



# Oregon

Tina Kotek, Governor

State Board of Towing  
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**OREGON STATE BOARD OF TOWING  
PUBLIC WORK SESSION & CASE REVIEW  
September 9, 2025  
1:00 p.m. - 4:00 p.m.**

**Location:**

ODOT - Building K  
Cedar Room  
455 Airport Rd SE  
Salem, Oregon

Join from Web Browser: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: **291 229 809 865 9**

Passcode: **7Wk6df7A**

**Dial in by phone**

[+1 971-277-1965](tel:+19712771965).,87092641# United States, Portland

Phone conference ID: **870 926 41#**

AGENDA ITEM	PRESENTER	Time Est.
1. Call Meeting to Order	Chair	1:00 p.m.
2. Welcome & Introductions <i>(Board Member, Staff, Partners)</i>	All	
3. Approve Agenda	Board	
4. Approve Minutes and Meeting Notes		
a. April 8, 2025 - Board Meeting		
b. April 15, 2025 - Emergency Meeting		
c. May 13, 2025 - Board Check In		
5. Interim Work Session	Chair	
6. Board Administrator Report	McCullough	
a. Fiscal Reports		
b. General Updates		
7. Compliance Report	McCullough	
<i>Public comment related to reports and updates</i>		
8. Draft Proposed Administrative Rules		
9. Legislative Concepts		
a. ORS Chapters		
b. HB3186		

*Mission Statement: The Oregon State Board of Towing is responsible for protection of the safety and well-being of the public through the regulation of the towing industry by administering and enforcing the laws and rules of the State of Oregon, setting professional standards and expectations of the towing industry, and ensuring fairness and continuity of towing services provided by Oregon's towing industry.*

c. Tow Business License		
d. Regulation of Repo Business		
e. Pre-tow Notification to Law Enforcement		
f. Receipt at time of payment		
g. Itemized Invoice/Statement of Fees at time of payment		
h. Roadside Assistance		
<i>Public comment related to work session topics</i>		
10. Fall Newsletter	Board	
11. Annual Meeting Planning	Board	
a. Administrator Performance Evaluation & Position Description		
b. 2025 Review		
c. Strategic Plan – 2025 and 2026		
d. Proposed Administrative Rules Hearing		
12. Updates/Next Steps/Work Assignments		
OTTA Quarterly Meeting – October 4, December 6		
<i>Public Comment (time permitting) – General comments to the Board</i>		
13. Adjourn Board Meeting		4:00 pm*

\*Or upon completion of Board business.