

RISK MANAGEMENT

**Purpose:** A state driver operating a state vehicle on official state business under a DMV Hardship Permit can create an increased liability to the state/agency. This diagram outlines the process to assess the DMV Hardship Permit Application (735-6044) of a state driver. It utilizes the Adverse Driver Risk Assessment (VUAT-2B), Adverse Driver Loss Control Plan (VUAT-2C), Interactive Process for Loss of Driving Privileges (VUAT-2E), Checklist for Loss of Driving Privileges (VUAT-2F), Vehicle Use and Access Orientation webinar, and Employee Restricted Driving Responsibilities Agreement (VUAT-2G). (For IID Exception Process, see VUAT-2D.)

**Caveat:** This process applies to employees previously authorized to drive state vehicles on official state business who now have a restricted license. New state drivers or existing drivers whose driving records are under periodic review should be assessed under Driver Authorization Process (VUAT-1A or VUAT-1E).

