



# Oregon

Tina Kotek, Governor

**State Board of Towing**

1905 Lana Ave, NE

Salem, OR 97314

Email Address: [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

Web Site: [www.oregon.gov/sbot](http://www.oregon.gov/sbot)

## BOARD MEETING NOTICE OREGON STATE BOARD OF TOWING

**Date & Time:**

**May 14, 2024**

**1:00 – 3:00 p.m.**

**MEETING LOCATION:**

DMV Headquarters  
1905 Lana Ave., NE  
Conference Room 122  
Salem, OR 97314

**Board Members:**

Chuck Riley (Chair)  
Trent Hanson (Vice Chair)  
Bruce Anderson  
Kevin Baker  
Chris Coughlin  
Chief Mike Iwai  
Lt. Jason Lindland  
Gary McClellan  
Jason Shaner

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United States, Portland

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**CONTACT:**

Torey McCullough, State Board of Towing  
[info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

*The Oregon State Board of Towing is responsible for protection of the safety and well-being of the public through the regulation of the towing industry by administering and enforcing the laws and rules of the State of Oregon, setting professional standards and expectations of the towing industry, and ensuring fairness and continuity of towing services provided by Oregon's towing industry.*

**TIMES AND ORDER:** The Public Board Meeting will commence at 1:00 p.m. on May 14, 2024 and end at approximately 3:00 p.m., or upon completion of agenda items.

Refer to the Board Meeting Agenda for topics.

**ACCESSIBILITY:** Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*

Meeting Space is limited – please RSVP in-person attendance to [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov) by Friday, May 3, 2024.

**COPIES:** Copies of the board meeting materials will be available on the Board’s website ([www.oregon.gov/sbot](http://www.oregon.gov/sbot)) by 3:00 p.m. on Monday, May 13, 2024.

**EXECUTIVE SESSION:** The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.

**PUBLIC COMMENT:** Members of the public are invited and encouraged to attend all public Board meetings.

The Agenda provides for public comments during the Public Meeting.

Written statements or correspondence *related to Agenda Topics* received by the Board by 5:00 p.m. on May 13, 2024, will be presented to the Board during the public comment session for review.

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



## OREGON STATE BOARD OF TOWING Board Work Session Agenda May 14, 2024

AGENDA ITEM	PRESENTER	TIME
<b>1. Call Work Session to Order</b>	Chair	1:00
<b>2. Welcome &amp; Introductions</b> <i>(Board Member, Staff, and Partners)</i>	All	
<b>3. Approve Agenda</b>	Board	
<b>4. Updates</b>	Staff	
<b>5. Work Session</b>		
• Concept Discussion - OAR 98.853 and 98.854	Board	1:10
• Public Comments <i>(2-3 minutes specific to topic)</i>		
o Tow Industry Members		
o Partners		
o General Public	Public	
<b>Break</b>		
• ORS 98.853 and 98.854 - Board Policy		
• Rules Advisory and Public Input Options		
<b>6. Next Steps</b>	Board	2:45
• Other New Business		
• Review Work Assignments and Direction to Staff		
• Next Board Meeting <i>(time permitting)</i>		
<b>7. Other Business Items</b>		
• Announcements		
• OTTA Quarterly Meeting - June 22		
• October 29th Annual Meeting		
• Final Comments or Questions <i>(time permitting)</i>	Public	
<b>8. Adjourn Board Meeting***</b>	Chair	3:00

\*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision. ORS 822.255 (4) voting protocol: [Baker, Shaner/ Anderson, McClellan](#)

\*\*Public Session will resume upon completion of Executive Session (if Board recesses to Executive Session)

\*\*\*The Board meeting will be adjourned at the conclusion of Board business.

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