**Oregon Adult Basic Skills**

**WIOA Title II**

**Adult Education and Family Literacy Grant  
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**Oregon ABS BurlingtonEnglish Initiative Mid-Year and Final Reporting Form  
Due January 31 and July 31, 2024**

As part of the Oregon ABS BurlingtonEnglish Initiative, you are required to submit biannual reporting on BurlingtonEnglish (BE) use for the PY23-24 year. The mid-year report is due on January 31, 2024 and covers July 1, 2023 through December 31, 2023. The final report is due July 31, 2024 and covers January 1, 2024 through June 30, 2024. Submit your report, as well as any questions, to [hecc.absteam@hecc.oregon.gov](mailto:hecc.absteam@hecc.oregon.gov).

1. **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Institution:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date of Submission:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Describe the impact of BurlingtonEnglish on local instructional practices. (~250 words)**

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1. **Provide instructor feedback on BurlingtonEnglish. (~250 words)**

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1. **Provide student feedback on BurlingtonEnglish. (~250 words)**

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1. **Add any further questions/comments about the Oregon ABS BurlingtonEnglish Initiative.**

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1. **Attach the following to this report:**
2. **BurlingtonEnglish Report: Teacher Usage Report. This report should include time on task, content, and components being accessed/used.**
3. **TOPSpro Enterprise Report: NRS Table 4B for ESL classes using Burlington English. One report that combines all ESL classes using Burlington English.**
4. **TOPSpro Enterprise Report: NRS Table 4B for all ESL classes not using Burlington English. One report for all ESL classes not using Burlington   
   English.**
5. **TOPSpro Enterprise Report: Class Instances Report showing all ESL classes, with all ESL classes using BE clearly marked with “BE” in “Class Name.”**