



Oregon

Tina Kotek, Governor

State Board of Towing

1905 Lana Ave, NE

Salem, OR 97314

Email Address: info@towboard.oregon.gov

Web Site: www.oregon.gov/sbot

BOARD MEETING NOTICE OREGON STATE BOARD OF TOWING

Date & Time:

June 11, 2024

1:00 – 3:00 p.m.

MEETING LOCATION:

DMV Headquarters
1905 Lana Ave., NE
Conference Room 122
Salem, OR 97314

Board Members:

Chuck Riley (Chair)
Trent Hanson (Vice Chair)
Bruce Anderson
Kevin Baker
Chris Coughlin
Chief Mike Iwai
Lt. Jason Lindland
Gary McClellan
Jason Shaner

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click Here to Join the Meeting](#)

Meeting ID: **276 535 373 722**

Passcode: **xKVJyd**

Or join from the web by copying and pasting the following link in your browser:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: **276 535 373 722**

Passcode: **xKVJyd**

Or call in (audio only)

[+1 971-277-1965](tel:+19712771965) United States, Portland

Phone Conference ID: **641 123 68#**

Dial-in by Phone

Phone: (971) 277-1965

United States, Portland

Phone conference ID: **243 087 029#**

The Oregon State Board of Towing is responsible for protection of the safety and well-being of the public through the regulation of the towing industry by administering and enforcing the laws and rules of the State of Oregon, setting professional standards and expectations of the towing industry, and ensuring fairness and continuity of towing services provided by Oregon's towing industry.

PURPOSE: Quarterly Board business meeting to conduct the Board's business.

CONTACT: Torey McCullough, State Board of Towing
info@towboard.oregon.gov

TIMES AND ORDER: The Public Board Meeting will commence at 1:00 p.m. on June 11, 2024 and end at approximately 3:00 p.m., or upon completion of agenda items.

Refer to the Board Meeting Agenda for topics.

ACCESSIBILITY: Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*

The meeting is being hosted by DMV at its headquarters in Salem, Oregon.

Meeting Space for the June meeting is very limited –RSVP in-person attendance to info@towboard.oregon.gov by Friday, May 31, 2024.

COPIES: Copies of the board meeting materials will be available on the Board's website (www.oregon.gov/sbot) by close of business on Monday, June 11, 2024.

PUBLIC COMMENT: Members of the public are invited and encouraged to attend all public Board meetings.

The Agenda provides for a forum for public comments at the beginning and end of the Public Meeting.

Written statements or correspondence received by the Board by 3:00 p.m. on June 10, 2024, will be presented to the Board and the public during the public comment session for review.

AGENDA ITEMS: Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than 3:00 p.m. on Thursday, May 29, 2024.

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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OREGON STATE BOARD OF TOWING Board Work Session Agenda June 11, 2024

Meeting Space for the June 11, 2024 is very limited
RSVP in-person attendance is required for members of the public.

Members of the public wishing to attend the meeting in person must
*RSVP to info@towboard.oregon.gov
No later than 3:00 p.m. Friday, May 29, 2024 to ensure adequate seating*

AGENDA ITEM	PRESENTER	TIME
1. Call Meeting to Order	Chair	1:00
2. Welcome & Introductions (Board Member, Staff, and the Public)	All	
3. Approve Agenda	Board	
Board Vote*: ____ Anderson ____ Baker ____ Coughlin ____ Iwai ____ Lindland ____ McClellan ____ Shaner ____ Hanson ____ Riley		
4. Approve Minutes of February 13, 2024 Board Meeting	Board	
Board Vote*: ____ Anderson ____ Baker ____ Coughlin ____ Iwai ____ Lindland ____ McClellan ____ Shaner ____ Hanson ____ Riley		
5. Approve Minutes of March 19, 2024 Work Session	Board	
Board Vote*: ____ Anderson ____ Baker ____ Coughlin ____ Iwai ____ Lindland ____ McClellan ____ Shaner ____ Hanson ____ Riley		
6. Approve Minutes of April 23, 2024 Work Session	Board	
Board Vote*: ____ Anderson ____ Baker ____ Coughlin ____ Iwai ____ Lindland ____ McClellan ____ Shaner ____ Hanson ____ Riley		
7. Approve Minutes of May 14, 2024 Work Session	Board	
Board Vote*: ____ Anderson ____ Baker ____ Coughlin ____ Iwai ____ Lindland ____ McClellan ____ Shaner ____ Hanson ____ Riley		
8. Reports		1:15
a. Administrator Report - report on Board Operations	McCullough	
• Financial Report		
b. Policy and Rules Advisory Groups		
c. Compliance Report - report on compliance activities	McCullough	
• Database Update		
d. Other Updates and Reports	All	

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9. Public Comments and Correspondence – related to Reports and Updates	Public	1:25
<i>Board Vote*: ___Anderson ___Baker ___Coughlin ___Iwai ___Lindland ___McClellan ___Shaner ___Hanson ___Riley</i>		
10. Work Session: PPI draft policy review		1:30
11. Public Comments (Comments related to work session items, 2 minute time limit)	Public	2:30
12. Next Steps	Board	2:45
a. Review Work Assignments and Direction to Staff		
b. Announcements		
c. OTTA Quarterly Meeting June 22 in Bend		
d. Next Board Meeting: July 23, 2024 Complaint Review		
13. Board Elections		2:50
14. Adjourn Board Meeting***	Chair	3:00
<i>Board Vote*: ___Anderson ___Baker ___Coughlin ___Iwai ___Lindland ___McClellan ___Shaner ___Hanson ___Riley</i>		

*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.

ORS 822.255 (4) voting protocol:

- Anderson, McClellan
- Baker, Shaner

***All times listed are estimates. The Board meeting will adjourn at the conclusion of Board business.