

# What Happens When a Person Gets a Notice of Exit?

An Informational Guide for Individuals Receiving Developmental Disabilities Services Funding for Support in a Residential Service Setting

Presented by the State of Oregon Office of Developmental Disabilities Services

What is an exit?



**An exit is when  
someone who  
lives in a**

- Foster Home
- 24-Hour Residential Group Home
- Host Home

**Chooses to move or  
is asked to move out of their home**

## Exits Include:



Choosing to live in a new place



Moving with your provider to a new home



Moving to a different home, but keeping the same provider



Leaving the home long-term or permanently for hospitalization, jail, or prison

If you are in Supported Living

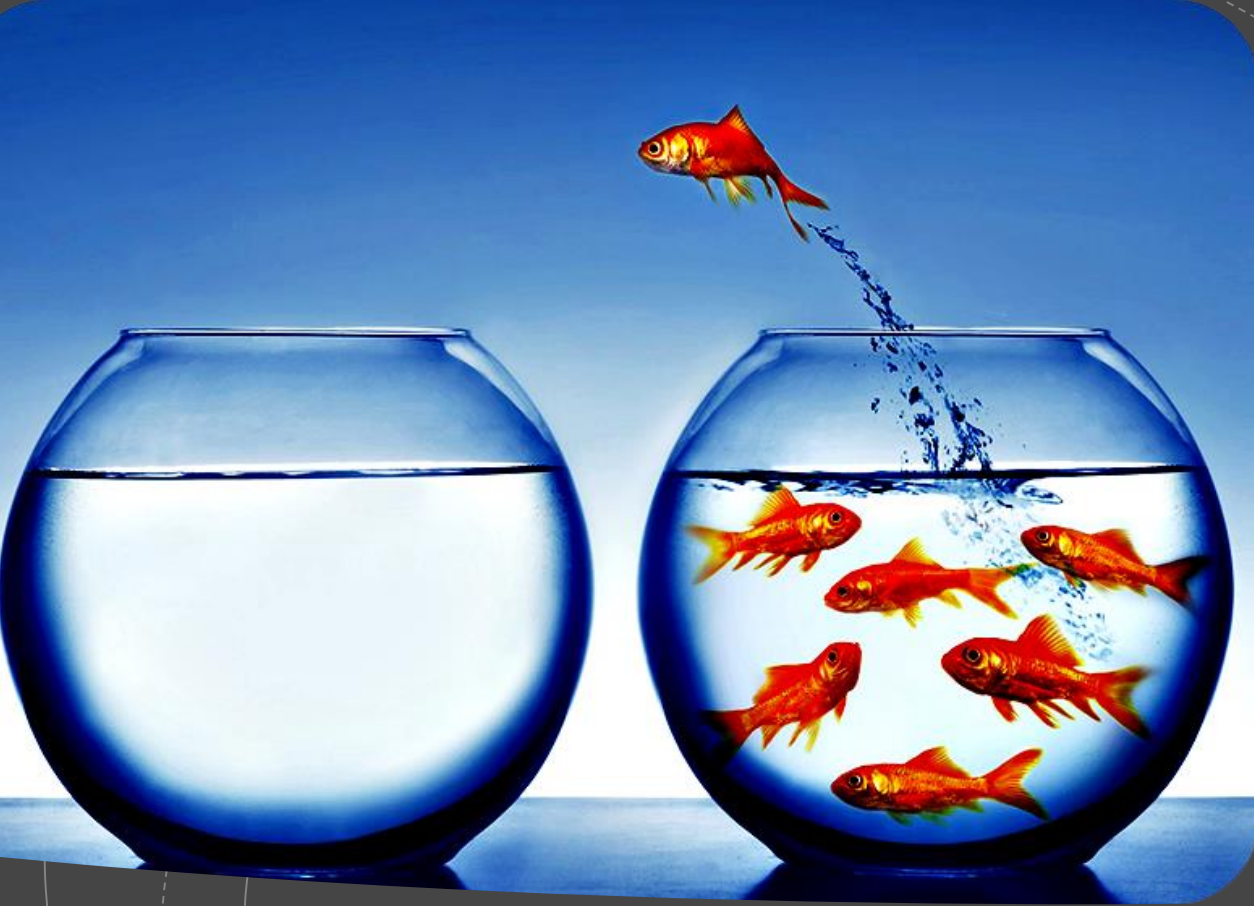
Your home and services are separate

You should have a rent or lease agreement for where you live

If your landlord wants you to move, they have to evict you

Eviction is a different than a move out notice from a foster home or group home





# Your Life, Your Choices

If you are choosing  
to move out...

