ATTENDANCE
Chair: Stephanie Vardavas (phone)
Vice Chair: Jeanne Burch (phone)
Commissioners: Barbara Spencer, Stephanie Swanson (phone), Representative Komp, Senator Monnes Anderson (phone)
Absent: Megan Jacquot, Jessica Rodriguez-Montegna
Guests: Erious Johnson, Director of Civil Rights Unit, Oregon Department of Justice; OCBA Commissioner Robin Morris Collin (phone); Alise Faircloth, New York Life; Premila Singh, New York Life
Staff: Lucy Baker, Nancy Kramer

I. Call to order
The meeting was called to order at 12:07. A quorum was established partway through the meeting.

II. Adoption of the Agenda
MOTION (Spencer/Swanson): To accept the agenda as written. CARRIED.

III. Approval of the July 2014 Minutes
MOTION (Burch/Spencer): To accept the minutes as written. CARRIED.

IV. Public Comment
Two members of the public attended the meeting and introduced themselves: Alise Faircloth and Premila Singh. They were interested in learning more about the OCFW. Chair Vardavas welcomed them to the meeting.

V. OCFW Old Business
A. Committee reports
Health & Environmental Justice Committee - Commissioner Stephanie Swanson presented the meeting notes. They are appended to these minutes. The first meeting of this committee was held on September 5th. The committee discussed three goals:
1. Review current environmental justice and health policies at state level.
2. Develop a document that provides information about the differences between environmental health and environmental justice issues.
3. Collaborate with other Health and Environmental Justice related committees, organizations, and agencies on health and environmental justice related policies.

They developed action items as well, including contacting OCBA Commissioner Robin Morris Collin regarding interest in a Willamette University student intern to accomplish goal #1.

The next meeting is scheduled for Friday, October 10th. Commissioner Swanson complimented Commissioner Stephenson on running the meeting efficiently and effectively.

B. Women's Economic Security Committee - Commissioner Spencer presented the meeting notes. They are appended to these minutes. The Committee will focus on the issues of equal pay and childcare for the 2015 Legislative session. Commissioner Spencer will work with the Bureau of Labor and Industries (BOLI) on equal pay and Family Forward on childcare. Commissioner Rodriguez-Montegna will work with AARP on economic security for older women and Barbara will follow-up with Oregon Tradeswomen. A list of additional interviewees from the non-profits and other representative organizations will be developed for future follow-up.

The committee is considering developing a workshop on the issues of childcare that women face every day.

MOTION (Spencer/Swanson): To accept the Committee reports as written. CARRIED.

VI. OCFW New Business
A. Erious Johnson, Director of Civil Rights Unit, Oregon Department of Justice (DOJ)
Erious introduced himself and shared Attorney General Ellen Rosenblum's greetings to the OCFW. He would like to learn how he can support issues that are important to women, such as wage theft, and reframing civil rights as a business practice. He is making himself available to answer questions Commissioners have during the meeting or moving forward.

Chair Vardavas mentioned that occasionally the OACO fields calls from women in distress who may not be married but have children. There are a lot of women in distress in Oregon because family relationships have not gone as expected. The office typically refers women in distress to their legislators. She would like to know what services, if any, the DOJ offers that could be of use to women in this situation.

Erious explained that the DOJ handles concerns such as child support cases, it deals with housing discrimination based on domestic violence disturbances, and provides crime victims services. The Attorney General can file civil rights complaints through BOLI.

Erious is the DOJ Civil Rights Unit and the complaints to the DOJ come to him. As a lawyer he pursues civil litigation and will not turn anyone away.

He added that the AG is holding a pilot Town Hall in the Hillsboro Library on civil rights and consumer protections awareness. Erious will be the moderator, and the Oregon Department of Employment and the Hispanic Metropolitan Chamber of Commerce will be represented. It is
Tuesday, 9/30, from 5:30pm - 7pm. Lucy already emailed all Commissioners about the Town Hall and will do so again.

