

[584-255-0010](#)

Professional Development Requirements

(1) The Commission believes that high quality and individualized professional development for educators is essential to promote:

- (a) Effective educational practices;
- (b) Supportive educational leadership; and
- (c) Enriched student learning.

(2) The Commission requires the completion of advanced or continuing professional development units for:

- (a) Promotion to the Professional Teaching License or Professional CTE Teaching License (Advanced PDUs);
- (b) Renewal of most active educator licenses (Continuing PDUs); and
- (c) Renewal of School Nurses Certificates (Continuing PDUs).

(3) **Professional Development Units (PDUs)** are calculated as follows:

- (a) One (1) hour of advanced or continuing professional development activity equals one (1) PDU;
- (b) One (1) semester hour of college credit equals thirty (30) PDUs; or
- (c) One (1) quarter hour of college credit equals twenty (20) PDUs.

(4) **Advanced Professional Development (Advanced PDUs):** The Commission requires completion of an advanced professional education program for promotion to the Professional Teaching License and Professional CTE Teaching License. The Commission has approved the completion of an Advanced Professional Development Program as one method to meet the requirement for an advanced professional education program. An Advanced Professional Development Program must include 150 advanced professional development units (advanced PDUs) that are:

- (a) Tailored to the performance goals of the teacher in accordance with ORS 342.815 to 342.856;
- (b) Based on the core teaching standards as provided in OAR 584-255-0020, Standards for Professional Development; and
- (c) Calculated as provided in subsection (3) of this rule; and
- (d) Completed while the applicant holds the Preliminary Teaching License or Preliminary CTE Teaching License.

NOTE: Refer to OAR 584-210-0040 Professional Teaching License and OAR 584-230-0030 Professional CTE Teaching License for other methods to meet the advanced professional program requirements.

(5) **Continuing Professional Development:** The Commission requires continuing professional development for renewal of most active licenses and certificates that do not require advancement to another license.

(a) To qualify for renewal of a license, the applicant must complete 25 Continuing PDUs per year of licensure term, as follows:

(A) 75 PDUs during the life of a three (3) year license; and

(B) 125 PDUs during the life of a five (5) year license.

(b) Notwithstanding subsection (a) of this section, the following PDU schedule will meet the qualifications for renewal of a license:

(A) For licenses that expire in 2024, no Continuing PDUs are required;

(B) For licenses that expire in 2025, 25 PDUs for a three (3) year license and 75 PDUs for a five (5) year license are required; and

(C) For licenses that expire in 2026, 50 PDUs for a three (3) year license and 100 PDUs for a five (5) year license are required.

(b) Completing any of the following advanced certifications will waive continuing professional development requirements only for the renewal period during which the certification is completed and the following licensure renewal cycle:

(A) National Board of Professional Teaching Standards (NBPTS) certification;

(B) National Association of School Psychologists (NASP) certification;

(C) National School Counselor Certification (NSCC);

(D) National Association of Social Workers (C-SSWS) certification; or

(E) Association of Speech, Hearing and Audiology (ASHA) certification.

(c) Licensed educators may carry-over 25 PDUs of excess Continuing PDUs obtained only in the previous reporting period.

(d) Educators who hold dual licensure with other state professional licensing boards are encouraged to fulfill their continuing professional development requirements by completing the PDUs provided by those professional licensure areas (for example: Speech Language Pathologists).

(e) Educators who are employed as faculty at university or colleges may use their course presentation hours to fulfill their continuing PDU requirement. One (1) hour of course presentation is equal to one (1) PDU.

(f) The requirement for continuing professional development applies to the renewal of the following teaching, administrative, and personnel service licenses:

(A) Preliminary Teaching License [Note: If the applicant is renewing the Preliminary Teaching License with Advanced PDUs, Continuing PDUs are not required];

- (B) Professional Teaching License;
 - (C) Teacher Leader License;
 - (D) Legacy Teaching License;
 - (E) Limited Teaching License;
 - (F) American Indian Language Teaching License;
 - (G) Preliminary CTE Teaching License; [Note: If the applicant is renewing the Preliminary CTE Teaching License with Advanced PDUs, Continuing PDUs are not required];
 - (H) Professional CTE Teaching License;
 - (I) Professional Administrator License;
 - (J) Legacy Administrator;
 - (K) Distinguished Administrator;
 - (L) Exceptional administrator;
 - (M) Preliminary School Counselor [Note: If the applicant is renewing with requirements to move to Professional School Counselor license, Continuing PDUs are not required];
 - (N) Professional School Counselor;
 - (O) Legacy School Counselor;
 - (P) Preliminary School Psychologist;
 - (Q) Professional School Psychologist;
 - (R) Legacy School Psychologist;
 - (S) Limited Student Services;
 - (T) Preliminary School Social Worker; and
 - (U) Professional School Social Worker.
- (6) Continuing Professional Development for School Nurse Certificates: To qualify for renewal of a School Nurse Certificate pursuant to OAR chapter 584, division 021, an applicant must:
- (a) Meet the professional development requirements provided in OAR 584-021-0150 (Renewal of Professional School Nurse Certification); or
 - (b) Meet the professional development requirement provided in OAR 584-021-0155 (Emergency School Nurse Certification Renewal).
- (7) It is the sole responsibility of the licensed educator to ensure accurate completion of professional development upon renewal or issue of a subsequent license. Generally, failure to complete advanced professional development or continuing professional development does not constitute an “emergency” for the purposes of receiving an Emergency License.

