MINUTES
Oregon Commission for Women (OCFW)
March 16, 2012
3:00 – 6:00pm, Room 1A
Portland State Office Building,
800 NE Oregon St., Portland, OR 97232

ATTENDEES
Chair: Sunny Petit
Vice Chair: Jenny Greenleaf
Commissioners: Jeanne Burch, Megan Jacquot (phone), Mee Seon Kwon, Senator Laurie Monnes Anderson, Mariahm Stephenson (phone) Stephanie Vardavas
Guests: Sue Castner, 2020 Vision; Frank Garcia, Director, Office of Diversity and Inclusion
Staff: Lucy Baker, Nancy Kramer

I. Call to Order
Chair Petit called the meeting to order at 3:07 pm. Quorum was established. New Commissioners Judge Jeanne Burch and Senator Laurie Monnes Anderson were welcomed to the Commission. The Commissioners introduced themselves to the new Commissioners.

II. Adoption of the Agenda
The agenda was approved by common consent with the addition of a Financial Report from Lucy Baker.

III. Adoption of the Notes
MOTION (Vardavas/Greenleaf): To approve the Notes as written with the notation that on page 3 the 2nd period after “nepotism” be removed and Senator Monnes Anderson’s first name spelled “Laurie”. CARRIED.

IV. OCFW Old Business
Vice Chair Greenleaf reviewed Action Items from the January 2012 meeting. Numerous items were completed. Those that were not were discussed in today’s meeting.

Customer surveys:
Commissioners were reminded to submit contact information for customer surveys. There was a brief explanation about Key Performance Measures (KPMs) for the new Commissioners. Commissioner Vardavas volunteered to make the KPM questions more engaging.
ACTION: Nancy Kramer will add Representative Alissa Keny-Guyer’s contact information to the mailing list.

Friends of the OCFW:
Commissioner Vardavas spoke with Kristin Teigen of the Friends of the OCFW about strategies to find more potential candidates for the Friends. It was clarified that the Friends is a 501(c)(3) with $20,000 in its account that is available for scholarships, grants, and other items or activities that forwards the OCFW. The Friends falls under state finance rules.

OCFW on Facebook:
Commissioner Vardavas is championing the OCFW’s Facebook page. It was noted that on March 31, 2012, all Facebook pages will convert to the timeline style. It was agreed that a women’s suffrage photo would be a good choice for the OCFW’s Facebook photo, given that it is the 100th anniversary of women’s suffrage.

Ratification of Email Votes Since the January Meeting:
Between OCFW meetings 2 votes were taken by e-mail. Both were unanimous. The votes were: 1) To support and provide testimony for the Education Bill HB 4165 and 2) To support and sign a letter from the OCAPIA around a racist political campaign advertisement in Michigan.

MOTION (Greenleaf/Vardavas): To ratify email votes in support of HB 4165 and to sign the OCAPIA letter to Michael Hoekstra regarding use of negative racial stereotyping in his campaign. CARRIED.

V. New Business
Consideration of two funding requests:
*Century of Action* - The group publicizing the 100th anniversary of women’s right to vote has requested a $5,000 donation from the OCFW. For that amount the OCFW would be the title sponsor. The Commissioners discussed the request. It was agreed that Chair Petit will go back to Century of Action and request a project budget. It was clarified that the request would ask the Friends of the OCFW to support the project for $5,000, subject to Commissioners approval of the following:
1. Overall content and use of OCFW name
2. Description of an action plan and an understanding of what the $5,000 would support in the budget
The Commission agreed to vote on their request to the Friends to support this project after Century of Action provides the requested information.

*Rural Development Initiative (RDI) Documentary* - RDI requested $1,500 from the OCFW to support development of a documentary. After discussion, the OCFW agreed to request more information from the RDI about the project and how the requested funds will support it.
ACTION: To assist organizations in requesting funds from the OCFW, the Commission will work with Lucy Baker to draft a donor request.

Consideration for approval of new members to the Friends of OCFW:

**MOTION (Greenleaf/Vardavas): That the Oregon Commission for Women approves Jodi Ballard to be on the Friends of the OCFW. CARRIED**

Former OCFW Commissioner Karen Shimada has indicated an interest in serving on the Friends of the OCFW. It was agreed that the vote for Karen Shimada would be postponed until Chair Petit is able to discuss the requirements of being on the Friends of the OCFW. This can be an email vote.