B. Update on Women of Achievement Award submissions
No 2014 Woman of Achievement award nominations have been received by the office as of September 19, 2014. Chair Vardavas and Commissioner Spencer will follow up. Nominations from last year who did not win are carried over to the following year. The deadline for receipt of nominations is October 15th.

C. Jeannette Hulse, Advocacy and Development Unit, Aging and People with Discussion of a Newsletter - Jeanette was unable to attend and will reschedule.

D. Overview of Minnesota Women’s Economic Security (WES) initiative: Commissioner Spencer
Part of the OCFW’s statute includes developing a Status of Oregon Women report every other year. The Women’s Economic Security committee is researching progress made in other parts of the United States to improve the status of their women.

Commissioner Spencer presented the Minnesota Women’s Economic Security initiative and briefly described how it came to be: in the 1970's, a consortium of women's organizations began studying statistics about women's pay in the workplace, under the umbrella of the Women's Economic Security Act. They began working with a national group, Gender Justice, who championed Minnesota’s first legislation on economic equity. Next they collaborated with the American Association of Retired People (AARP).

In January of 2014, Minnesota held the Women's Economic Security Summit, with the support of their Governor. The agenda had nine items and is appended to these minutes. They hired a full-time lobbyist and developed legislation to respond to each goal. The Governor’s Office had a counterpart focused on the status of women. On Mother's Day 2014 the Governor signed legislation supporting economic justice for women.

Montana is striving for pay equity, with full support from their Governor. They are bringing together major stakeholders in favor of Pay Equity issues.

Commissioner Spencer also reached out to Senator Vega-Pederson, who is a Commissioner on the Oregon Commission on Hispanic Affairs, and will be contacting other supporters of pay equity, including the Women's Equity Coalition.

Representative Komp suggested contacting the Oregon State Library about relevant resources and if they are available to conduct research. Lucy will arrange a meeting with the OSL Administrator, Commissioner Spencer and Representative Komp. This could be a win-win proposition, as the OCFW would promote the efforts of the Oregon State Library and their relevance to state agencies and legislation.

The Commission reviewed the Minnesota legislative agenda in support of women’s economic security and identified 2 that seem like suitable models for Oregon legislative concepts from the OCFW for the 2015 session.

OCFW-supported legislation: After discussion, Senator Monnes Anderson will submit a these concepts with Rep. Komp as a co-sponsor:
• State contracts over the size of $500,000 awarded to businesses with 40 or more employees would require the awardee to certify they are paying employees equal wages, regardless of gender. Such contractors would need to certify that there are pay gaps between men and women by job class.

• Allows employees to use existing earned sick leave for reasons related to domestic violence, sexual assault or stalking. The purpose of the bill would be to combat the negative economic consequences of sexual assault and stalking by expanding unemployment insurance eligibility currently available to victims of domestic violence.

Sen Monnes Anderson will also ask Sen Shields if he is submitting any legislative concepts concerning women’s equity.*

Commissioner Spencer was commended for her work. The Commission thanked Senator Monnes Anderson for submitting the two legislative concepts and Representative Betty Komp for her collaborative work with Laurie to co-sponsor the bills.

First Lady Cylvia Hayes, who established the Prosperity Initiative, would like to have a follow-up meeting with the OCFW regarding projects of mutual interest. Kendall Clawson, the Governor’s Deputy Chief of Staff, will arrange a meeting later this fall.

E. Review and Next Steps from the 8/19/14 Joint Meeting of the full OACs and Commissioner Training

Commissioners from the 4 OACs spent some time during the Joint meeting of the OACs discussing possible next steps in four areas: Advocacy, Policy Research, Leadership Development and Partnership. They are appended to this document. Lucy reviewed several areas of joint OAC interest coming from the joint meeting including:

1. A joint newsletter highlighting achievements and on-going projects of the OACs
2. Setting up an internal Commissioner loop through LinkedIn
3. Establishing a Joint Legislative Committee of the OAC’s and other collaborations. The OACs would like more time together and are also interested in more shared public policy research interns.

