



# Oregon

Kate Brown, Governor

**Department of Human Services**  
*Office of Developmental Disabilities Services*  
500 Summer St. NE #E09  
Salem, OR 97301-1075



**Dear PSW,**

On June 24<sup>th</sup>, 2016 the

Department of Human Services (DHS) and Service Employees International Union (SEIU) agreed on overtime for personal support workers.

Part of the agreement is to pay overtime to Personal Support Workers (PSWs) and Homecare Workers (HCWs) who work more than 40 hours in a week.

Another part of that agreement was to limit the number of hours a PSW is allowed to work in a week. A work week is Sunday at 12:00 AM through Saturday at 11:59 PM.

According to the agreement DHS found the average number of hours per week you were paid for during March, April, and May of 2016.

If that average was more than 40 hours per week you can work 50 hours per week. If that average was less than 40 hours per week you can work 40 hours per week.

**The average number of hours per week that you were paid for was: \_\_\_\_\_**

**When the first individual you are working for has their ISP or Service Plan renew you will be limited to working forty (40) hours per week.**

In rare situations there are exceptions for a PSW to work more than their weekly limit. These exceptions must be approved.

If you disagree with the average number of hours DHS found you were paid, you can ask DHS to reconsider your weekly limit.

Send any documentation that shows you worked an average of more than 40 hours per week during March, April, and May 2016 to:

[DOL.Questions@state.or.us](mailto:DOL.Questions@state.or.us)

PSW/HCW Specialist  
500 Summer St. NE  
Salem, OR 97301

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