

# Adding Specializations

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## Introduction

A specialization on an Oregon educator license is an optional indication of specialized expertise or preparation in an area the Commission recognizes as “added value” on a license. A specialization indicates the educator has demonstrated exceptional knowledge, skills and related abilities in that area. A specialization must meet standards or requirements set by the Commission.

A specialization is distinguished from an endorsement in that a specialization is not required to teach or work in the specialized area, whereas an endorsement is required to work in the subject-matter area.

The American Sign Language specialization and the Bilingual specialization can only be added to the following licenses:

### Teaching Licenses

Preliminary Teaching  
Professional Teaching  
Teacher Leader  
Legacy Teaching

### Administrator Licenses

Principal  
Professional Administrator

### Personnel Service Licenses

Preliminary School Counselor  
Professional School Counselor  
Preliminary School Psychologist  
Professional School Psychologist  
Preliminary School Social Worker  
Professional School Social Worker

The following specializations can be added to a Preliminary Teaching, Professional Teaching and Teacher Leader License only:

- Adapted Physical Education (also requires an underlying Physical Education endorsement)
- Autism Spectrum Disorder (also requires an underlying endorsement in any of the Special Education areas).
- Dual Language
- Early Childhood Education (also requires an underlying endorsement in Elementary Multiple Subjects)
- Mathematics Instructional Leader PK-8 (also requires an underlying endorsement in Elementary Multiple Subjects or Foundational Mathematics)
- Mathematics Instructional Leader 6-12 (also requires an underlying endorsement in Advanced Mathematics)
- Talented and Gifted

### Specializations on the Reciprocal license:

A specialization may not be held on, or added to, a Reciprocal license.

If you held similar specialization in another state, you may be eligible to hold the specialization when you move from the Reciprocal to your next non-provisional license by meeting the following:

- **If the specialization requires a test only**, you must pass the Commission-adopted test for the specialization.
- **If the specialization requires completion of a program**, you will need to contact an Oregon educator preparation provider with an approved program for the specialization for review of your credentials. If the specialization does not have an approved program in Oregon, any approved Oregon educator preparation provider may provide a recommendation. The recommendation must be provided in the manner and form required by the Commission.

## Adapted Physical Education

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional <b>Teaching</b> license with <i>Physical Education endorsement</i> .		N/A-on file
<p>Complete a Commission-approved Adapted Physical Education specialization program.</p> <p>NOTE: At least fifty percent (50%) of the Adapted Physical Education coursework must have been completed within five years prior to the date of application for the specialization unless the applicant has ever held the Adapted Physical Education endorsement on an Oregon Teaching License.</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>

## American Sign Language

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon educator license.		N/A-on file
Hold an American Sign Language Teacher Association (ASLTA) Provisional, Qualified or Professional Certification;  AND  Provide evidence of American Sign Language Proficiency Interview (ASLPI) rating of 3 or better; or, an ASLPI rating of Advanced Plus	Copy of certifications	<b>Choose ONE</b> <ul style="list-style-type: none"> <li>Uploaded to Documents section in eLicensing account; or</li> <li>Email scanned copy to <a href="mailto:contact.tspc@oregon.gov">contact.tspc@oregon.gov</a>; or</li> <li>Mail paper copies to: TSPC 250 Division St NE, Salem, OR 97301</li> </ul>
Complete a Bachelor's degree or equivalent in teaching American Sign Language or equivalent preparation that meets the competency standards.  NOTE: The Executive Director or Director of Licensure will make the determination if applicant's equivalent preparation is sufficient to meet the competency standards.	Official Transcripts;  OR  Documentation you would like considered to meet equivalency to the degree.	<b>Transcripts-Choose ONE:</b> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.  <b>Other (non-transcripted) documentation (Choose ONE):</b> <ul style="list-style-type: none"> <li>Uploaded to Documents section in eLicensing account; or</li> <li>Email scanned copy to <a href="mailto:contact.tspc@oregon.gov">contact.tspc@oregon.gov</a>; or</li> <li>Mail paper copies to: TSPC 250 Division St NE, Salem, OR 97301</li> </ul>
Complete a Commission-approved program for American Sign Language (ASL) specialization or equivalent preparation.  NOTE: The Executive Director or Director of Licensure will make the determination if an applicant's equivalent preparation is sufficient to meet the competency standards.	Official Transcripts  AND  Program Completion Report (PCR)  OR  Documentation you would like considered in lieu of the PCR and transcripts.	<b>Transcripts-Choose ONE:</b> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.  <b>PCR:</b> Contact your college to have them submit the form electronically.  <b>Other (non-transcripted) documentation (Choose ONE):</b> <ul style="list-style-type: none"> <li>Uploaded to Documents section in eLicensing account; or</li> <li>Email scanned copy to <a href="mailto:contact.tspc@oregon.gov">contact.tspc@oregon.gov</a>; or</li> <li>Mail paper copies to: TSPC 250 Division St NE, Salem, OR 97301</li> </ul>

