



OREGON  
STATE  
TREASURY

# Templated Wire Transfer Request

FORM  
C.12

Use this form to initiate/release a **templated** wire transfer. Use Form C.11 to set up, modify, or delete a wire transfer template. Fax this form to the fax number at the bottom of the page.

Agency No.	Agency Name	Account to Be Charged
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Template No.	Transfer Date (m/d/yyyy)	Transfer Amount
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Beneficiary Name	Financial Institution Name
Message to Beneficiary (Optional)	

Requests received after 10:30 a.m. will be processed the next business day. Treasury requires 24-hours' notice (from the 10:30 a.m. deadline) for transfers between \$1.5 million and \$5 million and 48-hours' notice for transfers greater than \$5 million.

Check box  
if you need  
to use an  
electronic  
signature  
[Learn more](#)

Authorized Signature (EFT Authorized Signer)	Date (m/d/yyyy)	
Name	Title	Phone Number

TREASURY USE ONLY					
	INITIALS	DATE		INITIALS	DATE
Sig. Verified			Sig. Verified		
Entered			Approved		