



PO BOX 279, Bend Oregon, 97709
CCB#188805

[REDACTED]

CONTRACT FOR SERVICES

This is a contract entered into by Heart of Oregon Corps (hereinafter referred to as HOC) and AUO of the Inn of the Seventh Mountain (hereinafter referred to as "Client") on this 29th day of September, 2021.

HOC place of business is (Payments sent to this address): PO Box 279, Bend, OR, 97709

Clients place of business (Invoices sent to this address): AUO of the Inn at Seventh Mountain C/O Aperion Management

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

The Client hereby engages HOC to provide services described herein under "Scope and Manner of Services". HOC hereby agrees to provide the Client with such services in exchange for consideration describe herein under "Payment for Services Rendered".

Scope and Manner of Services:

HOC agrees to the following:

- HOC will provide 1 youth job skills training crew, consisting of a minimum of 4 people (3-5 Corps Members and 1 Crew Leader) for the listed daily rate. A work day consists of an 8-hour day which includes drive time, safety talk, and two 15-minute breaks. Crew size may vary from day to day, we will not send a crew of less than 4 people without contractor permission. Contractor may choose to accept a smaller crew at this rate, or reschedule the day. HOC will provide tools, fuel, and PPE for Crew. HOC Crew Leader will communicate with Client for daily tasks as assigned. HOC will dispose of all collected debris and the client will be responsible for associated disposal fees in addition to daily rate.
- Daily output will vary based on access, terrain, fuel load, and skill of crew. Heart of Oregon Corps is committed to providing clients a valuable service while engaging disconnected youth on valuable community projects, and training tomorrow's workforce today. If at any point during the project you are concerned with productivity or otherwise not satisfied with the quality of work, notify HOC Project Coordinator. Work can stop any time until all concerns have been addressed and corrective action can take place. We appreciate your partnership and commitment to local youth.

Payment for Services Rendered:

The Client shall pay HOC:

- \$19,155.00 – this includes 15 total days of project time with 5 days of chipper use.

Daily rate is valid from today until December 31st, 2022. Project dates, schedule, and number of days will be negotiated between Client and HOC based upon partner needs and crew availability.

Payment shall be made within 30 calendar days of the date on any invoice for services rendered from HOC. Should the Client fail to pay HOC the full amount specified in any invoice within 30 calendar days of the invoice's date, a late fee of \$30.00 shall be added to the amount due and interest of 3% per annum shall accrue from the calendar day following the invoice's date.

Contractors Responsibilities:

Contractor is an independent contractor and therefore assumes all responsibilities for any taxes, insurance or licenses as may be required by federal, state, or local laws for the protection of its employees or for the right to do business. Contractor agrees to be responsible for injuries or damage to property that occurs as a result of the contractor's actions – even if the insurance in effect does not cover that loss. Contractor is responsible for initially investigating and trying to settle any damage or injury complaints as a result of the contractor's service.

Contractor indemnifies and holds harmless the coalition, its directors and officers, board of directors, and staff for any claims arising from this contract. Costs associated with resulting actions to rectify and violation shall be borne by the contractor.

Applicable Law:

This contract shall be governed by the laws of the County of Deschutes/ Jefferson/ Crook in the State of ORE and any applicable Federal law.

Acceptance of Contract:

The undersigned hereby agree and accept the above conditions including work scope and prices as outlined. The work will be performed as outlined for the payment terms stated above.

Printed Name of Client or authorized agent

Printed Name HOC authorized agent

Signature

Date

Signature

Date

Project Name: AUO of the Inn of the Seventh Mountain

Contact Information:

AUO of the Inn of the Seventh Mountain
18575 SW Century Dr
Bend, OR 97701

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Treatment Location:

Common area open space behind 20 of the residential buildings located at [REDACTED] Bend, OR. The land is owned by the AUO of the Inn of the Seventh Mountain and Pioneer Trust Bank. The areas owned by Pioneer Trust Bank are leased back to the AUO through a land lease that runs through 2069. All landowners receiving treatment own less than 640 acres. The AUO is a 501c3 organization. This property has a high wildfire risk class, with burn probability in the high to high/very high probability range.

Description of Treatment Activities:

Fuel reduction (remove shrubs and trees) up to 100' behind 20 residential buildings. Chip all material on site. The treatment prescriptions will be based on expert input from [REDACTED] at Deschutes County (Fire Adapted Communities Coordinator) and [REDACTED] (Oregon Department of Forestry). Site meetings have already been conducted with these individuals/entities to develop the treatment plan and the AUO will look to them to observe work in progress and the final product. Contractor, Heart of Oregon, will be providing all services and this contractor is very well-versed in fuel reduction in forest areas. As the project is adjacent to open national forest areas, removal of this material will drastically reduce the risk of fire spreading to the residential buildings by creating a break. This work impacts 230 residential units as well as a conference center and other common structures located at the interior of the project.

Description of the Anticipated Benefit:

This land is located within a conservation opportunity area. The AUO has confirmed that the US Forest Service plans to provide fuel treatment in the adjoining areas to further project this area, but that work will stop short of the protection needed for the buildings on land that is the responsibility of the AUO to maintain.

Timeline for Implementation:

- Late spring/early summer 2022
- 15 working days

Budget:

See attached worksheet. The Contractor's proposal for 15 working days including 5 days of chipping material on site is \$19,155.00. The AUO would plan on contributing 25% of the cost in cash toward the project at \$4,788.75, with the remaining 75% at \$14,366.25 paid by the ODF small forestland grant funds.

**Oregon Department of Forestry
Small Forestland Grant Program
Budget Calculation Sheet**

Instructions: Fill out blue-bordered boxes

Grant Agreement #/Project Name:

#

/ AUO of the Inn of the Seventh Mountain

Deliverables	
Below are examples, replace with your projects quantified treatment activities (acres)	
#	4.8 acres of fuel (shrub and tree) removal up to 100' past residential buildings
#	4.8 acres of chipping all material cut down on site
#	
#	
#	
#	
#	
#	Add deliverables as needed
#	Add deliverables as needed
#	Add deliverables as needed
#	Add deliverables as needed
Treatment Footprint	4.8 acres

Cost Category	Grant Request	Leverage (25% required)		Total Project Cost
		Match (if any)	Leverage (if any)	
1. Personnel	\$ 14,366.25	\$ 4,788.75		\$ 19,155.00
2. Fringe Benefits				\$ 0.00
3. Travel				\$ 0.00
4. Equipment				\$ 0.00
5. Supplies				\$ 0.00
6. Contractual				\$ 0.00
7. ODF (if applicable)				\$ 0.00
8. Indirect				\$ 0.00
Total	\$ 14,366.25	\$ 4,788.75	\$ 0.00	\$ 19,155.00

Narrative justification by line item: totals should match claim above.

For each line item	Detail by position or item cost, rate, number of units, and subtotals. Tie costs to Deliverables. Example: Personnel and Fringe (\$1,480 and \$740=\$2,220) for 1 Ecologist working 40 hours @ \$37/hour to treatment plan 100 acres of fuel treatments
Personnel & Fringe	1 youth job skills training crew, consisting of a minimum of 4 people (3-5 youth and 1 crew leader) at a daily rate of \$1,277.00. 15 working days including 5 days of chipper use. 15x\$1,277.00 = \$19,155.00
Travel	
Equipment	
Supplies	
Contractual Payments	
ODF (if Applicable)	
Leverage Sources	
Indirect Costs	



-121°24'10" -121°24' -121°23'50" -121°23'40" -121°23'30" -121°23'20"



Legend

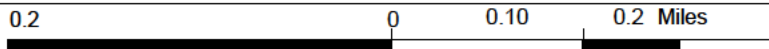
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- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations

1: 6,500

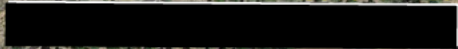


Notes

Add your notes here



AUO of the Inn of the Seventh Mountain



Perimeter 5,629 ft

Area 4.84 ac

Start new



Number of Panel Reviewer #1		Project Name	AUO of the Inn, Seventh Mountain	
Priority	Proposal Scoring Rubric	Possible Points	Reviewer Score	
1	Clearly describes treatment activities and how future condition reduces risk of high severity wildfire	20	5	
Reviewer Comments	4.8 acres: Fuel reduction (remove shrubs and trees) up to 100' behind 20 residential buildings. Chip all material on site. Treatment prescriptions will be based on expert input. As the project is adjacent to open national forest areas, removal of this material will drastically reduce the risk of fire spreading to residential buildings by creating a break.			
2	Project protects infrastructure, creates shaded fuel breaks along roadways, or is in a Wildfire Risk Class of High or Extreme (HUC 6 watershed)	15	15	
Reviewer Comments	This property has a high wildfire risk class, with burn probability in the high to high/very high probability range. This work impacts 230 residential units as well as a conference center and other common structures located at the interior of the project.			
3	Project treats or protects multiple properties	15	5	
Reviewer Comments	Common area open space behind 20 of the residential buildings, 2 properties.			
4	Proposed treatment(s) address insects and disease, drought mortality, invasive species, storm damage or enhances wildlife habitat	15	3	
Reviewer Comments	This land is located within a conservation opportunity area.			
5	Clearly demonstrates collaborative approach including treatment proximity to previous or planned hazardous fuel treatments	10	5	
Reviewer Comments	The US Forest Service plans to provide fuel treatment in the adjoining areas to further project this area, but that work will stop short of the protection needed for the buildings on land that is the responsibility of the AUO to maintain.			
6	Proposed treatment(s) benefit vulnerable populations or under protected properties	10	0	
Reviewer Comments	Could not find where this criterium was addressed.			
7	Treatment area references a forest management plan or is located within a priority planning area listed in Funding Priority 6	10	0	
Reviewer Comments	Could not find where this criterium was addressed.			
8	Project utilizes non-traditional forest products	5	0	
Reviewer Comments	Could not find where this criterium was addressed.			
Final Score		Out of 100	33	

Number of Panel Reviewer #2		Project Name	AUO of the Inn, Seventh Mountain	
Priority	Proposal Scoring Rubric	Possible Points	Reviewer Score	
1	Clearly describes treatment activities and how future condition reduces risk of high severity wildfire	20	10	
Reviewer Comments	very generalized overview of treatment plans & future conditions			
2	Project protects infrastructure, creates shaded fuel breaks along roadways, or is in a Wildfire Risk Class of High or Extreme (HUC 6 watershed)	15	5	
Reviewer Comments	high			
3	Project treats or protects multiple properties	15	7	
Reviewer Comments	property (20 residential buildings) plus indirect impact on adjacent national forest			
4	Proposed treatment(s) address insects and disease, drought mortality, invasive species, storm damage or enhances wildlife habitat	15	0	
Reviewer Comments	not indicated			
5	Clearly demonstrates collaborative approach including treatment proximity to previous or planned hazardous fuel treatments	10	5	
Reviewer Comments	claimed, but vague			
6	Proposed treatment(s) benefit vulnerable populations or under protected properties	10	0	
Reviewer Comments	unspecified			
7	Treatment area references a forest management plan or is located within a priority planning area listed in Funding Priority 6	10	5	
Reviewer Comments	claimed, but not specified			
8	Project utilizes non-traditional forest products	5	0	
Reviewer Comments	not indicated			

Final Score

Out of
100

32

Number of Panel Reviewer #3		Project Name	AUO of the Inn, Seventh Mountain	
Priority	Proposal Scoring Rubric	Possible Points	Reviewer Score	
1	Clearly describes treatment activities and how future condition reduces risk of high severity wildfire	20	10	
Reviewer Comments	Not a lot of detail on these elements, but that may be because it is a simple project			
2	Project protects infrastructure, creates shaded fuel breaks along roadways, or is in a Wildfire Risk Class of High or Extreme (HUC 6 watershed)	15	15	
Reviewer Comments	yes			
3	Project treats or protects multiple properties	15	15	
Reviewer Comments	yes			
4	Proposed treatment(s) address insects and disease, drought mortality, invasive species, storm damage or enhances wildlife habitat	15	5	
Reviewer Comments	Mentions that project is in a conservation opportunity area, but not how the project benefits this COA. No mention of other elements			
5	Clearly demonstrates collaborative approach including treatment proximity to previous or planned hazardous fuel treatments	10	10	
Reviewer Comments	USFS treatment			
6	Proposed treatment(s) benefit vulnerable populations or under protected properties	10	0	
Reviewer Comments	Not clear from the proposal			
7	Treatment area references a forest management plan or is located within a priority planning area listed in Funding Priority 6	10	10	
Reviewer Comments	Mentions COA			
8	Project utilizes non-traditional forest products	5	0	
Reviewer Comments	Not clear from the proposal			
Final Score		Out of 100	65	

Number of Panel Reviewer # 4		Project Name	AUO of the Inn, Seventh Mountain	
Priority	Proposal Scoring Rubric	Possible Points	Reviewer Score	
1	Clearly describes treatment activities and how future condition reduces risk of high severity wildfire	20	15	
Reviewer Comments	The area is in a dense rural development and intended to reduce fire risk around structures			
2	Project protects infrastructure, creates shaded fuel breaks along roadways, or is in a Wildfire Risk Class of High or Extreme (HUC 6 watershed)	15	10	
Reviewer Comments	Project is focused on Structures			
3	Project treats or protects multiple properties	15	12	
Reviewer Comments	The project will treat multiple structures under one ownership			
4	Proposed treatment(s) address insects and disease, drought mortality, invasive species, storm damage or enhances wildlife habitat	15	6	
Reviewer Comments	No direct treatments for forest health			
5	Clearly demonstrates collaborative approach including treatment proximity to previous or planned hazardous fuel treatments	10	7	
Reviewer Comments	The project is coordinated and carries out by contractor, HOC			
6	Proposed treatment(s) benefit vulnerable populations or under protected properties	10	4	
Reviewer Comments	The beneficiary is the Inn at Seventh Mountain			
7	Treatment area references a forest management plan or is located within a priority planning area listed in Funding Priority 6	10	0	
Reviewer Comments	No Forest Management plan is presented			
8	Project utilizes non-traditional forest products	5	0	
Reviewer Comments	No reference to forest products			
Final Score		Out of 100	54	

Number of Panel Reviewer # 5		Project Name	AOU of the Inn of 7 th Mountain	
Priority	Proposal Scoring Rubric	Possible Points	Reviewer Score	
1	Clearly describes treatment activities and how future condition reduces risk of high severity wildfire	20	10	
Reviewer Comments	Specifies experts who will define treatments, but fuel reduction activities not specified			
2	Project protects infrastructure, creates shaded fuel breaks along roadways, or is in a Wildfire Risk Class of High or Extreme (HUC 6 watershed)	15	12	
Reviewer Comments	high risk and defensible space/infrastructure mentioned			
3	Project treats or protects multiple properties	15	14	
Reviewer Comments	20 residents and a common area planned for treated			
4	Proposed treatment(s) address insects and disease, drought mortality, invasive species, storm damage or enhances wildlife habitat	15	0	
Reviewer Comments	None specified			
5	Clearly demonstrates collaborative approach including treatment proximity to previous or planned hazardous fuel treatments	10	5	
Reviewer Comments	Mentions USFS land, but does not quantify or go into detail			
6	Proposed treatment(s) benefit vulnerable populations or under protected properties	10	0	
Reviewer Comments	None listed			
7	Treatment area references a forest management plan or is located within a priority planning area listed in Funding Priority 6	10	0	
Reviewer Comments	No management plan or planning area referenced, just says location is in a CIS area.			
8	Project utilizes non-traditional forest products	5	0	
Reviewer Comments	None specified			
Final Score		Out of 100	41	