**Status of Oregon Women Report Update:**
The OCFW is exploring partnering with state agencies that collect statistics on key issues for women in order to include them in the Status of Oregon Women Report in an ongoing fashion. The expanded Report would serve as a broad overview of the status of Oregon women and a policy tool to address gaps in key areas including education achievement, wages, involvement in child welfare and corrections, poverty and other areas of strategic importance to the OCFW. The OCFW is currently partnering with BOLI to pull wage statistics from the census and other sources with the aid of a Public Policy Intern, Carrie Haddad, which will become part of the Status Report. Another OCFW Intern, Jean Laubinger has been compiling a list of public health resources for women and this has now been added to the OCFW website.

OCFW/BOLI Intern Carrie Haddad will present her findings on wage inequity to the Oregon Council on Civil Rights on March 29th. She is using data from the 2010 Census which is organized in an improved format that makes it easier to filter data using specific demographics.

**ACTION:** Chair Petit will forward the presentation copy of Carrie’s report to the Commissioners.

**OCFW Day at the Legislature:**
The OCFW partnered with the League of Women Voters and other women’s groups to host a Legislative Day on February 7th. The event attracted over 90 people. Governor Kitzhaber, Secretary of State Kate Brown, and legislators met with women from across the state to discuss their issues and key legislation. A number of OCFW Commissioners attended to meet with legislators. During the February session, the OCFW testified on 5 pieces of legislation supporting efforts to expunge the prostitution records of minors at adulthood, awareness of teen dating violence, TANF, and other key areas. See the testimony on line at [http://www.oregon.gov/Women/legislation.shtml](http://www.oregon.gov/Women/legislation.shtml)

**Gender Parity Executive Order:**
Representative Komp, Governor’s General Counsel Liani Reeves, Chair Petit, OACO Administrator Lucy Baker and Frank Garcia, Governor’s Sr Policy Advisor to the Advocacy Commissions, met to discuss the possibility of a gender parity executive order. Gender parity on boards and commissions has been enacted in 10 states. Iowa stipulates that no position shall go vacant for more than three months if a qualified person of the balancing gender can’t be found. Commissioner Jacquot is reviewing the legal language and preparing proposed wording for the Executive Order. Commissioner Vardavas is drafting the accompanying OCFW memo to the Governor’s office.

Presentation on Vision 2020 Gender Parity Project: Vision 2020 delegate Sue Castner presented on the project. The Commission for Women has pledged its support to Vision 2020. This project fits within the goal of advancing women in the state of Oregon. Sue Castner narrated the Vision 2020 Gender Parity presentation [attached]. She asked the Commission to commit to coordinating logistics for upcoming Vision 2020 forums in Oregon counties. 27 counties still need coordinators. The League of Oregon Cities identified local people within each of Oregon’s 36 counties and now need a Portland-based person to coordinate scheduling with Kendall Clawson’s office (Director of Executive Appointments). Kendall Clawson will come speak at the forums based on her availability. Sue Castner will provide Vision 2020 promotional materials and “crib sheets” for scheduling meeting rooms, etc.

It was noted that Chair Petit stepped down from her position as 2020 delegate and will not be working on the project, but encouraged all OCFW Commissioners who wish to do so, to let Sue know. Vice Chair Greenleaf stated that she will not work with Sue Castner for a number of reasons related to specific points raised in Ms. Castner’s October 10, 2011, memorandum to Kirk Harvey at the Department of Justice Charitable Activities Division. Vice Chair Greenleaf noted specific references in the memorandum and responded to them.

ACTION: Commissioner Vardavas committed to coordinating logistics for five counties, between her and other Commissioners who are willing to volunteer for this project, including Commissioners Jacquot and Kwon who indicated an interest, and others who may become involved.

It was noted that often Oregon women in rural counties are already more involved in leadership roles on local and regional boards.

The question was raised as to whether the OCFW logo could be added to the Vision 2020 promotional materials.

The Commission thanked Sue Castner for her report.

Chair Petit called for a break. The meeting reconvened at 4:57.

