### If you're delayed

If you are on an elevator that stops between floors, remember the 3 C's:

#### **Communicate**

- Let people know you are stopped by pushing or pulling the alarm button.
- Use the elevator phone or intercom, if it is available, to call to report the stop. Be sure to give the appropriate information, what building you are in, the elevator number, and what floors you are in-between.
- Use your cell phone to let others know you are stopped between floors.

#### **Calm down**

- It's best to be patient in these types of situations. An elevator is like a "safe room" plenty of air and safety mechanisms in place. It is best if you sit on the floor or situate yourself for when the elevator starts up again.
- > Relax and wait for help.

#### **Counsel**

- Assure everyone in the elevator, including yourself, that help will come. Do not attempt to leave the elevator. Many injuries occur when people try to escape from an elevator stopped between floors.
- Tell everyone not to force open the elevator doors. It is much safer in the elevator car if the doors are closed.



For more information on elevator and escalator safety go to the Elevator Escalator Safety Foundation's Web site: www.eesf.org

#### **Building Codes Division**

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# Ridesafely

elevator and escalator



SAFETY TIPS



#### RIDE SAFELY — ELEVATOR AND ESCALATOR SAFETY TIPS



Each year, Americans ride elevators and escalators approximately 120 billion times.\*

Of these 120 billion rides, a small percent result in serious accidents. About 20,000 accidents require emergency room treatment each year.\*

Most of these accidents could have been prevented by the use of basic safety precautions. This brochure outlines some basic safety precautions that you can use to protect yourself when riding an elevator or escalator.



# **Escalator tips:**

- Avoid riding escalators if you are wearing soft-sided flexible clogs or slides. Never ride barefoot.
- Make sure your shoes are tied before riding.
- Check the direction that the escalator stairs are moving.
- Don't ride the escalator if you are using crutches or a cane.
- Never take a walker, stroller, wheelchair, or cart on an escalator (take the elevator).
- Don't carry large packages, bags, or rolling luggage onto an escalator.
- Stand in the middle of the escalator step; do not lean against the side.
- Face forward and hold the handrail; keep loose clothing clear of steps and sides.
- Children should always ride with an adult.
- If you wear bifocals, take extra care stepping on and off the escalator (or use an elevator).
- Locate escalator emergency shut-off buttons in case you need to stop the escalator.
- Don't ride the escalator if you are feeling dizzy or have problems keeping your balance; take the elevator instead.



## **Elevator tips:**

- Don't try to stop the elevator doors from closing. Never stick your hands, feet, or a cane between closing doors; wait for the next elevator or push the "Door Open" button if you are inside the elevator.
- > Watch your step as you enter or exit the elevator; step carefully over the threshold.
- > When riding the elevator, stand away from the doors and hold the handrail.
- Keep track of the floor indications so that you aren't taken by surprise when you reach your destination.
- Take the stairs if there is a fire in the building.
- > Exit immediately at your floor; do not wait for others behind you.
- Do not exit an elevator that has not stopped normally; wait for help to arrive.



Data from the U.S. Consumer Product Safety Commission