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Tina Kotek, Governor



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To: UHP Governance Board
Re: Overview of Changes to Policies and Procedures-01

A brief summary of changes to the Policies and Procedures is outlined:

Chair, Vice-Chair roles – Additional language was added to outline that the Chair and Vice-Chair will work closely together to provide leadership for the board.

Created a section on General Operating Procedures that includes many of the elements of the policies and procedures, just restructured under an umbrella. This section also includes a subsection on “participation” which outlines some general expectations of the board. (page 4)

Public comment – Language was added to include timeline expectations for public comment to the board. (page 5)

Process and decisions – A new subsection on Consensus Process, Decisions, and Voting was added. This section includes new language on consensus decision-making and also includes the language around voting process. (page 5)

Participation subsection – This section includes new language that outlines some general expectations of the board members. (page 6)

State Email Accounts – New language was added in this section that board members should not use their personal emails for board business. (page 7)

Interaction with the Media, Lobbyists, and Interest Groups – Section 13 includes language that additional outreach and community engagement will be explored as part of the workplan and if the board members are asked to engage with outside groups they need to send a request to the Chair and Executive Director. (page 8)

Status reports – Language was added that the Executive Director will work with the Chair and Vice-Chair on status reports to the legislature. (page 9)