



Workforce Talent and Development Board (WTDB)

Members:

Ken Madden, Chair
 Anne Mersereau, Vice Chair
 Rod Belisle
 Christian Gaston
 Bridget Dazey
 Patty Dorroh
 Shari Dunn
 Doug Hunt
 Mark Mitsui
 Soundharya Nagasubramian
 Melinda Rogers
 Jimmy Swanson
 KS Venkatraman

Non-Voting Members:

Ben Cannon
 Kay Erickson

Meeting Minutes

Executive Committee

April 15, 2020
 5:00-6:00

Virtual Meeting
 Skype:

<https://meet.lync.com/stateoforegon-oregon/sydney.g.king/CLLGL4L3?sl=1>

WTDB Imperatives:

1. Create a Culture of Equitable Prosperity
2. Increase Understanding and Utilization of the System
3. Position Oregon as a National Leader
4. Identify and Align Strategic Investments
5. Create a Board Culture that is Resilient, Adaptable and Flexible to a Changing Economy

Members Present: Ken Madden, Anne Mersereau, Rod Belisle, Christian Gaston, Bridget Dazey, Patty Dorroh, Shari Dunn, Mark Mitsui, Soundharya Nagasubramian, KS Venkatraman, and Kay Erickson.

Presenters Present: Marc Overbeck

Staff Present: Karen Humelbaugh, Sydney King, Clay Martin, Brittany Melzer, Todd Nell

Others Present: Kristina Payne

Standing Business

- | | | | |
|------|-----|---|--------------|
| 5:00 | 1.0 | Preliminary and Organizational Business | Chair Madden |
| | 1.1 | Opening Remarks and Introductions Meeting called to order at 5:04pm by Chair Madden. | |
| | 2.0 | Public Comment: None | |
| | 3.0 | Consent Agenda: None | |

Strategic Leadership

- | | | | |
|------|-----|--|-----|
| 5:10 | 4.0 | Oregon WIOA Combined State Plan | All |
| | 4.1 | Director Nell spoke about the WIOA Combined State Plan, public comments submitted previously, and that they have been addressed and integrated into the final version of the plan. With the submission deadline extended, the plan is due today. Members should have received the link and roll up of public comments today via email. | |

ACTION ITEM: Vice-Chair Anne Mersereau proposed a motion and moved to approve the Oregon WIOA State Plan as Chair Ken Madden was late to join due to technical difficulty with Skype. Rod Belisle seconded. None opposed. Bridget Dazey recused and abstained. Motion passed.

- | | | | |
|------|-----|---|-----------------------------|
| 5:20 | 5.0 | COVID-19 Response Investments Director Nell shared as review that the WTDB had chosen to shift its original investment in Strategic Innovation Grants to fund various COVID-19 related training and education issues through the local workforce boards. \$750,000 was initially provided and allocated for these | Todd Nell, Marc Overbeck |
|------|-----|---|-----------------------------|



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grants, whose focus aligned with the State Plan. The COVID-19 repurposing of these funds will be a phased investment strategy that is data and demand driven.

Presenter Marc Overbeck with Oregon Health Authority spoke about the demand and needs assessment survey that had been completed by OHA. The survey captured information about the healthcare sector related to staffing and training gaps across the state. Registered Nurses (RNs) were an anticipated gap and also an opportunity for internal cross training at many hospitals. Gaps were also seen related to Certified Nursing Assistants, Community Health Workers and others. Some of the other gaps that were seen in the survey were jobs at long-term care facilities. There will be a second survey deployed closer to the end of April to address needs at that time.

5.1 **Review and Discussion**

Director Nell reviewed a spreadsheet of the information collected from the Local Workforce Boards, and proposed three potential funding strategies that included a key component of leveraging investments with OHA. Discussions ensued.

Chair Madden and Shari Dunn thanked Marc on behalf of the board for the partnership between WTDB and OHA on these efforts. Board members thought that mid to longer term investments by WTDB made good sense and agreed with the strategy and opportunity to leverage funding with OHA to have maximum impact locally and statewide. OHA is considering investing in more immediate to shorter-term needs.

5.2 **Process and Next Steps**

ACTION ITEM: Shari Dunn motioned to support funding all items highlighted in light blue on the spreadsheet. These items were for mid-term to longer-term investments made by the WTDB. Funds will go out to local boards and include a 50% initial investment to seed the projects and balance paid as deliverables completed. Director Nell provided the motion, Chair Madden moved, Vice-Chair Mersereau seconded. No further discussion. None opposed. Bridget Dazey abstained. Motion passed.

HECC Procurement is prepared to quickly deploy the funding.

6:00

Adjourned at 6:10pm.



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