(8) If employed during the life of the license, the supervisor or professional development advisor will verify that the educator has successfully completed all continuing professional development requirements to the district superintendent or designee on the TSPC Professional Educational Experience Report (PEER) form prior to renewal of licensure.

(9) The following licenses and registrations do not have continuing professional development requirements because the licenses require the completion of additional specific coursework or other licensure requirements to move to the next stage license, or the licenses or registrations do not require continuing professional development:

NOTE: Applicants for teaching licenses may be required to complete reinstatement professional development as provided in OAR 584-210-0190 Reinstatement of Teaching Licenses.

- (a) All reciprocal licenses;
- (b) All substitute licenses;
- (c) Preliminary Administrator license;
- (d) Restricted CTE Teaching license;
- (e) International Visiting Teacher License;
- (f) All restricted licenses;
- (g) All emergency licenses;
- (h) License for Conditional Assignment;
- (i) Teacher Associate License; and
- (j) All charter school registrations.

(10) Substitute teaching licenses do not have continuing professional development requirements due to a substitute shortage in the profession. The Commission has reserved the right to reconsider this continuing professional development waiver at any time in the future.

(11) Educators holding a Restricted CTE Teaching License may be subject to other professional development requirements consistent with their CTE Professional Development Plan pursuant to OAR 584-230-0070.

Statutory/Other Authority: ORS 342

Statutes/Other Implemented: ORS 342.120 - 342.430, 342.455 - 342.495 & 342.553

584-255-0030

Verification of Professional Development

(1) Licensed educators employed in a public school, education service district or public charter school must provide to their employer or qualified Education Service District (ESD) evidence of their completion of professional development units (PDUs) in accordance with Chapter 584, Division 255.

(2) **Verification of PDUs for Renewal:** ~~To verify PDUs for licensure renewal, educators must:~~

~~(a) Verify PDUs through their employing public school district or school. Educators employed by a public school district, education service district or private school must request verification of PDUs from districts where employed during the life of the renewable license.~~

~~(b) School districts must verify completion of the PDUs by submitting a Professional Educator Experience Report (PEER form). PDUs submitted in this manner will not be subject to random audit.~~

~~(c) (b) Verify PDUs through their employing private school. Private schools must verify completion of PDUs by submitting a Professional Educator Experience Report (PEER form). The Director of Licensure may evaluate a private school for eligibility to verify professional development units.~~

~~(d) Educators who are not employed by a school or district public school district, education service district, or private school, or who are employed by a school or district that does not verify PDUs, must supply evidence of their completion of Continuing PDUs to an education service district (ESD) participating in a professional development approval agreement with the Commission submit their signed PDU log and certificate attesting to the fact that they have earned the reported activities.~~

~~(A) Licensees are required to retain the documentation providing evidence of the PDU for one year from submission of the renewal.~~

~~(B) PDUs submitted in this manner may be subject to a random audit of activities by TSPC for up to 12 months after submission of the renewal.~~

~~(C) Acceptable evidence of PDU documentation is at the sole discretion of the Executive Director or designee and includes, but is not limited to, certificates of completion, PDU Verification Forms, and official transcripts.~~

~~(D) PDU documentation of official transcripts from approved institutions that meet the PDU license requirements will not be subject to random audit.~~

~~(e) Verify PDUs through a sponsoring tribe, if the educator is renewing an American Indian Language Teaching License. The sponsoring tribe must verify the completion of the continuing PDUs by submitting the Professional Educator Experience Report (PEER form).~~

~~(f) At the sole discretion of the Executive Director, any discrepancy determined by TSPC in the reporting of PDUs may trigger an audit of PDU documentation.~~

NOTE: Out-of-state public school districts, public schools, and private schools may verify PDUs for applicants completed while the applicant was employed by the school district or school. The out-of-state school district or school must verify completion of the PDUs by submitting a Professional Educator Experience Report (PEER form).

(3) **Verification of PDUs for Advanced Professional Development Programs:** To verify Advanced PDUs for an Advanced Professional Development Program, a holder of the Preliminary Teaching License or Preliminary CTE License must:

(a) Verify the Advanced PDUs through their employing Oregon public school district, Oregon public schools, or Oregon charter schools. Oregon school districts, public schools or charter schools must verify

Commented [TW1]: Is this the right language? We typically use "school district, education service district or charter school" for rules, but maybe the case in these rules is different.

the completion of the Advanced PDUs by submitting the Advanced Professional Development Program form; or

(b) Verify the Advanced PDUs through their employing Oregon Education Service District (ESD). The Oregon ESD must verify the completion of the advanced PDUs by submitting the Advanced Professional Development Program form. Educators may not obtain verification of Advanced PDUs from an Oregon ESD unless they are directly employed by the Oregon ESD.

NOTE: An applicant may complete an Advanced Professional Development Program as one method to meet the advanced program requirement for promotion to the Professional Teaching License. The Advanced Professional Development Program requires completion of 150 advanced professional units. Refer to OAR 584-210-0040 Professional Teaching License and 584-255-0010 Professional Development Requirements for more information on the Advanced Professional Development Program and other advanced program options.