

1 BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION
2 OF THE STATE OF OREGON
3

4 In the Matter of the Educator License of) DEFAULT ORDER OF
5 KELSIE LYNN SKINNER) PUBLIC REPRIMAND
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8 On December 21, 2012, the Teacher Standards and Practices Commission (Commission)
9 issued a Notice of Opportunity for Hearing to Kelsi Lynn Skinner (Skinner) in which the
10 Commission charged her with Gross Neglect of Duty. The Notice was sent via U.S. First Class
11 Mail and U.S. Certified Mail Receipt 7011 2000 0001 1292 0127 to the address on file with the
12 Commission. The Notice designated the Commission file as the record for purposes of proving a
13 prima facie case. The Certified Mail receipt was returned to the Commission and signed for on
14 December 26, 2012. The regular mail was not returned to the Commission. The Notice of
15 Opportunity of Hearing, dated December 21, 2012, and signed by Victoria Chamberlain,
16 Executive Director, stated:

17 "IF A REQUEST FOR HEARING IS NOT RECEIVED WITHIN THIS 21-DAY PERIOD,
18 YOUR RIGHT TO A HEARING SHALL BE CONSIDERED WAIVED UNLESS YOUR
19 FAILURE TO REQUEST A HEARING WAS BEYOND YOUR REASONABLE CONTROL.
20 IF YOU DO NOT REQUEST A HEARING OR IF YOU FAIL TO APPEAR AT A
21 HEARING, THE COMMISSION WILL ADOPT AN ORDER OF DEFAULT WHICH MAY
22 INCLUDE THE REVOCATION OR SUSPENSION OF YOUR LICENSE OR OTHER
23 DISCIPLINE."
24

25 Skinner did not request a hearing. The Commission, therefore, finds Skinner to be in default and
26 enters the following findings of fact, conclusions of law, and final order, based on the files and
27 records of the Commission concerning this matter.

28 **FINDINGS OF FACT**

- 29 1. Kelsi Lynn Skinner has been licensed by the Commission since July 20, 2007. Skinner's
30 Initial I Teaching License, with an endorsement in Advanced Mathematics (HS), was issued
31 August 14, 2012, and expires on March 22, 2016. During all relevant times, Skinner was
32 employed by the Jordan Valley School District.
- 33 2. On May 2, 2012, the Commission received a report alleging Skinner had been teaching without a
34 valid license or registration. The Commission conducted an investigation and learned that Skinner's
35 Emergency Teaching License had expired on October 1, 2011. Skinner was notified in writing upon
36 issuance of her Emergency Teaching License that there was no "Grace period" upon expiration. The
37 Commission's investigation determined that Skinner had worked for a period of approximately six
38 months (October 1, 2011 – April 30, 2012) without a valid teaching license. During the course of
39 Skinner's licensure history, the Commission granted Skinner a variety of licenses as Skinner worked

1 towards permanent licensure status, including several Restricted Transitional Licenses and
2 Emergency Licenses. With each of these temporary teaching licenses, Skinner was informed of any
3 existing time limits, expiration dates, requirements for further licensure, important deadlines, and
4 other information critical to Skinner maintaining proper licensure. Skinner repeatedly failed to
5 meet licensure requirements and thus required multiple Emergency Licenses to remain teaching
6 while Skinner continued to pursue full licensure. Skinner failed to receive an extension of her
7 emergency license, nor did Skinner complete the requirements for full licensure in a timely manner,
8 and Skinner's Emergency License expired on October 1, 2011. Skinner continued to teach without a
9 valid license until removed from the classroom on April 30, 2012. In August of 2012, Skinner was
10 able to meet all the requirements for the Initial I Teaching license which was issued to Skinner on
11 August 14, 2012.

12 CONCLUSIONS OF LAW

13 Skinner's conduct described above constitutes gross neglect of duty in violation of ORS
14 342.175(1)(b); OAR 584-020-0040(4)(n) as it incorporates OAR 584-020-0010(5) (*Use*
15 *professional judgment*); OAR 584-020-0040(4)(r) (Knowingly working without a license); and
16 OAR 584-050-0006(3)(f) (The applicant has served in violation of OAR 584-050-0035 *Must be*
17 *Licensed, Registered or Certified at All Times While Employed*).

18 The Commission's authority to impose discipline in this matter is based upon
19 ORS 342.175.

20 FINAL ORDER

21 The Commission hereby issues a Public Reprimand upon Kelsi Lynn Skinner's educator
22 license.

23 IT IS SO ORDERED THIS 19th day of June, 2013.

24 TEACHER STANDARDS AND PRACTICES COMMISSION

25 
26 By: _____

27 Victoria Chamberlain, Executive Director

28 NOTICE OF APPEAL OR RIGHTS

29
30 YOU ARE ENTITLED TO JUDICIAL REVIEW OF THIS ORDER. JUDICIAL REVIEW MAY BE
31 OBTAINED BY FILING A PETITION FOR REVIEW WITHIN 60 DAYS FROM THE SERVICE OF
32 THIS ORDER. JUDICIAL REVIEW IS PURSUANT TO THE PROVISIONS OF ORS 183.482 TO
33 THE OREGON COURT OF APPEALS.