OCBA Legislative Committee Chair Robin Morris Collin briefly joined the meeting by phone, and supported the idea of such a cross-commission committee. Legislative is her special interest.

F. Consideration of moving the May 2015 OCFW meeting date

Chair Vardavas asked to reschedule the May 2015 meeting to a date other than the 15th of May, 2015, but ultimately the Commissioners chose to hold the meeting as scheduled.

A similar request was made to reschedule the November 21, 2014 OCFW meeting for November 14th. All Commissioners present are able to meet on the 14th except for Senator Monnes Anderson who is not available either date. Nancy will email all Commissioners who are not present if they are able to make the switch, and will notify the OCFW about which date works best.

G. Friends of the Commission for Women, proposed bylaws changes

The Commission reviewed 2 proposed bylaw changes being requested by the Friends that would 1) remove the current requirement that their bylaw changes be approved by the OCFW and would also 2) change the requirement that OCFW approve new proposed board members of the
Friends. After discussion, it was agreed by the Commissioners to keep both these requirements in place. They are viewed as a positive way to keep good communication between the 2 organizations.

H. Other business? There was no other business.

VII. Administrator’s Report
A. Financial Report
Lucy reviewed the September 2014 Financial report which is appended to these minutes as part of the proceedings. Expenditure of General Funds is at expected levels at this point in the biennium. She covered line items that have either over-expenditures and under-expenditures as well as areas like Travel that are beginning to see significant drawdown as Commissions host meetings in outlying locations and hold Joint Meetings of the OAC’s. Discussion followed.

The Commission discussed their travel and plans to hold an OCFW meeting out of the Portland areas. After discussion, they decided to hold their regular meeting in Corvallis in July 2015 or September 2015, as per their May 2014 vote. Chair Vardavas solicited additional help in planning this meeting.

B. Update on Trafficking Internship
Lucy reported on the research internship that the OAC’s have in partnership with the US Attorney’s Office, the Governor’s Office of Public Safety and the PSU Hatfield School of Public Policy. The study, which is collecting demographic and other background information on those who have been sentenced for selling children for sex, is the 2nd part of 3-part of children for sex in Multnomah County. The first study provided an overview of the demographics of the children involved. It used DHS data on minors picked up for prostitution sent to their diversion and support programs by the courts. Lucy will send the first study, completed in 2012 to the Commissioners. The study overview gives a good picture of the children recruited into this trade.

The 2nd research study, which is our current internship project, is doing the same data collection on those who are selling the children for sex. The 3rd study, possibly in 2016, will study those purchasing children for sex. The object of the research is to provide reliable information of the trade to those in a position to stop it with enforcement, policy and intervention including OYA (Oregon Youth Authority) and DHS. Dr. Chris Carey, who is overseeing the research at the PSU Hatfield School, recently let Lucy know that the first intern has partially completed the work on inventorying the pimps, their backgrounds and the sentencing they received. He is now seeking a 2nd research intern who will complete the inventory and provide him with sufficient information to analyze the data. When the research concludes in 4-6 months, Dr. Carey will prepare an analysis and report similar in scope to the first study report. He hopes to have more info in 6 months.

Dr. Carey set a meeting for Lucy to attend Tuesday, 9/30 from 1:00pm - 1:30pm for a phone briefing. Lucy will invite all Commissioners to this meeting.

C. Update on OACO ARB into the Governor’s Request Budget
The OACO’s Agency Request Budget (ARB) was submitted to the Chief Financial Officer’s (CFO) Office 6 weeks ago, on schedule. Lucy received news earlier today that the full ARB with all 3 staff positions and the upgrade for the Exec Assistant position was submitted to the Governor’s Office (no reductions were made). In November, all state agencies will receive final
word on whether their budgets will be part of the Governor’s Recommended Budget to the legislature and at what level.

Lucy also announced that Laura Aguon, the OACO’s first work-study student and part-time Communications Assistant, starts September 29th. She will meet with the Chairs and Vice Chairs her first week on board, to discuss their ideas for a Communications plan.

