

**GOVERNING BOARD SPECIAL MEETING MINUTES
OREGON DEPARTMENT OF GEOLOGY AND MINERAL INDUSTRIES**

Monday, July 23, 2018

12:00 p.m. (noon)

Portland, Oregon

1) Call to Order: (Laura Maffei, Board Chair)

Chair Laura Maffei called the meeting to order at 12:03 p.m.

2) Introductions: (Laura Maffei, Board Chair and staff)

Chair Maffei, Vice-Chair Katie Jeremiah, and Board Members Scott Ashford, Diane Teeman and Linda Kozlowski were all in attendance via phone.

Department of Geology and Mineral Industries (DOGAMI) staff in attendance:

Brad Avy, Director/State Geologist

Lori Calarruda, Recording Secretary/Executive Assistant

Kim Riddell, Chief Financial Officer (CFO)

Alyssa Pratt, Earth Science Supervisor

Others in attendance:

None

1 3) Overview of Agency's Request Budget:

2 Chair Maffei stated this meeting is just to answer questions the Board has on the draft narrative that
3 was handed out at the Board meeting last week in Newport. Chair Maffei said she had no questions
4 and appreciated the opportunity to have time to review it and understand budgeting wise what the
5 Agency is doing.

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7 Jeremiah asked for clarification about moving Cari Bucher to a different position, which was
8 mentioned at the last Board meeting, and she had not heard of before. She wanted to know if it was
9 a new position, what does it entail, and how is it different from the role Buchner served before. She
10 said her question related to the budget is if there is going to be an emphasis on the enforcement
11 piece and issuing citations then is there expected to be a corresponding increase in the need for legal
12 services for those fighting the enforcement? She just wants to ensure the Agency is prepared for the
13 possibility. Avy explained Buchner's previous role was a mix of Office Manager and permitting.
14 Buchner assumed more permitting duties after Kelly Wood left the Department. A special
15 enforcement emphasis is not planned or anticipated, although it might be an option if education and
16 guidance is not effective.

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18 Ashford asked If there was an increase in salary with Buchner's change in title and Riddell explained
19 there is a salary change because her title and classification went from an Office Manager to a Natural
20 Resource Specialist, which was already budgeted for as Wood's position. Maffei asked if that left
21 room in the budget for an office manager. Riddell said the Agency recently hired an Office
22 Operations Assistant that was already in the budget.

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Kozlowski said she was impressed with the details in the narrative and thinks it was well done.

Riddell said she still has some standard reporting to do, and the financial reports came in last Thursday totaling about 180 pages. She thanked Jeremiah and Ashford for calling in while on vacation.

Board Action: Jeremiah moved to approve the DOGAMI Governing Board authorizes Chair Maffei to sign and certify the DOGAMI 2019-2021 Agency Request Budget on behalf of the Governing Board. Ashford seconded. Motion carried.

4) **Public Comment:**

Chair Maffei asked for public comment. No public comments.

5) **Board Adjourn:**

At the conclusion of the public comment period, Chair Maffei adjourned the meeting at 12:13 p.m.

APPROVED



Laura Maffei, Chair