2022-2023 Reengagement <u>Collaborative</u> Grant

INDIVIDUAL-LEVEL PARTICIPANT DATA COLLECTION AND REPORTING:

Quick Reference Guide
1.4.23

Welcome to the Oregon Youth Reengagement System. Understanding our youth in Oregon is an important element in supporting them. Thank you for your incredible work and partnership in gathering as accurate data as possible.

The **2022-2023 Reengagement Collaborative Grant** will use a subset of the Reengagement Data Elements. This quick reference guide will outline and define the data elements being collected for the Individual-level Participant Data Reporting for the 2022-2023 <u>collaborative</u> grants.

The Reengagement Collaborative Data Manual (dated 1.4.23) contains comprehensive information on each element and can be found on the YDD Technical Assistance Webpage.

Questions and feedback can be addressed to the Reengagement Data Collection liaison, Molly Burns:

> Molly Burns
> Reengagement Grant Manager
> Youth Development Division
> molly.burns@ode.state.or.us | 971-218-1261 (cell)

Please let your grant manager know if you have any questions.

Part I: Quick Reference Guide:

Chart 1: The chart below lists the *Data Elements* for the individual-level participant data reporting. Under *Data Source*, data typically contained in Oregon public schools student records is labeled "Educational Provider". Data which should be gathered from a program intake or exit interview for accuracy is labeled "Program Interview". Other Reengagement Program data is labeled "Program". Also specified is the *Collection Time* or when to gather the data; the *Data Element Type* or the data entry format; and if the data element is *Required*. The data elements are defined under *Data Element Description*.

Data Element	Data Source	Collection Time	Data Element Type	22-23 RCG Required?	Data Element Description
1. **Legal Last Name**	Educational Provider	At entry	Text	**Required**	Legal last name of the student.
2. **Legal First Name**	Educational Provider	At entry	Text	**Required**	Legal first name of the student.
3. **Legal Middle Name**	Educational Provider	At entry	Text	**Not Required**	Legal middle name of the student.
4. **Suffix**	Educational Provider	At entry	Text	**Not Required**	Name suffix of the student (i.e., Jr., II, III).
5. **Youth's District/ Local Student ID #**	Educational Provider	At entry	Code (If you cannot provide a SSID in the next column, please provide a local unique student identifier in this column.)	**Not Required**	Identifier, assigned by the district, used to uniquely identify the student.
6. **Youth's Secure Student Identifier (SSID)**	Educational Provider	At entry	Code (Provide SSID from official record, or leave blank and provide a local unique student identifier.)	**Required**	ODE assigned Secure Student Identifier (SSID) with a trailing check digit.
7. **Date of Birth**	Educational Provider	At entry	Numeric: mm-dd-yy	**Required**	Date the student was born.
8. **Gender**	Educational Provider	At entry	Drop-down option	**Required**	Indicates student self-identified gender.
9. **Hispanic or Latino/a/x**	Educational Provider	At entry	Drop-down option	**Required**	Indicates student self-identified Hispanic or Latino/a/x ethnicity.
10. **Race/s**	Educational Provider	At entry	Select all that apply	**Required**	Indicates student self-identified race(s). If a youth identifies as solely "Hispanic/Latino/a/x", #10 Race/s can be left blank provided that information is completed in #9 Hispanic or Latino/a/x and #11 Additional Race/Ethnicity, such as "Hispanic/Latino/a/x".
11. **Additional Race/Ethnicity Information**	Program	At entry	Text	**Not Required**	Indicates additional student self-identified races and ethnicities collected by grantee.
12. **Native/Indigenous Identity/Identities**	Educational Provider /Program	At entry	Text (Please specify native and indigenous identity/identities, or write "N/A".)	**Required**	Specifies the name(s) of the of the Native or Indigenous tribe(s), band(s), clan(s), and Federally or state recognized Nation(s) that are part of the youth's story.
13. **Current Grade (if seeking Diploma), GED, or AHSD**	Educational Provider /Program	At entry (update if changes)	Drop-down option	**Not Required**	-Current Grade: For a youth who is seeking a high school diploma, indicates the enrolled grade level of the student; or a grade level assigned to an ungraded student based on student age. -GED: Indicates youth seeks a GED. -AHSD: Indicates youth seeks an Adult High School Diploma.
14. **High School Entry Cohort School Year**	Educational Provider	At entry	Drop-down option (Select Cohort from drop-down if taken from official records. If not, select "Unknown").	**Not Required**	School year the student originally entered high school based on official school records.
15. **Special Education**	Educational Provider	At entry	Drop-down option	**Not Required**	Indicates student participation in an Individualized Education Plan (IEP/IFSP) based on official school records.

