**End of Year Reflection and Goal Setting Collaborative Discussion Guide**

Use this form to guide and record a Teacher-Mentor Reflective Conversation that helps Beginning Teachers reflect on their year and set goals for next year.

| **Mentor:**  | **Beginning Teacher:**  | **Date:** |
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| **Focus of Conversation: End of Year Reflection** |
| **Successes** (What went well this year that you would like to continue next year? Consider:* Classroom Management

Subject Areas Taught* Meeting the Needs of Specific Students
* Parent Communication
* Relationship Building with Students, Parent, Colleagues
* Using Assessments to Guide Instruction
* Other areas
 | **Focus** (What did not go so well this year that I might focus on improving next year? Choose 2-3 things to focus on, too many will become overwhelming.) |
| Evidence/Data | Evidence/Data |
| **Teacher’s goals for Next Year:** (Choose 2-3 goals to work on next year, and include at least one goal that continues a successful practice from above. | **Support Needed From Others:** What support might be helpful from a mentor, or, if mentor program completed, from colleagues, admins, etc.?) |

Adapted from New Teacher Center