**ATTACHMENT G**

**SAMPLE LETTER OF INTENT TO PARNTER**

Date:

RE: Intent to be a Reengagement Partner

Dear Youth Development Division Director,

I am writing on behalf of *[Intended Reengagement Partner]* to recognize our intent to partner with *[ROG Applicant]* as part of their Reengagement Opportunity Grant (ROG) Application. As an intended Reengagement Partner, we understand that a formal partnership is required as part this grant should *[ROG Applicant]* receive a Conditional YDD ROG Grant Award. While a formal partnership has yet to be solidified, *[Intended Reengagement Partner]* intends to finalize a Memorandum of Understanding (MOU) with [*ROG Applicant*] that will be provided to the Youth Development Division (YDD) during Grant Negotiations after Conditional Grant Awards have been issued by YDD.

As part of *[ROG Applicant]*’s ROG application, *[Intended Reengagement Partner]* will provide the following reengagement services, activities, and support to the [ROG Applicant]’s youth population:

* *[Add bulleted activities of intended Reengagement Partner activities here]*

Should *[ROG Applicant]* receive ROG funds, *[Intended Reengagement Partner]* will work to fulfill the outlined activities above and support the overall proposed Reengagement Project outlined within *[ROG Applicant]*’s application.

Sincerely,

*[Name of responsible person in partnering organization]*

*[Title of responsible person in partnering organization]*

*[Name of partnering organization]*

*[Address of partnering organization (if not in letterhead)]*