Initial Set-up Information

How to Create a Public Meeting Manager Account

Each person who will be adding meetings to the Oregon Public Meetings calendar for an agency, board, commission, ESD (Education Service District), etc., should follow the initial steps provided below to begin the set-up process.

Next Steps

1) Review the Oregon Public Meetings information on the Oregon Transparency website.
   
   Link: [https://www.oregon.gov/transparency/Pages/index.aspx](https://www.oregon.gov/transparency/Pages/index.aspx)

2) Then, send an email to the E-Government Helpdesk requesting access to use the Oregon Public Meeting Manager.

3) If you have questions about this process or need additional information, email the Oregon Transparency Program [oregon.transparency@oregon.gov](mailto:oregon.transparency@oregon.gov).