighted. The main content area has a blue header with the title "Inactivation in Renewal". Below the header, it says "Fields marked with an asterisk * are required." The form contains the following text: "19. By entering my name in the box below, I attest that I want to renew my license in the INACTIVE status. I understand that:". This is followed by a bulleted list of five points: "I may NOT conduct professional real estate activity while inactive.", "I do not have to report continuing education until I reactivate my license.", "If my license is inactive for more than 2 consecutive years, I will need to take and pass a Reactivation Exam to reactivate my license.", "I will have to complete a Reactivation Application in eLicense to reactivate my license.", and "This inactive renewal will be effective upon completion of payment." Below the list is a text input field with a red asterisk to its left. At the bottom of the form, there are three buttons: "Previous", "Next", and "Save and Close".

11. A printable review page will appear allowing you to review your answers. Click “Proceed to Payment” when ready to move on.

Review Print Review

Fees

Renewal Fee	\$150.00
Total Fees:	\$150.00

Renewal Applicant Information

1. Current mailing address:

Mail Address	530 Center St NE Ste 100	State	OR	Zip Code	97301-3740
City	Salem				
County	Marion				


2. Current physical address:

Street Address	530 Center St NE Ste 100	State	OR	Zip Code	97301-3740
City	Salem				
County	Marion				

3. Individual's Phone Number
(You must input an email address in the text box for #11, or a phone number for #12, to proceed with the complaint.)


Previous Proceed to Payment Save and Close

12. Click "Pay Invoice" to be taken to the payment portal to complete the \$150.00 INACTIVE renewal.



Date: 4/12/2024
Invoice # 328714

Bonnie Test User
530 Center St NE Ste 100
Salem, OR 97301-3740

Description	Amount
 Renewal - B.201256060	
Renewal Fee	\$150.00
	Subtotal: \$150.00
	Total: \$150.00

[Pay Invoice](#)