**ATTACHMENT B**

**APPLICATION**

**Grant Eligibility**

From the choices below select the grant initiative that best aligns with your proposed youth program services.

* **Youth Promise**

Serve youth ages 6-24 with **existing** program service efforts in improving educational success for at risk youth.

* **Youth Workforce Readiness**

Serve youth ages 14-24 with **existing** program services that focus on career exploration and workforce skills development leading to employment opportunities.

* **Youth Solutions**

Serve youth ages 6-24 with risk factors leading to negative educational and workforce outcomes.

* **Youth Violence and Gang Prevention**

Serve youth ages 12-24 at risk of committing or being victims of violent crime with services addressing factors that expose youth to violent criminal activity.

**Application Questions**

Applicant must complete and submit a narrative addressing all questions and all bullets in the questions. The narrative must not exceed the word limits as noted. Applicant should use definitive verbs in the Application Narrative to describe what Applicant “will” do rather than aspirational verbs such as “hopes”, “expects”, “intends”, “plans”, or similar verbs that do not express a firm commitment to undertake a specific action. Applicants eligible for the Youth Solutions and Youth Violence and Gang Prevention initiative are not required to use definitive verbs in their Application Narrative.

**Evaluation Item 1: Youth Population (400 word limit, 80 points, 20% weighted)**

* Describe the population of youth who will participate in this proposed program. Include demographics, age range served, and any other information that describes the population served.
* Identify factors or characteristics that create barriers to positive educational and/or career outcomes, or otherwise impact the well-being of the youth served by this program. Provide information and data specific to population and/or community to be served, including disparity data. 2021-2023 YDD Youth Grants Key Data Points (Attachment F) can be referenced as a cited source.

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**Evaluation Item 2: Program Services and Activities (500 word limit, 100 points, 25% weighted)**

* Describe the services and activities provided by your proposed program in detail. You must also describe expected outcomes associated with the performance of the proposed program.
* Why were these services and activities chosen? Identify how your proposed services and activities will address the needs of the population served, with attention to barriers and disparities described in Evaluation Item 1.
* Indicate if these services and activities are based on or aligned with promising practices, evidence-based practices, and/or cultural practices.
* How have/do these services and activities impact outcomes for youth?

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**Evaluation Item 3: Service Area (300 word limit, 40 points, 10% weighted)**

* Specify the service area for youth served through this grant application. You may use a combination of jurisdictional and geographical boundaries (county, city, school district, neighborhood, etc.)
* Identify factors or characteristics within the service area that contribute to barriers to positive life, career, and/or educational outcomes. Use information and data specific to population being served.
* Identify data points in Attachment F or other data sources related to service area.

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**Evaluation Item 4: Equity and Voice (400 word limit, 80 points, 20% weighted)**

* Identify culturally responsive and/or community specific approaches embodied within the organization and services.
* How are staff and partners – particularly individuals providing direct service – reflective of the youth and/or community served? What experiences or training give them an understanding of the population served?
* How does the program ensure safe, affirming, and inclusive spaces for all participants?
* Describe the role that youth, families and the community play in the design, decision making, and evaluation of program services.

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**Evaluation Item 5: Partnerships (350 word limit, 60 points, 15% weighted)**

* Describe the role partner organizations play in program activities and service delivery.
* How do the identified partners contribute to the program’s ability to identify, engage, and/or serve youth?
* Indicate if applicant will be partnering or contracting for services with any workforce entities such as local workforce development boards or other youth and adult training programs, and/or skilled trade apprenticeship programs.

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**Organization Description (300 word limit, 40 points, 10% weighted)**

Briefly describe your organization and explain its experience and effectiveness in serving youth who have or are at risk of disengaging from school and or work.

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**Budget Template Upload**

You are required to download and fill in the budget template (Attachment D).

In the downloaded template you are required to fill out your Organization name in the top right of the document and fill out the Allocation Amount for each Budget Category. Budget Category definitions can be found on the tab labeled 'Category Definitions'. After completing the budget template you are required to attach it to this grant application.

**2021-2023 Biennial Budget Narrative**

In the field below please provide a budget narrative that explains and justifies the estimated costs by line item or category in the budget. A budget narrative should explain how the costs associated with each line item or category relate to the implementation of the program and or services as outlined in the application being submitted. Narratives should be written in such a way that someone not specifically familiar with the project can conceptually understand the rationale, purpose and calculation of the anticipated costs identified.

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**Executive Summary (50 word limit)**

Applicant must provide a short description of proposed Grant Initiative program.

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**Application Title (8 word limit)**

Provide a title for your Grant Application.

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Please review your submitted answers and select one of the check boxes below.

* I have reviewed the sample grant agreement and the applicant will be able to abide by all of the term and conditions if awarded a grant
* I have reviewed the sample grant agreement and would like to note requested exceptions to the standard provisions of the grant agreement

\*If the Applicant needs to request exceptions to the Sample Grant (Attachment A), describe the exceptions below. Note that Agency may consider the scope of requested exceptions in the evaluation of Applications, and any subsequent negotiated changes are subject to prior approval of the Oregon Department of Justice. (See section 4.5 of the RFA for more information.)

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