#	Field	Source	Timing	Format	Required	Description
				(Select from Drop-down if taken from official record. If not, select "Unknown").		
16.	Section 504	Educational Provider	At entry	Drop-down option (Select from Drop-down if taken from official record. If not, select "Unknown").	Not Required	Indicates student eligibility for Section 504 services based on official school records.
17.	Economic Disadvantage	Educational Provider /Program	At entry	Select at least one all that apply	Not Required	Indicates student or family economic disadvantage.
18.	Last School Code Enrolled Prior to Reengagement	Educational Provider	At entry	School Code	Not Required	The school at which the student last received instruction before disengagement.
19.	Current School/Program of Educational Services aft	Educational Provider /Program	At reconnection	School Code or School or Program Name	Not Required	The school or program the youth receives high school completion Educational Services while enrolled in the Reengagement Program.
20.	Reengagement Begin Date	Program	At entry	Numeric: mm-dd-yy (Type dates on or after July 1, 2022)	Required	The date the student began this period of reengagement, July 1 or later of the program year.
21.	Eligibility Code	Program	At entry	Drop-down option	Required	Organization assigned eligibility code, as defined in Reengagement RFA, Grant Agreement, and Oregon Administrative Rule.
22.	Reengagement Program Entry Status	Program Interview	At entry	Drop-down option	Not Required	Indicates where the student is entering the Reengagement Program from.
23.	How Youth Heard about the Program	Program Interview	At entry	Drop-down option	Not Required	Indicates how the student heard about the program.
24.	Living Situation	Program Interview	At entry	Drop-down option	Not Required	Indicates student identified current living situation at intake.
25.	Reasons for Disengagement	Program Interview	At entry	Select all that apply	Not Required	Student self-identified reasons for disengagement from school.
26.	Reasons for Entering	Program Interview	At entry	Select all that apply	Not Required	Student self-identified reasons for enrolling in Reengagement Program.
27.	Number of Credits Earned during Reengagement	Program	At exit	Numeric (List to the nearest .1 credit.) Put "0" if zero credits earned, or put "NA" if seeking GED. NOTE: THIS IS DURING THE REENGAGEMENT PERIOD	Required	The total number of transcripted credits that the student earned during reengagement period or until completion. Entry is to two decimal places. Please list to the nearest .1 credit.
28.	Number of Official GED Tests Passed during Reengagement	Program	At exit	Drop-down option	Required	The total number of GED tests that the student passed during reengagement period.
29.	High School Credential Earned	Program	At exit	Drop-down option	Required	Indicates the type of high school diploma or credential earned.
30.	Date High School Credential Earned	Program	At exit	Numeric: mm-dd-yy (Enter the date the credential is earned. If none earned, write "N/A". DO NOT LEAVE BLANK.)	Required	Date high school diploma or credential is earned.
31.	Post-completion Follow-up Services	Program	At exit	Drop-down option	Required	Indicates if an Eligible Youth enrolled in/received Post-Completion follow-up services after completing a high school diploma or its equivalent.
32.	Employed	Program Interview	At exit	Drop-down option	Required	Student identified employment during reengagement period.
33.	Reengagement Program Exit Status	Program Interview	At exit	Drop-down option	Required	Describes the student's status at program exit, or the last day of the reporting year, whichever is earlier.
34.	Reengagement Program Exit Date	Program	At exit	Numeric: mm-dd-yy	Required	The date the student exited the Reengagement Program, or the last day of the reporting year (June 30), whichever is earlier. Exit may be as a result of the youth withdrawing, the program exiting the youth, the youth completing, or the last day in the reporting period, whichever is earlier.
35.	Grant Type	NA	NA	Prefilled Code	Required	Pre-populated field with the YDD grant type.
36.	Grantee Organization Name	NA	NA	Prefilled Code	Required	Pre-populated field with the name of YDD reengagement grantee.