

RFA – ADDENDUM 1

YOUTH-LED GRANT

SECTION 1: PURPOSE

The purpose of this amendment is to:

- Add language regarding HECC Amendments
- Add certification for Pre-Application Conference to Attachment B

SECTION 2: MODIFICATIONS

The RFA is modified as follows (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~).

2.1 MODIFICATION OF SECTION 1.2 GRANT AMOUNT AND DURATION

Agency anticipates the award of approximately 30-35 Grant Agreements (each a “Grant”) from this RFA. The initial term of each Grant is anticipated to be throughout the 2026-2027 school year. Successful Applicants may be reimbursed for Project expenses back to September 1, 2026, or the latest effective policy date of the required insurance policies listed in Exhibit B of Attachment A (Sample Grant Agreement), whichever is later, The initial term ends June 30, 2027.

Applicants may apply for up to 1 award during the initial Application window for funding under this RFA. Should funding remain following the close of the initial Application window, Applicants may apply for up to two awards during the second Application window, which will open in accordance with the dates listed in Section 1.4 Schedule and remain open until all funds have been awarded or January 31, 2027, whichever comes first. Grants awarded to eligible entities will be \$5,000 per award, up to a total of \$15,000, for the Grant period.

Applicants that are federally recognized Tribes in Oregon must count any additional funding received through an Amendment to their Tribal Workforce and Reengagement Agreement (“TWRA”), related to this Project, with the Higher Education Coordinating Commission (“HECC”) toward the \$15,000 maximum award under this RFA.

Note: Agency may close an Application window early or opt not to open a second Application window if all funds are allocated or if Agency deems remaining funds are insufficient to open a second round.

2.2 REPLACEMENT OF ATTACHMENT B

Attachment B is hereby removed in its entirety and replaced with the following revised Attachment B.

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ATTACHMENT B

SAMPLE APPLICANT INFORMATION AND CERTIFICATION SHEET

Applicant Information:

Below you will be asked to provide information on the organization applying for this Grant.

Legal Name of Applying Organization:

Alternate Business Name/DBA of Applying Organization (if applicable)

Project Title (8-word limit)

Current 2025-27 YDD Grant or Grants: (please provide which 2025-27 grant you have received with as much information as possible such as grant number or EGMS subgrant number, current YDO grant manager, and/or any other information to verify your current grant).

Oregon Secretary of State Business Registry Number (or write an explanation if not applicable: (See Section 5.2.1 Business Registry):

Applicant Organization Business Address

Mailing Address:

City:

State:

Zip Code:

County:

Applicant Organization Service Address

Physical Address:

City:

State:

Zip Code:

County:

Executive Director Contact Information

Name:

Title:

Ph. Number:

Email:

Primary Contact for the Application

Name:

Title:

Ph. Number:

Email:

Additional Contact for the Application*If Executive Director and Primary Contact are the same, an additional contact must be listed.*

Name:

Title:

Ph. Number:

Email:

If awarded, Name of the Authorized Signatory

Name:

Title:

Email:

Eligibility and Requirements:

Below you will be asked to attest that your organization meets the eligibility requirements, and your proposed Project meets the minimum requirements for a Grant as outlined in the RFA under Section 1.3 Eligibility and 2.4 Scope of Activities. Before completing this Application Certification portion of this RFA, refer to the Youth-Led Grant RFA, Sections 2.3.2 Goals and Section 2.4 Scope of Activities, to familiarize yourself with Grant activity requirements.

Eligibility:**Eligibility Entity Requirements all boxes must be checked to be considered for this Grant**

- ☐ Applicant is a current 2025-27 YDD Grantee with at least one executed Grant Agreement or Inter-Governmental Agreement at time of Application
- ☐ Currently meets all insurance requirements as outlined within their current Grant Agreement/s
- ☐ Will provide documentation of meeting current insurance requirements as outlined in Attachment E within 2 weeks of receiving an Intent to Award, for any successful Application under this RFA
- ☐ Proposed Project has been designed and created by Youth (ages 6-24) while being guided by program staff.
- ☐ Application has been fully reviewed by designated program staff for feasibility, has organizational approval if awarded, and was entered into SM Apply and submitted by authorized organizational representative

- ☐ If awarded, Applicant has the capacity to carry out the Project, which will be Youth-led from Project Plan development through the duration of the Project and reporting.

Grant Agreement:

Check the box below to confirm review of the sample Grant Agreement.

- ☐ I have reviewed the sample Grant Agreement and the Applicant will be able to abide by all of the terms and conditions if awarded a Grant.

Certifications:

Please review and confirm all of the certifications below. All are required in order for your Application to be submitted.

- ☐ Applicant for the Application has attended the Pre-Application Conference session or viewed the recording as required in the RFA.
- ☐ Applicant agrees to perform the work and meet the performance standards set forth in the final negotiated Grant Agreement and Project Plan of the Grant.
- ☐ If awarded a Grant, the Applicant agrees to deliver all Grant-funded services to individuals living in Oregon.
- ☐ If awarded a Grant, the Applicant agrees to advance Youth Development Division's vision that ALL of Oregon's youth have the opportunity to thrive and achieve their full potential.
- ☐ The Applicant affirms that it will NOT deny services on the basis of race, ethnicity, religion, age, gender identity, disability, sexual orientation, national origin, military status or citizenship status, unless a particular practice is expressly permitted by federal and/or state law.
- ☐ Applicant certifies that, to the best of its knowledge, this Application does not generate an actual or potential conflict of interest under ORS 244.040, wherein an elected or appointed official, employee or volunteer at all levels of state and local government (or a relative or member of their household) would benefit financially from decisions pertaining to the use of these Grant funds. If any actual or potential conflict of interest were to arise, the Applicant will promptly notify the State in writing.
- ☐ Applicant certifies it will comply with the Pay Equity law, ORS 652.220, if applicable.
- ☐ Applicant certifies that, to the best of its knowledge, all contents of the Application (including any submitted documentation) and these certifications are truthful and accurate.

By completing the information below, I certify that the applying organization leadership, board, and or governing body has authorized me to submit this Grant Application.

Print Name (First, Last):

Signature:

Date: