

Teacher Standards and Practices Commission (TSPC)
PUBLIC RECORDS and DATA REQUEST FORM

Requestor's Name:	Dept./Company/Institution:
Requestor's Affiliation: <input type="checkbox"/> Media <input type="checkbox"/> Researcher <input type="checkbox"/> Policymaker <input type="checkbox"/> Business/Community <input type="checkbox"/> Parent <input type="checkbox"/> Other: _____	
Phone:	Email:
Date Submitted:	
Description of Public Record/Data Being Requested. (Please use specific field names when known):	
Reason for the Data Request and How Data will be Used. (Please describe and be specific):	
Reporting/Publication Details (Please select any that apply): <input type="checkbox"/> This is an informal information request; the information will not result in a report or be shared with the public. <input type="checkbox"/> I will generate a report based on these data. <input type="checkbox"/> I will publish or share these data with the public.	
School Year(s) for Which Data Are Requested:	
Special Considerations/Notes Regarding Your Data Request (Optional):	
If there are costs involved in the fulfillment of your above request for data, the TSPC will provide you with a time/cost estimate prior to moving forward with the data request.	

Please email the completed form to trent.danowski@oregon.gov.