



Prefabricated Structure Inspection Request

Department of Consumer and Business Services

Building Codes Division • Statewide Services

1535 Edgewater St. NW, Salem, Oregon

Mailing address: P.O. Box 14470, Salem, OR 97309-0404

Phone: 503-378-8096 • Web: www.oregon.gov/bcd

INSTRUCTIONS

Each prefabricated structure must have an attached Oregon Insignia of Compliance and be inspected as required by the Oregon Building Codes Division (BCD). Complete this form to request an inspection. Inspections will not be performed unless plans are approved by the BCD. Completed requests may be emailed to the division at prefab.inspections@oregon.gov.

Incomplete requests may cause delays.

MANUFACTURER INFORMATION

Manufacturer:

Mfr. no.:

Address:

City/state/ZIP:

Contact:

Phone:

Email:

BILLING INFORMATION (if different than above)

Billing party business name:

Mailing address:

City/state/ZIP:

Billing party contact name:

Phone:

Email:

INSPECTION INFORMATION

Requested date of inspection:

a.m.

p.m.

Plan approval no.:

Site address:

City:

County:

Site contact name:

Site contact phone:

Site contact email:

Mfr.'s serial no.:

Size of structure:

sq. ft.

Number of modules:

Inspection type:

Cover

Final

Structural

Mechanical

Electrical

Plumbing

Oregon

Washington

Idaho

Additional mfr. serial numbers under this plan no.:

Other information:

NOTICE TO LOCAL ENFORCEMENT AGENCY (NLEA)

NLEA (Notification to Local Enforcement Agency)? Yes No

Check those systems apply to this NLEA:

Electrical

Mechanical

Plumbing

Structural

SPECIAL INSTRUCTIONS



Department of Consumer and Business Services

440-4934 (7/21/COM)