This is called a “voluntary exit”

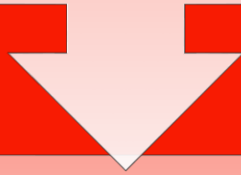
You don't have to give advance notice to your provider

But it is polite to tell your provider if you plan to move out



If your provider is telling you to  
move out...

And you don't want to



This is an “involuntary exit”



*Excuse me.* CAN YOU PLEASE

**LEAVE**



Your provider  
has to follow  
rules

These rules are called the Oregon Administrative Rules

And there are rules that say your provider can only ask  
you to move out for certain reasons

The only reasons  
your provider can  
ask you to move  
out are:



Your behavior is dangerous



You have a medical emergency that changes  
how your provider supports you



Your provider cannot meet your needs



The provider is not being paid room and  
board or for services

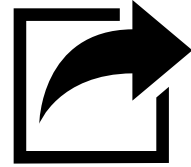


The home is closing



Your provider  
has to give you  
a notice of exit

This is a written document that  
tells you:



You need to move out



How much time you have to move out



Why you are being asked to move out



What your rights are



What you can do if you don't agree with  
being asked to move out



You have the right to a 30-day notice

This gives you at least a month to find a new place to live



**Your provider must give you the notice to  
move out in writing on this form**

**Notice of Involuntary Exit or Transfer  
ODDS Residential Service Settings**



Date: \_\_\_\_\_

**The notice is called “A Notice of Involuntary Exit or Transfer”**



If there is  
danger or an  
emergency...

You might be asked to move  
right away

Or get less than 30 days notice





Your provider has to continue to provide services until you move out.

Your provider cannot give your room away



Your provider has  
to tell you why  
you are being  
asked to move.



Your Services Coordinator can help you:

Understand why you are  
being told to move.

Find out if there are  
things that can be done to  
fix the problem so you  
don't need to move.



If you don't agree with the reason why your provider is asking you to move

**You have the right to ask for a hearing**

A hearing is where a judge listens to you and your provider.

**The judge decides if your provider can ask you to move out or if you can stay in the home.**



- If you win at the hearing, then the judge will decide that your provider cannot ask you to move out.
- If the judge agrees with your provider then you will have to move out.

You can have help to ask for a hearing from:

Services Coordinator

Friends

Family

Advocate

Or anyone else





The Final Order is the judge's decision from the hearing



You need to ask for  
a hearing within 15  
days of the date on  
the notice...

To continue to receive services until  
there is a Final Order from the hearing



You can ask for an expedited hearing if...

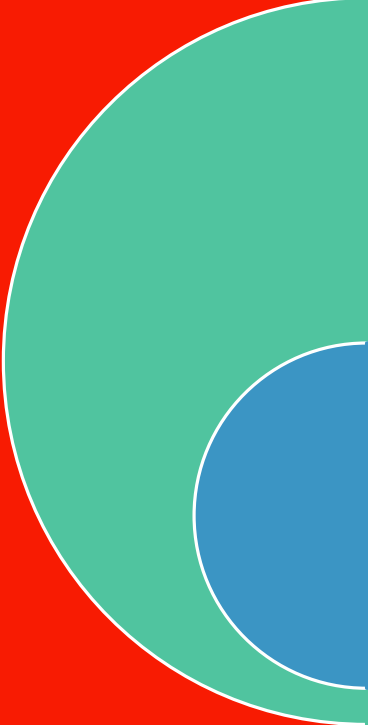


Your provider gave you a notice to move that is less than 30 days

OR

You are wanting services to continue and you are asking for a hearing more than 15 days from the date on the notice

## An expedited hearing is



A hearing that is held within 5 business days of the Office of Administrative Hearings receiving a request.

A decision is issued within 3 business days after the hearing.



When you are asked to move out...

**Your Services Coordinator should meet with you right away to:**

**Have an ISP team meeting about the situation**

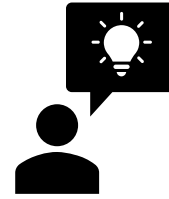
**Help you understand the next steps, including finding a new place to live**



## Next steps include Choice Advising:



## Your Services Coordinator will:



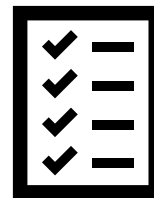
Tell you about your options for places to live and services



Have you sign release of information so they can find out if a provider is interested in having you move into their home



Schedule tours for you to go check out new places



Help you sign up for services like housing, if you are wanting your own place



Even if you do not agree with your Notice of Exit...  
You need to have a plan for somewhere to go





You might not be able  
to find the perfect new  
place to live

**But you need to  
have a plan to be  
able to stay  
somewhere**

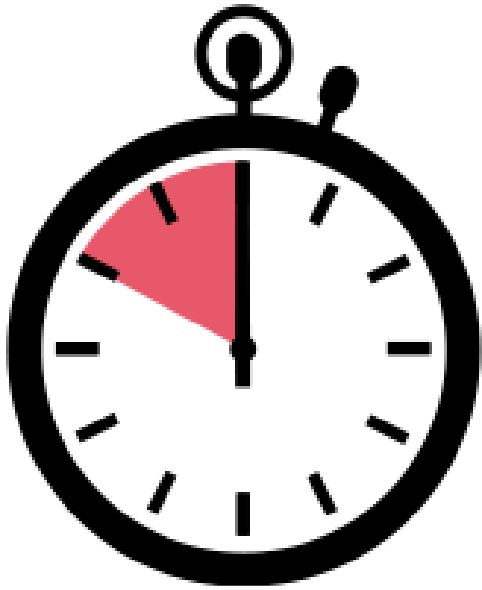
If you aren't able to find exactly where you would like to live

Your Services Coordinator can help you find a place to stay while you look for where you would like to live.

Temporary housing might include:

- Another 24-Hour Group Home
- A foster home
- Staying with friends or family
- A shelter





**EXTRA  
TIME**

If you need just a little more time to find a new place to live...

Your provider might extend your notice to give you more days before you have to move out.



When you get a Notice of Exit...

**Everyone has some responsibilities**



Your Services  
Coordinator is  
responsible to  
help you:



UNDERSTAND WHY YOU ARE  
BEING ASKED TO MOVE



WORK WITH YOU AND YOUR  
PROVIDER TO TRY TO FIX THE  
SITUATION IF POSSIBLE



KNOW YOUR OPTIONS AND  
RIGHTS



FIND A NEW PLACE TO LIVE



Your provider is  
responsible to:



Provide you notice in writing



Provide services to you until the date of  
the notice or the Final Order (if there is  
a hearing)



Keep your bedroom for you until the  
date of the notice or Final Order



Work with you on fixing the situation so  
you can stay, if possible

Your  
responsibilities  
are:



Meeting with  
your Services  
Coordinator



Be willing to work  
with your provider  
and team to fix a  
problem if you would  
like to stay in the  
home



Ask for a  
hearing if you  
don't agree with  
the notice to  
move out



Plan for a new  
place to live



Move out of the  
home by the date  
on the notice

# When moving day arrives...



**You  
have to  
move  
out**

- It might be to a new home
- A place to stay while you find long term housing

**OR**

**You need to take your things  
with you**

# Being asked to move out can be a hard time.

There are people to help you understand what is going on and what are your rights.



**Your Services Coordinator**

## Residential Facilities Ombudsman

- <https://www.oltco.org/>
- [rfo.info@oregon.gov](mailto:rfo.info@oregon.gov)
- 1-844-674-4567



Residential  
Facilities  
Ombudsman  
Program

## Disability Rights Oregon

- <https://droregon.org/>
- 1-800-452-1694



DISABILITY RIGHTS OREGON