## Autism Spectrum Disorder

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon <b>Teaching</b> license <i>with any Special Education endorsement</i> .		N/A-on file
<p>Complete a Commission-approved Autism Spectrum Disorder specialization program.</p> <p>NOTE: At least fifty percent (50%) of the Autism Spectrum Disorder coursework must have been completed within five years prior to the date of application for the specialization.</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>

## Bilingual

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon educator license.		N/A-on file
<p>Official certification of a passing score on the American Council on the Teaching of Foreign Languages (ACTFL) oral proficiency exam.</p> <p>NOTE: For Bilingual status in an American Indian language, submit a statement from an American Indian Tribe (as defined in ORS 97.740) that certifies that the applicant is qualified for the bilingual specialization in the American Indian language.</p>	<p>Copy of score report (must indicate a level of Advanced Mid or higher)</p> <p>OR</p> <p>Letter from tribe (if bilingual in an American Indian language)</p>	<p><b>ACTFL Score:</b></p> <ul style="list-style-type: none"> <li>• Uploaded to Documents section in eLicensing account; or</li> <li>• Email scanned copy to <a href="mailto:contact.tspc@oregon.gov">contact.tspc@oregon.gov</a>; or</li> <li>• Mail paper copies to: TSPC 250 Division St NE, Salem, OR 97301</li> </ul> <p><b>Tribal Letter:</b> Contact your sponsoring Oregon tribe to have them submit the letter to our office</p>

## Dual Language

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon Teaching license.		N/A-on file
<p>Complete a Commission-approved Dual Language specialization.</p> <p>NOTE: At least fifty percent (50%) of the Dual Language program coursework must have been completed within five years prior to the date of application for the specialization</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>
Official certification of a passing score on a Commission-approved language proficiency exam.	Contact your college where you are completing your program to determine the acceptable requirement.	<p>Choose ONE of the following:</p> <ul style="list-style-type: none"> <li>Uploaded to Documents section in eLicensing account</li> <li>Email scanned copy to <a href="mailto:contact.tspc@oregon.gov">contact.tspc@oregon.gov</a></li> <li>Mail paper copies to: TSPC 250 Division St NE, Salem, OR 97301.</li> </ul>

## Early Childhood Education

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon <b>Teaching</b> license <i>with an Elementary-Multiple Subjects endorsement</i> .		N/A-on file
<p>Complete a Commission-approved Early Childhood Education specialization program.</p> <p>NOTE: At least fifty percent (50%) of the Early Childhood Education coursework must have been completed within five years prior to the date of application for the specialization unless the applicant has previously held the Early Childhood authorization or Early Childhood endorsement on any license.</p>	<p>Official transcripts</p> <p>AND</p> <p>Program Completion Report (PCR).</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>



## Mathematics Instructional Leader: PK-8

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon <b>Teaching</b> license <i>with an Elementary-Multiple Subjects or Foundational Mathematics endorsement.</i>		N/A-on file
<p>Complete a Commission-approved Elementary Mathematics Instructional Leader specialization program</p> <p>NOTE: At least fifty percent (50%) of the Mathematics Instructional Leader: PreK-8 program coursework must have been completed within five years prior to the date of application for the specialization</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>

## Mathematics Instructional Leader: 6-12

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon <b>Teaching</b> license <i>with an Advanced Mathematics endorsement</i> .		N/A-on file
<p>Complete a Commission-approved Mathematics Instructional Leader: 6-12 Specialization program.</p> <p>NOTE: At least fifty percent (50%) of the Mathematics Instructional Leader: 6-12 Specialization program coursework must have been completed within five years prior to the date of application for the specialization</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>

## Talented and Gifted

Requirement	Documents Needed	How to Submit
Application and Fee		Submit through eLicensing
Hold an active and valid non-provisional Oregon <b>Teaching</b> license		N/A-on file
<p>Complete a Commission-approved Talented and Gifted specialization program.</p> <p>NOTE: At least fifty percent (50%) of the Talented and Gifted program coursework must have been completed within five years prior to the date of application for the specialization; and</p>	<p>Official Transcripts</p> <p>AND</p> <p>Program Completion Report (PCR)</p>	<p><b>Transcripts-Choose ONE:</b></p> <ul style="list-style-type: none"> <li>Electronic transcripts: <a href="mailto:tspc.transcripts@oregon.gov">tspc.transcripts@oregon.gov</a>, received directly from the college.</li> <li>Paper Transcripts: 250 Division St NE, Salem, OR 97301. Must be received in a sealed university envelope.</li> </ul> <p><b>NOTE:</b> Transcripts uploaded by the educator or not received in a sealed university envelope cannot be accepted as official.</p> <p><b>PCR:</b> Contact your college to have them submit the form electronically.</p>