D. Potential OCFW Commissioners under consideration for next Executive Appointments round in December.

Chair Vardavas reported that she and Commissioner Stephenson have had the opportunity to meet with 2 potential Commissioners: Doris Cancel and Sherri Malstrom. They are both excellent candidates who are experts in women’s health issues and legislative advocacy. She has let Kendall Clawson know that they are the OCFW’s recommendations for appointment in the December round of appointments.

VIII. Good of the Order
A. Next OCFW meeting will be November 14th or November 21st, 12:00 PM – 3:00 PM, Room 1A, 800 NE Oregon Street, Portland, OR 97232.
B. New Commissioner applications are due October 5th, as per the Executive Appointments’ office)

IX. Adjourn
The meeting was adjourned by common consent at 2:19PM.

Note: Next Executive Appointments deadline: Applications due October 8th for the December Senate Confirmation hearing
• With regard to the four areas for review: equal pay, childcare, non-traditional employment resources for girls, and economic security for older women, initially the committee will concentrate on issues related to equal pay and childcare for the 2015 legislative session. However work in the other two areas will continue.

• With regard to these two areas for review, committee members will undertake more research and appropriate interviews to gather related issues and challenges. Barbara will work with BOLI on equal pay and Family Forward on childcare. Jessica will work with AARP on economic security for older women and Barbara will follow-up with Oregon Tradeswomen. A list of additional interviewees from the non-profits and other representative organizations will be developed for future follow-up.

• The committee members will ask Lucy Baker, Administrator, for recommendations on whom within state government and the legislature might be potential interviewees from whom committee members can learn more about state and legislative priorities, as well as potential funding sources for these two areas of review.

• The committee members discussed the possibility of convening a workshop on childcare which brought together key stakeholders to develop action items, areas for collaboration and potential legislative ideas.

• The committee members discussed the possibility of using a shared website (Google, for example) to house materials for consolidation and sharing.

• The committee members discussed possible ways and at what time other commissioners from the OAC might be brought into this review process.

Next meeting on October 9th at 11:30 AM – Location, TBD.

OCFW Health & Environmental Justice (HEJ) Committee

Meeting Minutes
September 5, 2014

7
Opening
The regular meeting of the HEJ Committee was called to order at 10:04 am on September 5, 2014 via teleconference.

Present
Stephanie Swanson, Mariahm Stephenson

Approval of Agenda
The agenda was unanimously approved as distributed.

Approval of Minutes
No previous Minutes recorded.

Open Issues
No open issues. This was the first HEJ Committee meeting.

New Business

Goal #1: Review current environmental justice and health policies at state level.
Tasks:
1. Determine which environmental justice and health policies are active in Oregon as of 2014.
2. Determine if there are gaps in HEJ policies.
3. Determine if there is difficulty in enforcing HEJ policies. If so, what are they?
4. Find out how to keep HEJ policies at the forefront of visibility and awareness so that people can access the policy information when needed.

Action: Contact Commissioner Robin Morris Collin about assigning a Willamette University intern to Committee to achieve tasks for Goal #1.

Goal #2: Develop a document that provides information about the differences between environmental health and environmental justice issues.
Tasks:
1. Collaborate with Washington County Environmental Health Department to develop legal definition of environmental health.
2. Collaborate with Jon Ostar (OPAL and Oregon Environmental Justice Task Force) to develop legal definition of environmental justice.
3. Compile a list of County Environmental Health Departments in Oregon and the Oregon Environmental Justice Task Force.

Action: Contact key person at Washington County Environmental Health Department and Jon Ostar.

Goal #3: Collaborate with other Health and Environmental Justice related committees, organizations, and agencies on health and environmental justice related policies.
Tasks:
1. Establish a working relationship with OCHA, OCBA, and OCAPIA Health Committees.
2. Establish working relationship with Oregon Environmental Justice Task Force.
3. Send out letters to local Health and Environmental Justice related committees, agencies, and organizations; informing them of the HEJ existence and the Committee’s desire to partner, collaborate, and/or support their health and environmental justice related policies.

