



Oregon

Tina Kotek, Governor

Oregon State Board of Towing

1905 Lana Ave, NE

Salem, OR 97314

Email Address: info@towboard.oregon.gov

Web Site: www.oregon.gov/sbot

**NOTICE OF ANNUAL MEETING AND
PROPOSED ADMINISTRATIVE RULES HEARING
OREGON STATE BOARD OF TOWING**

Date & Time:

October 28, 2025

9:00 a.m. – 3:00 p.m.

Meeting Location:

Oregon State Police

Portland, Oregon

Board Members:

Chuck Riley (Chair)

Trent Hanson (Vice Chair)

Bruce Anderson

Kevin Baker

Chris Coughlin

Lt. Jason Lindland

Gary McClellan

Jason Shaner

Chief Cord Wood

[Join the meeting now](#)

Meeting ID: 285 655 478 304 4

Passcode: Mm6mF3TD

Dial in by phone

+1 971-277-1965,,795401233# United States, Portland

Dial directly: (971) 277-1965

Phone conference ID: 795 401 233#

CONTACT:

Torey McCullough, Oregon State Board of Towing

info@towboard.oregon.gov

TIMES AND ORDER:

The Oregon State Board of Towing Annual Meeting, Public Hearing, and Strategic Planning Session will commence at 9:00 a.m. on October 28, 2025 and end at approximately 3:00 p.m.

- MEETING TOPICS:** Refer to the Board Meeting Agenda for topics.
- ACCESSIBILITY:** Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*
- Due to meeting space limitations, in-person attendance is limited to those who RSVP in advance.
- COPIES:** Copies of the board meeting materials will be available on the Board's website (www.oregon.gov/sbot) by close of business on Monday, October 27, 2025.
- EXECUTIVE SESSION:** The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.
- PUBLIC COMMENT:** Members of the public are invited and encouraged to attend all public Board meetings and work sessions.
- The Agenda provides for public comments, and the Chair may open the floor for additional public comments if time allows.
- The Board does not discuss individual complaints or investigations during public comment periods.
- Written statements or correspondence received by the Board **by 1:00 p.m. on October 27, 2025**, will be presented to the Board during the public comment session for review.
- AGENDA ITEMS:** Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than 3:00 p.m. on Friday, October 17, 2025. *Submission of an Agenda topic does not guarantee inclusion on the meeting agenda.*

Agenda requests, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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State Board of Towing
DMV HQ - 1905 Lana Ave, NE
Salem, OR 97314

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OREGON STATE BOARD OF TOWING Annual October 28, 2025 9:00 a.m. – 3:00 p.m.

Location:
Oregon State Police
Portland, Oregon
Advanced RSVP Required for In-Person Attendance

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: **285 655 478 304 4**

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AGENDA ITEM	PRESENTER	Time Est.
1. Call Meeting to Order	Chair	9:00 a.m.
2. Welcome & Introductions <i>(Board Member, Staff, Partners)</i>	All	
3. Board Administrator – Executive Session	Board	
a. Annual evaluation		
b. Position Description		
c. Goal Planning		
4. DMV – Board Inter-Agency Agreement		
5. Draft Proposed Administrative Rules		
a. Board discussion		
b. Public Hearing, comment and testimony <i>Comments related to proposed administrative rules, only</i>		10:00 a.m.
BREAK		
Strategic Planning Session		
6. Legislative Concepts Review and Discussion		
a. ORS Chapters		
a. List of additional towing ORS to consider		

Mission Statement: The Oregon State Board of Towing is responsible for protection of the safety and well-being of the public through the regulation of the towing industry by administering and enforcing the laws and rules of the State of Oregon, setting professional standards and expectations of the towing industry, and ensuring fairness and continuity of towing services provided by Oregon's towing industry.

b. HB3186		
a. Other amendments to ORS 822.250		
c. Tow Business License		
d. Regulation of Repo Business		
e. Pre-tow Notification to Law Enforcement		
f. Receipt at time of payment		
g. Itemized Invoice/Statement of Fees at time of payment		
h. Roadside Assistance		
i. Review of additional ORSs		
LUNCH		
7. 2025 Annual Report & Strategic Plan Review		
8. Complaint and Investigation Review		
9. ORS 822.200 - implementation and administration		
a. Title and Registration of vehicles		
b. Engaging and partnering with Law Enforcement		
c. Tow business certificate = proof of licensing		
10. 2026 Strategic Planning		
a. Discussion: Unfinished business, goals, priorities, work		
b. Identify: Primary Quarterly Goals and metrics		
c. Additional 2026 Objectives and Goals		
d. Public Comments		
<i>Comments related to strategic planning only</i>		
BREAK		
e. Final review, comments, discussion and consensus		
f. Identify Stakeholders		
g. 2026 Meeting Schedule		
11. Public Comment		
12. Updates/Next Steps/Work Assignments		
a. November Proposed Rules Hearing		
b. Press Release - changes to towing laws		
c. OTTA Quarterly Meeting - December 6 (Grants Pass)		
d. Other Business - Discussions		
e. Assignments		
Public Comment (time permitting) - General comments to the Board		
13. Adjourn Board Meeting		3:00 pm*

*Or upon completion of Board business.