

Diversity License Expense Reimbursements

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Introduction

Thank you for your interest in applying for a Diversity License Expense Reimbursement (DLER). The Oregon Legislature, through the Student Success Act, has authorized TSPC to mitigate costs associated with TSPC licensure and assessments for racially, ethnically, and/or linguistically diverse teacher, administrator, and/or personnel service candidates, as well as current racially, ethnically, and/or linguistically diverse teachers, administrators, and/or personnel service providers renewing licenses or adding endorsements or specializations to their licenses. TSPC has funding for the program **from July 1, 2020, to June 30, 2023**.

The information below will guide you through the required steps to complete your request, as well as outline the items eligible for reimbursement.

Am I eligible to apply*?

You are eligible for a stipend of approved expenses leading to licensure for teaching, administration, or personnel service if you meet the following:

- If you submitted an application* and fee **and** incurred an eligible expense (see pg. 2) between July 1, 2020 and June 30, 2023.
- If you are of diverse origins or language.
 - Under ORS 342.433, “Diverse” means culturally or linguistically diverse characteristics of a person, including:
 - Origins in any of the Black racial groups of Africa but is not Hispanic;
 - Hispanic culture or origin, regardless of race;
 - Origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands;
 - Origins in any of the original peoples of North America, including American Indians or Alaskan Natives; or
 - A first language that is not English.

*** Note:** An application for a Clinical Practices Clearance is not an application for a license and does not qualify for eligibility under the DLER program until an application for licensure has been submitted.

What Costs are Covered?

Item	Documentation
TSPC license application fees	eLicensing receipt
Fingerprint costs to TSPC	eLicensing receipt
Fingerprint costs to FieldPrint	FieldPrint Receipt
Assessment costs-must be an assessment approved by the Commission or NASDTEC jurisdiction.	Receipt issued by testing company
Transcripts	Receipt issued by institution for official transcripts
Foreign transcript evaluation required for application for a covered license	Receipt issued by transcript evaluation service
Tuition for tutoring or remedial courses not otherwise eligible for financial aid that are necessary to achieve candidacy for licensure, as determined by the educator preparation program.	Receipt for professional tutoring services or for tuition paid to an accredited college or university and documentation from your educational institution stating that the tutoring or coursework was necessary to support licensure
IRS-reimbursable mileage costs from residence to testing center and back.	Evidence of location of testing center. This information will be compared to the address on file to confirm mileage.
Other expenses as approved by the Executive Director.	Receipt of expense, plus written explanation of the item.

Ineligible Expenses:

Please review OAR 584-200-0120 for a list of expenses that are ineligible for reimbursement. Note: The Teacher Standards and Practices Commission may suspend or revoke the license or registration of an educator, discipline an educator, or suspend or revoke the right of any person to apply for a license or registration, if the licensee, registrant or applicant knowingly makes any false statement in an application for reimbursement of licensure expenses.

How to Apply:

Please complete the **Licensure Fees Reimbursement Request Form** found on the Diversity License Expense Reimbursement page and submit receipts and any other required documentation to the following email address: LicenseReimburse.tspc@oregon.gov*. You may also upload receipts/documents to the eLicensing system 'Documents' tab.

* Emails from the LicenseReimburse.tspc@oregon.gov may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. Therefore, if you are not the addressee, or it appears from the context, or otherwise you have received an email in error, please advise us immediately by reply email, keep the contents confidential, and immediately delete the message and any attachments from your system.