Action: Make contact with health and environmental justice committees, organizations, and agencies.
Agenda for Next Meeting
October Agenda to be established by October 3, 2014.

Adjournment
Meeting was adjourned at 10:20am by Mariahm Stephenson. The next general meeting will be at 10am on October 10, 2014, via teleconference.
Minutes submitted by: Mariahm Stephenson
Approved by: Stephanie Swanson, Mariahm Stephenson

OUTCOMES OF THE ANNUAL JOINT MEETING OF THE OACs ON 8/19/14

Looking Ahead – Joint Action Areas

Joint meeting Chair, Stephanie Vardavas, briefly reviewed the four statutory areas of focus of the Oregon Advocacy Commissions and the interests of the OAC’s in further building their collaborations with joint actions and efforts. She noted the joint work already going forward in advocacy and public policy research and asked the
Commissioners attending the Joint meeting to break into small groups to begin a conversation on additional areas for collaborative work between the OAC’s. The conversations begun today at the meeting will be continued within the regular meetings of the Commissions and inform the joint discussions of the Chairs and Vice Chairs.

**Breakout discussion groups:**
The Commissioners counted off and broke into small groups covering 1) Advocacy, 2) Policy research, 3) Leadership development and 4) Community engagement, partnership and communication.

The discussion groups met for 20 minutes and reported back:

1. **Advocacy**
   - Work with partners to develop materials and joint OAC trainings on legislative and policy advocacy.
   - Develop overviews and other materials for Commissioners that clarify the advocacy process, along with supporting protocols and parameters.
   - Provide capacity building experience for Commissioners in the area of advocacy and take inventory of each Commissioner’s issue areas, expertise and wisdom.
   - Further collaboration and cross referencing of work, info, among commission advocacy oriented committees.
   - Develop metrics to measure advocacy achievements and efficacy and create reports.
   - Continue to collaborate with Community Partners in support of advocacy efforts.
   - Explore a joint committee approach to support legislation and advocacy work of the OAC’s.

2. **Policy Research**
   - Collaborate among the OAC’s in a policy research study on trafficking for labor.
   - Conduct joint public policy research on transparency of school funding for English Language Learners.
   - Add a joint policy research project on workforce diversity to take a broader view of underlying causes of gender disparity in several sectors including tech.
   - Jointly research job rates of constituent communities including of students that are able to find employment in 6 months after graduating from high school, vocational school or college and possible disparities.

3. **Leadership development**:
   - Develop opportunities for cross-Commission work including opportunities to work jointly in committees and/or attend other Commission’s meeting and learn more, first hand, about the issues and strategies to address them.
   - Invite Commissioners to work with the Joint Chairs/Vice Chairs discussing emerging issues or consider collaborations with the joint leadership of the OAC’s and provide more access to these discussions and their notes.

4. **Partnership, community engagement, and communication**:
   - Host OAC meetings in diverse areas across Oregon including urban, rural and frontier counties in partnership with local chambers of commerce.
• Develop a joint OAC communication plan including media, social media and newsletter to share policy and advocacy work of the OACs with diverse audiences.
• Engage community and partners in issue and policy discussions.
• Develop a portal for OAC related news: one place for ALL Commissions to check. Share policy research amongst commissions.
• Develop a LinkedIn group for Commissioners as part of the plan. Commissioner Parker will help develop it and invite everyone.
• Develop joint committees of interest among the Commissions.

Chair Vardavas thanked all the OAC Commissioners for their reports. More discussion will take place in the upcoming regular meetings of the OAC’s to further plans for collaborations between the Commissions as discussed today.
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**Summary Totals**

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**Summarized Totals**

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**For the Month of September 2014**

**Oregon Advocacy Commissions Office**

**Fund 4116 Commission for Women**
OREGON ADVOCACY COMMISSIONS OFFICE

Fund 7150   GENERAL FUND Appropriation
For the Month of SEPTEMBER 2014

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<td>1.37 38.33</td>
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<td>1.37 38.33</td>
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**GENERAL FUND APPROPRIATION**