Budget Update:
Administrator Lucy Baker reviewed the OACs recent budget history. Since the current 2011-2013 biennia began on July 1st, 2012, the OAC budget has been reduced three times. All state agencies including OACO submitted three budget reduction packages for consideration in 2012 Oregon Legislative session, with each package totaling 3.5% of the budget for a combined total of 10.5%. Only the first reduction package submitted by OACO in the amount of $13,000 was implemented by the 2012 legislature. The OAC budget is currently very tight. She reviewed the current financial reports from the State Controller’s Office and noted that the Controller’s office is finalizing the figures used in monthly projections of the OACO budget to the end of the biennium. These will be regularly available.

Discussion followed including ways that the OCFW Commissioners can donate to the OCFW to help support its mission. There is broad interest among Commissioners in donating a portion of their stipends back to the OCFW.

VI. Commissioner Reports:

Chair Petit: There is an American Association of University Women (AAUW) Convention in Pendleton in April. Chair Petit and Vice Chair Greenleaf will attend on behalf of the OCFW and present the new research and wage data by OCFW/BOLI Policy Intern Carrie Haddad and OCFW Policy Intern Jean Laubinger on Women’s Health Resources. More data is needed on women in foster care and prison. Commissioner Kwon will pull together available data on foster care. Vice Chair Greenleaf agreed to research data on women in prison.

2012 Timeline for Status of Oregon Women report:
- May - rough draft of wage data ready for review
- April – July: reach out to state agencies to partner on adding addition data
- September - full draft ready for review November - fi[em] draft for review
- December – report is e-published & distributed to Governor’s Office and Legislators

In April, Chair Petit will meet with BOLI and DAS COO Michael Jordan to discuss outreach to interested agency leadership on partnering with OCFW on adding key women’s data to the annual Status of Oregon Women Report. This would become part of OCFW’s ongoing work to develop an updated tool for policy makers as part of the Oregon 10 year plan.

Senator Monnes Anderson reported that she will work with the OCFW to ensure information on Oregon women Veterans’ healthcare is added to the report.

Commissioner Vardavas reported on her participation in the OCFW Legislative Day. She also wrote her first testimony for the legislative session. She is currently working on the Executive order on gender parity, proposing a set of more engaging KPM questions, and reorganizing the OCFW’s Facebook page.

Commissioner Burch had a clarifying question regarding the budget. Lucy noted that currently the OACO has a small projected surplus of General Fund through June 30, 2013.
Commissioner Jacquot is working with Chair Petit on language for the Executive Order on gender parity. She also worked on testimony for HB4077 and continues to work on legislation to allow victims of domestic violence to change their names in privacy, rather than making the information available to the public. She anticipates working on the Vision 2020 project.

Commissioner Stephenson is working on the Environmental Justice Task Force. The health of communities of color and/or low-income households is negatively affected disproportionately by pollution in the environment. She is also attending the Legislative Committee meetings with Black Affairs’ Commissioners Walker and Wilson. She wishes to add Environmental Justice statistics to the Status of Oregon Women report and will work on that. She is often invited to speak to communities on women’s issues.

Commissioner Greenleaf worked on the OCFW year-end report, supported the OCFW’s 2012 Legislative agenda, wrote and submitted testimony during the session, compiled the quarterly OCFW newsletter, and began work on the AAUW conference presentation. The AAUW presentation will preview the expanded Status of Oregon Women report.

Commissioner Kwon looks forward to researching foster care issues for the Status of Oregon Women report. During her report, Senator Monnes Anderson noted that she would like to add Commissioner Kwon to her invitation to interested partners developing legislation for the 2013 session on child welfare.

ACTION: Nancy Kramer will send Senator Monnes Anderson a reminder email to that regard.

Commissioner Kwon expressed interest in joining Commissioner Stephenson when she presents on women’s issues to the community.

ACTION: Commissioner Kwon committed to develop a timeline and options for the 2012 Women of Achievement (WOA) awards by the end of March. She suggested the event focus on awards for leadership, with the auction limited to a few baskets.

It was noted that April 30th is the deadline for WOA nominations.

VII. Adjourn
The meeting adjourned by common consent at 5:51pm.