

NATIONAL BOARD REIMBURSEMENT FREQUENTLY ASKED QUESTIONS

Q: *Am I eligible to receive reimbursement?*

A: You are eligible to receive reimbursement if you answer “Yes” to each of the following statements:

1. I have an active and valid non-provisional Oregon teaching license.
2. I was issued my initial NBCT certification or my maintenance NBCT certification after July 1, 2017.
3. I was employed in an Oregon teaching assignment when the eligible expense was incurred.
4. I will be employed in an Oregon teaching assignment at the time of reimbursement.

Q: *What are some of the rewards for having my National Board certification (NBCT)?*

A: The National Board for Professional Teaching Standards (NBPTS) has established high and rigorous standards for accomplished teaching and was created to improve the quality of teaching. 20 years of research has shown that students taught by teachers who hold national board certification have improved the learning outcomes of students, especially minority and low-income students. Other exciting rewards for being National Board Certified include:

- National Board certification received during the time of active teaching licensure satisfies the Professional Development Requirements for upcoming licensure renewal ([OAR 584-255-0010](#)).
- National Board certification satisfies the Advanced Professional Development Program requirement to advance from the Preliminary to the Professional Teaching License ([OAR 584-210-0040](#)).
- Please also check with your school district as they may be offering incentives to their teaching professionals who are National Board certified.
- You may also be reimbursed the \$140 licensure renewal application fee each time you renew an active teaching license while holding a current National Board certification.

Q: *Where can I go for more questions about becoming National Board certified (NBCT)?*

A: The National Board for Professional Teaching Standards (NBPTS) website address link is: [nbpts.org](#).

- Please visit [Candidate Resources](#) for NBCT certificate-specific standards and instructions, overviews of the certification components and important policy and procedure documents.
- Please visit [Candidate FAQs](#) for National Board Candidate Frequently Asked Questions.
- Please visit [Renewal Candidate Resources](#) for information regarding the NBCT renewal process.

Q: *How do I apply for reimbursement?*

A: Submit your completed application to TSPC for reimbursement after July 1, 2018.

Q: *How long will it take to process my reimbursement?*

A: Current processing times to receive your application confirmation email are 2-3 weeks from the date TSPC receives a completed application. Please add an additional 30 days processing time for arrival of check.

Q: *What is an orientation program?*

A: A program designed to assist novice NBCT candidates with the certification process. The focus of the program is to provide teachers with introductory information, including foundations, strategies for success, and process mapping.

Q: *What is a cohort program?*

A: A cohort program facilitates support for candidates in the process of obtaining their initial National Board Certification. As part of a cohort program, candidates receive support, coaching, instruction, and feedback from trained facilitators and other colleagues.

Q: Can my cohort program be directly reimbursed for my expenses?

A: Providers of programs are not eligible for direct disbursements.

Q: Are my program expenses eligible for reimbursement?

A: Most but not all expenses incurred to achieve National Board certification are eligible for reimbursement. Please see OAR 584-200-0110 [\(6\) Orientation, Cohort and Maintenance Program Expenses: for specific information.](#)

Q: Can my school district be directly reimbursed for my expenses?

A: Oregon school districts, Oregon education service districts, Oregon state agencies or Oregon public charter schools may request reimbursement on behalf of an eligible teacher. For additional information on Reimbursements to Districts please see OAR 584-200-0110 [\(8\) Reimbursements to Public Bodies:](#)

Q: What expenses are ineligible for reimbursement?

A: Please see OAR 584-200-0110 [\(9\) Ineligible Expenses:](#)

Q: Is this taxable income?

A: TSPC has been advised by the State of Oregon that the NBCT reimbursement may be taxable. This is the reason that we require a W9 form before processing your request.

Q: What expenses will TSPC reimburse me for my initial NBCT certification?

A: The maximum reimbursement for initial NBCT certification is \$2,600, not to exceed the following:

- \$300 for eligible orientation program expenses;
- \$400 for eligible cohort program expenses; and
- \$1,900 for the total expense of all four required components to become National Board certified
- For additional information on ineligible expenses please see [\(9\) Ineligible Expenses:](#)

Q: What expenses will TSPC reimburse me for the maintenance of my NBCT certification?

A: The maximum reimbursement for initial NBCT certification is \$1,450, not to exceed the following:

- \$100 for eligible orientation program expenses;
- \$100 for eligible cohort expenses; and
- \$1,250 for the National Board certification renewal fee cost
- For additional information on ineligible expenses please see [\(9\) Ineligible Expenses:](#)

Q: Who should I contact if I have additional questions?

A: Megan Lulay, NBCT Coordinator
Teacher Standards and Practices Commission
250 Division St NE | Salem, OR 97301
Phone: 503-373-0920 | Fax: 503-378-4448
e-Mail: Megan.D.Lulay@oregon.gov | web: www.oregon.gov/tspc