

<b>CASH MANAGEMENT AGENCY MANUAL</b>		NUMBER 02 18 13.PO
OFFICE OF THE STATE TREASURER	<b>POLICY</b>	EFFECTIVE May 1, 2008
CHAPTER	CASH MANAGEMENT	
PART	DATA SECURITY	
SECTION		APPROVAL

Authority      ORS 293.875

#### PURPOSE OF THE POLICY

- .101      This policy documents data security requirements and responsibilities for agencies receiving, originating, processing or storing financial information associated with electronic financial transactions including wire, ACH, or credit/debit card transactions. Failure to comply with these requirements may unnecessarily expose agency customers to loss due to financial fraud and may result in termination of agency's ability to conduct such transactions.

#### AGENCY RESPONSIBILITIES

- .102      The Office of the State Treasurer expects state agencies and organizations to adhere to data security requirements mandated by the State of Oregon for the protection of financial related data. These would include, but are not limited to: the Department of Administrative Services Statewide Information Security Policies and the Oregon Consumer Identity Theft Protection Act.
- .103      In addition agencies that process, store, and/or transmit cardholder information associated with credit/debit card transactions are contractually required to comply with Payment Card Industry Data Security Standards. Agencies that process ACH transactions are contractually required to comply with the security rules set forth by the National Automated Clearing House Association (NACHA).
- .104      The Office of the State Treasurer will require state agencies and organizations to certify their compliance with PCIDSS and NACHA data security requirements on an annual basis.