



Oregon

Tina Kotek, Governor

State Board of Towing
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OREGON STATE BOARD OF TOWING **Board Work Session Notes** **March 19, 2024**

Work Session Location:

Oregon DMV HQ
1905 Lana Avenue
Salem, OR 97314

Attending Board Member:

Chuck Riley, Chair
Trent Hanson, Vice Chair
Bruce Anderson
Kevin Baker
Chris Coughlin
Chief Michael Iwai
Lt. Jason Lindland
Gary McClellan
Jason Shaner

Board Staff:

Torey McCullough, Board Administrator

Meeting Called to Order:

Chair Riley called the meeting to order at 1:03 p.m.
Self-introductions were made.

Agenda approved by consensus.

Board Bylaws

The Board reviewed a draft of the Board Bylaws, discussed the draft provisions, and made edits and amendments.

The Board reached the following consensus:

1. Board elections will be held in June of each year.
2. The Board will create policies addressing the expectations of public comments during meetings and work sessions, including the expectation that the Board may not respond to or address the questions or comments made during public session.

3. Board members resigning from the Board prior to the expiration of the appointed term will submit a resignation to the Governor's office, the Chair, and the Board Administrator.
4. The Board's monthly revenue and expense budget will be forwarded to the Board Vice Chair to ensure expenditures align with the Board's vision. The Board will review the revenue and expense reports at regularly scheduled board meetings.

The draft Bylaws will be edited and presented to the Board at the April Board Meeting.

April Board Work Session

The Board will meet April 23, 2024, to review and discuss the first quarter complaints, begin defining the meaning and intent of the ORSs, and address the most common compliance issues found in the complaints.

Adjourned:

There being no further business before the Board, and no public comments, Chair Riley adjourned the meeting at 2:55 p.m.

Documents Considered by the Board

- Agenda
- Draft Bylaws

Minutes prepared by Torey McCullough

Minutes APPROVED by Board vote: