



The following check/warrant is a possible counterfeit

Check/warrant number: Amount: Redeemed Date:
mm/dd/yy

Microfilm #: Agency Account Number:
10 digits 5 digits

Was check/warrant issued? ☐ Yes ☐ No

If yes, information below required.

Original check/warrant information from agency issue file:

Check/warrant number: Payee:

Amount: Issue Date:
mm/dd/yy

Was check/warrant redeemed? ☐ Yes ☐ No

If redeemed: Redeemed Date: Microfilm #:
mm/dd/yy 10 digits

Requested by: Telephone: Fax Number:
This is a required field! This is a required field! This is a required field!

Agency Name:

Form Instructions

This form should be used to request an image of an item which has redeemed within the last two business days that might be fraudulent in nature. When this form is sent to Treasury, we will immediately pull an image of the item and fax it back to the requesting agency for review. Agencies have a window of 24 hours after redemption to request return of a fraudulent item back to the bank of first deposit.

1. Provide detail information on the suspect check/warrant that image is being requested for
 - Enter complete check/warrant number of the suspect item
 - Enter amount of suspect item
 - Enter redeemed date of the suspect item
 - Enter the 10 digit microfilm number of the suspect item
 - Enter the Agency account number the check was charged against (5 digits)
2. Indicate if the suspect check/warrant number had been previously issued by the agency.
If so, include the following information from agency issue file.
 - Enter complete check/warrant number of previously issued item
 - Enter payee name on previously issued item
 - Enter amount of previously issued item
 - Enter issue date
 - Indicate if the item redeemed, and if so, provide redeem date and Microfilm number associated with the redemption.
3. Provide your Name (Requested by), Phone, Fax, and Agency Name in the appropriate fields.
4. Click on the "Submit via e-mail" button to send request to Treasury. Treasury will respond quickly with a fax image of the suspect item.
5. Once you've reviewed the item, notify Treasury's Banking Support Specialist at 503-378-4000 if the item needs to be returned.
Agencies only have 24 hours after redemption to request return of a fraudulent item.

If you have questions regarding this form, please contact Treasury's Banking Support Specialist at 503-373-1944.

Submit via email