



Oregon

Tina Kotek, Governor

State Board of Towing
 DMV HQ - 1905 Lana Ave, NE
 Salem, OR 97314
 Phone: (503) 871-5481
 Email Address: info@towboard.oregon.gov
 Web Site: www.oregon.gov/sbot

OREGON STATE BOARD OF TOWING Board Meeting Agenda November 14, 2023

| AGENDA ITEM | PRESENTER | TIME |
|---|------------|------|
| 1. Call Meeting to Order | Chair | 9:00 |
| 2. Welcome & Introductions <i>(Board Member, Staff, and the Public)</i> | All | 9:05 |
| 3. Approve Agenda | Board | |
| <i>Board Vote*: ___ Anderson ___ Baker ___ Coughlin ___ Lindland ___ McClellan ___ Shaner ___ Hanson ___ Riley</i> | | |
| 4. Approve Minutes of September 19, 2023 Board Meeting | Board | |
| <i>Board Vote*: ___ Anderson ___ Baker ___ Coughlin ___ Lindland ___ McClellan ___ Shaner ___ Hanson ___ Riley</i> | | |
| 5. Approve Minutes of October 25, 2023 Board Meeting | Board | |
| <i>Board Vote*: ___ Anderson ___ Baker ___ Coughlin ___ Lindland ___ McClellan ___ Shaner ___ Hanson ___ Riley</i> | | |
| 6. Reports | | 9:10 |
| a. Administrator Report - <i>report on administrative activities</i> | McCullough | |
| o Financial Report | | |
| • \$100 Tow/Recovery Certificate Fee | | |
| • Board Website | | |
| • Rules Hearing and Adopted Administrative Rules | | |
| • Gov. Appointments/Position 7 Status | | |
| b. Compliance Report - <i>report on compliance activities</i> | McCullough | |
| c. Updates and Reports | | |
| • Email Addresses on Tow Certificate Applications | McCullough | |
| • Contacting the Tribes | | |
| o <i>Next Step: Define Board's ask</i> | | |
| • Other Updates and Reports | All | |
| 7. Public Comments and Correspondence | Public | 9:30 |
| 8. Board Business/Work Session | All | 9:40 |
| a. Website Content | | |
| b. Board Seal - Logo? | | |
| c. Trainings | | |
| d. Planning, Goal Setting and Next Steps | | |
| • Check In and Feedback | | |

| | | |
|---|--------|-------|
| <ul style="list-style-type: none"> Partners | | |
| <ul style="list-style-type: none"> Road map and direction | | |
| 9. New Business | | 10:40 |
| 10. Public Comments (<i>Comments related to work session items, 3-5 minutes time limit</i>) | Public | |
| 11. Next Steps | Board | 10:50 |
| a. Review Work Assignments and Direction to Staff | | |
| b. Announcements | | |
| c. Next Board Meeting | | |
| 12. Final Public Comments (<i>Time permitting</i>) | | |
| 13. Adjourn Board Meeting | Chair | 11:00 |
| <i>Board Vote*:</i> ___Anderson ___Baker ___Coughlin ___Lindland ___McClellan ___Shaner ___Hanson ___Riley | | |

*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.

If roll call vote, the November tower rotation will be:

- Anderson and McClellan
- Baker and Shaner