

**Oregon Substitute Teaching Licenses
Purpose and Assignment Authorization**



License Type	Purpose of License	Assignment Authorization
Substitute Teaching License	<p>(1) Purpose of the License: The Substitute Teaching License is a license that permits a qualified individual to substitute teach in a prekindergarten through grade 12 Oregon public school district, education service districts, and charter school assignments to replace a teacher who is temporarily unable to work</p>	<p>(3) Assignment Authorization: The Substitute Teaching License is valid for substitute teaching assignments in any Oregon school district, including education service districts. The length of the substitute teaching assignment is limited as follows:</p> <p>(a) The length of any one assignment may not exceed one academic school year;</p> <p>(b) If the length of any one assignment must exceed one academic school year, one of the following must occur:</p> <p>(A) If the educator holding the Substitute Teaching License previously held a non-provisional license appropriate for the assignment, the previous license must be reinstated.</p> <p>(B) If the educator holding the Substitute Teaching License did not previously hold a non-provisional license appropriate for the assignment, the applicant and sponsoring district may apply for an Emergency Teaching License as provided for in OAR 584-210-0130, Emergency Teaching License.</p> <p>(i) The Executive Director may approve the Emergency Teaching License upon proof of the district's emergency and may only issue the license for the amount of time to cover the emergency.</p> <p>(ii) The Emergency Teaching License may permit the educator to teach for time beyond the allowed timelines stated in subsection (3)(a) of this rule.</p> <p>(iii) In all cases, the Emergency Teaching License may not extend beyond the end of the school year for which the Emergency Teaching License was issued.</p> <p>(iv) Upon the expiration of the Emergency Teaching License as provided in this subsection, the applicant must qualify for a non-provisional teaching license with all required endorsements or may apply to reinstate the Substitute Teaching License if the educator is no longer working in a long-term assignment.</p>

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Restricted Substitute Teaching License	(1) Purpose of the License: The Restricted Substitute Teaching License is a license that permits a qualified individual to substitute teach in prekindergarten through grade 12 Oregon public school district, education service districts, and charter school assignments with the restriction that the individual must obtain and maintain district sponsorship.	(4) Assignment Authorization: The Restricted Substitute Teaching License is valid for substitute teaching assignments as follows: (a) The Restricted Substitute Teaching License is valid for substitute teaching in any Oregon prekindergarten through grade 12 assignments to replace a teacher who is temporarily unable to work; (b) The Restricted Substitute Teaching License is valid for substitute assignments in any Oregon school district, including education service districts; and (c) Any single assignment on the Restricted Substitute Teaching License may not exceed 10 days consecutively under any circumstances.

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Emergency Substitute Teaching License	<p>(1) Purpose of the License: The Emergency Substitute License is created in response to severe staffing shortages reported by Oregon school districts, education service districts, and charter schools. The Emergency Substitute Teaching License is a license that permits a qualified individual to substitute teach in a sponsoring prekindergarten through grade 12 Oregon public school district, education service district, or charter school assignment.</p>	<p>(4) Assignment Authorization: The Emergency Substitute Teaching License qualifies the teacher to accept substitute teaching assignments only within the sponsoring district.</p> <p>(a) If the holder of an Emergency Substitute License wishes to accept an assignment in a different district or charter school from the sponsoring district, the licensee must apply for a transfer as provided in section (3) of this rule.</p> <p>(b) If the holder of an Emergency Substitute License wishes to accept assignments in districts, ESDs or charter schools in addition to the sponsoring district, the license holder must apply for, be sponsored by, and hold an Emergency Substitute License for each district, ESD or charter school.</p> <p>(c) Any single assignment on the Emergency Substitute License may not exceed 10 days consecutively under any circumstances.</p>

License Type	Purpose of License	Assignment Authorization
<p>All others where substituting is allowed: Preliminary Teaching Professional Teaching Teacher Leader Principal Professional Administrator</p>	<p>(1) Purpose of the License: The Preliminary Teaching License qualifies its holder to teach in prekindergarten through grade 12 Oregon public school districts, education service districts, and charter school assignments. The Preliminary Teaching License is issued to new teachers who have successfully completed an Oregon teacher preparation program or who have entered the state as a licensed beginning teacher. The Preliminary Teaching License signifies that the educator is a teacher who has not met the advanced competencies and experience requirements necessary to meet the qualifications of the Professional Teaching License.</p>	<p>(3) Assignment and Endorsement Authorization: The Preliminary Teaching License qualifies the teacher to accept:</p> <p>(a) Any instructional assignment from prekindergarten through grade 12 within the scope of the subject-matter endorsement(s) on the Preliminary Teaching License. The scope of the endorsement shall be determined by the National Center for Educational Statistics (NCES) course codes associated with the endorsement as provided by the TSPC course catalogue; and</p> <p>(b) Any substitute teaching assignments.</p>